

## **STEERING COMMITTEE MINUTES**

The Steering Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, June 8, 2017 at 6:45 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Annette Stafford, Becky Siever, Jerry McFarland, Wendell Marlowe, Dan Walker, Gary Keith, Sue Vanatta, Terry Scruggs as Vice Chairman of the Minutes Committee, Sonja Robinson, Sara Patton and John Gentry as Vice Chairman of the Insurance Committee, being all the members of the Committee with the exception of Commissioners Chad Barnard, Jeff Joines, Terry Muncher, Kenneth Reich, Terry Ashe, Adam Bannach, William Glover and Mike Justice, who were absent. Also present were County Commissioners Bobby Franklin and Joy Bishop, County Mayor Randall Hutto and County Attorney Michael R. Jennings.

Chairman Siever called the meeting to order and determined that a quorum was present.

A copy of the Steering Committee agenda is attached.

The proposed agenda for the June 19, 2017 County Commission meeting was presented. Motion to recommend the agenda to the full County Commission was made by Commissioner Stafford, seconded by Commissioner Robinson and carried by vote of 11 for with 6 absent.

There being no further business to come before the Committee on motion of Commissioner Stafford, seconded by Commissioner Robinson, the Committee vote 11 for, with 6 absent, to adjourn.

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SECRETARY

From: Sondra Dowdy <sondradowdy@gmail.com>

To: Aaron Maynard <amaynard@wcfinance.org>; Adam Bannach <adambannach@gmail.com>; Andy Humbles <ahumbles@tennessean.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Becky Siever <bsiever@comcast.net>; Bethany Harrison <harrisonb@wilsoncountytyn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cbights@charter.net>; Cindy Brown <browncd@aol.com>; Cindy Lynch <wcsolid@gmail.com>; Connie Esh <cewrits@yahoo.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Dan Walker <dan.walker@tds.net>; Diane Weathers <diana@diane-weathers.com>; Donna Wright <wrightd@wcschools.com>; Frank Bush <frbush@comcast.net>; Gary Keith <gkeith@wco95.org>; Georgia Baine <georgia.baine@wilsoncountytyn.com>; Glover Wm <tenncop@gmail.com>; James Vaden <vadenj@wilsoncountytyn.gov>; Jared Felkins <jfelkins@lebanondemocrat.com>; Jeff Joines <jefjoines@bellsouth.net>; Jenny Bennett <visitwilsoncountytyn@gmail.com>; Jerry McFarland <possomtown@hotmail.com>; Jim Emberton <glasgowscot1@att.net>; John <John@newcenturye.com>; John P. Gentry <johngentry45@yahoo.com>; Joy Bishop <melvajoibishop@gmail.com>; Joy H <jhosteller@wcfinance.org>; Kenny Reich <kenneth.reich@att.net>; Labraunya Horton <lhorton@wcfinance.org>; Lisa Baldwin <baldwinl@wilsoncountytyn.gov>; Mary Ann Sparks <sparksm@wcschools.com>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Michael Justice <mikejusticedistrict15@gmail.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wcschools.com>; Randall Hutto <hutto@wilsoncountytyn.com>; Randy Hankins <blu3752@aol.com>; Sabrina Garrett <sgarrett@wilsonpost.com>; Sara Davenport <davenport@wilsoncountytyn.gov>; Sara Patton <patton57@hotmail.com>; Sharon Lackey <lackeys@wilsoncountytyn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevenvmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Ashe <terryashe@tnsheriffs.com>; Terry Muncher <trmgems@yahoo.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashears <tom.brashear@wilsoncountytyn.com>; Travis Newsome <newsomet@wilsoncountytyn.gov>; Von Barr <vbarr@wilsoncountytyn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor18@yahoo.com>; Wilson Post <news@wilsonpost.com>; Xavier Smith <xsmith@lebanondemocrat.com>

Subject: STEERING

Date: Fri, Jun 2, 2017 10:44 am

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STEERING COMMITTEE  
THURSDAY, JUNE 8, 2017  
6:45 PM  
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER  
APPROVAL OF JUNE AGENDA  
OLD BUSINESS  
NEW BUSINESS  
ADJOURN

**A G E N D A**  
**WILSON COUNTY BOARD OF COMMISSIONERS**  
**JUNE 19, 2017 7:00 P.M.**

CALL TO ORDER BY THE CHAIRMAN  
PRAYER  
PLEDGE TO THE FLAG

PRESENTATION BY MT JULIET HIGH SCHOOL MUSIC & THEATER PROGRAM

ROLL CALL BY THE COUNTY CLERK

HISTORIAN MOMENT

REPORT OF THE STEERING COMMITTEE  
ADOPTION OF THE AGENDA  
CONSENT AGENDA

SPECIAL RECOGNITION

REPORT OF THE MINUTES COMMITTEE  
READING OF THE MINUTES

COMMUNICATIONS FROM THE CHAIR

ELECTIONS & APPOINTMENTS

NOTARIES  
WATER & WASTEWATER AUTHORITY BOARD – (1 MEMBER)  
INDUSTRIAL DEVELOPMENT BOARD – (1 MEMBER)  
BEER BOARD – (5 MEMBERS)  
HEALTH & EDUCATION FACILITIES BOARD – (2 MEMBERS)

REPORT OF THE EMERGENCY MANAGEMENT COMMITTEE  
EMERGENCY MANAGEMENT DIRECTOR'S REPORT

REPORT OF THE LAW ENFORCEMENT COMMITTEE  
SHERIFF'S REPORT

REPORT OF THE EDUCATION COMMITTEE  
DIRECTOR OF SCHOOLS REPORT

REPORT OF THE PUBLIC WORKS COMMITTEE

## COMMITTEE REPORTS & RESOLUTIONS

AGRICULTURAL CENTER MANAGEMENT  
ANIMAL CONTROL  
AUDIT  
BACK TAX  
CABLE TELEVISION  
DEVELOPMENT & TOURISM  
ETHICS  
FINANCE  
HEALTH & WELFARE  
INSURANCE  
JUDICIAL  
PLANNING & ZONING  
RECREATION  
RULES  
URBAN TYPE PUBLIC FACILITIES BOARD

FINANCE DIRECTOR'S REPORT  
REPORT OF THE BUDGET COMMITTEE

OLD BUSINESS  
NEW BUSINESS

PUBLIC HEARING FOR ZONING PURPOSES  
ONE HOUR AFTER COMMISSION CONVENES

ADJOURNMENT

# CONSENT AGENDA

17-5-1

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2016-2017 FISCAL YEAR TO MAKE  
LINE ITEM TRANSFERS IN COUNTY CLERK**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be, and the same is hereby amended, to make the following line item transfers in County Clerk, all as shown on the attached budget amendment request form.

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**SPONSOR**

**RECOMMENDED FOR APPROVAL:**

**BUDGET COMMITTEE**

**June 8, 2017**

**5-0**

## BUDGET AMENDMENT REQUEST FORM

**Department: County Clerk**

**Fund Name: General**  
**Fund Number: 101**

**Budget Committee: 6-8-17**

Account Number (include Object Code)	Account Description	Debit	Credit
101-52500-355	Travel	\$ 1,000.00	
101-52500-524	In Service/Staff Development	\$ 1,000.00	
101-52500-435	Office Supplies		\$ 2,000.00
<b>TOTAL</b>		<b>\$ 2,000.00</b>	<b>\$ 2,000.00</b>

**EXPLANATION FOR CHANGE: Request to transfer funds within budget.**

17-5-2

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2016-2017 FISCAL YEAR TO MAKE  
LINE ITEM TRANSFERS IN THE EXPO CENTER**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be, and the same is hereby amended, to make the following line item transfers in the Expo Center, all as shown on the attached budget amendment request form.

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SPONSOR

**RECOMMENDED FOR APPROVAL:**

**AG CENTER MANAGEMENT COMMITTEE**  
June 2, 2017

**BUDGET COMMITTEE**  
June 8, 2017  
5-0

## 5

Ag Management: 6-2-17  
Budget Committee: 6-8-17

**EXPLANATION FOR CHANGE: Request to transfer funds within budget.**

**EXPLANATION FOR CHANGE: Request to transfer funds within budget.**

11-5-5

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE HONORING  
THE THEATER DEPARTMENT AT MT. JULIET HIGH SCHOOL UNDER THE DIRECTION OF RODNEY PARKS**

**WHEREAS**, Mt. Juliet High School has an outstanding Theater Department under the direction of Rodney Parks, with Mel Brown as the Executive Principal; and

**WHEREAS**, the Theater Department at Mt. Juliet High School consists of nine (9) theater classes beginning with Theater I (Beginners) through Theater IV (Advanced); and

**WHEREAS**, between the classes and after school events, there are about 250 students participating in the High School Theater Department which allows the department to present program productions year round; and

**WHEREAS**, theater training starts during the summer as workshops are taught for students in grades K-9, high school students and alumni present a play during the summer and during the fall students present a fall production, one act plays and the classes prepare performances once a month called "Night of Shorts"; and

**WHEREAS**, during the spring, a musical is performed by the students as well as additional one act plays and "Night of Shorts"; and

**WHEREAS**, over the years, past productions have included "Phantom of the Opera", "West Side Story", "The Odd Couple", "The Odd Couple Female Version", "Grease", "The Wizard of Oz", "Steel Magnolias", "Shrek the Musical", "Hairspray", "High School Musical", "Footloose", "Deadwood", and many other plays; and

**WHEREAS**, the Mt. Juliet Theater Department has also presented many plays written by alumni and staff; and

**WHEREAS**, because of the success of the Mt. Juliet Theater Program, many of our students are now attending college on theater scholarships; and

**WHEREAS**, the all-volunteer staff that helps Rodney Parks has been working together for eight straight years with the motto of the department being "Past, Present and Future"; and

**WHEREAS**, during each performance, there is seating for alumni and future students of the department to show support for the present members; and

**WHEREAS**, the department is funded by the Mt. Juliet Theater Association;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that we hereby recognize the Mt. Juliet Theater Department for their years of success and recognize their outstanding achievements, both individually and collectively, of the many students involved in the Theater Department, both past and present, under the leadership of Rodney Parks and the all-volunteer staff that assists him.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be presented to Rodney Parks and Principal Mel Brown for display at Mt. Juliet High School.

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Commissioner Frank Bush  
SPONSOR

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE HONORING WILSON COUNTY DIRECTOR OF SCHOOLS DR.  
DONNA WRIGHT ON HER SELECTION AS SUPERINTENDENT OF THE YEAR**

WHEREAS, Dr. Donna Wright has worked in Tennessee as a public educator since 1982 serving as a Social Studies teacher in Knox County Schools, Assistant Principal and Principal at West High School in Knoxville, Director of High Schools for Knox County Schools, Assistant Superintendent at both Knox County and Williamson County Schools and is concluding her 3<sup>rd</sup> school year as Director of Schools for Wilson County Schools; and

WHEREAS, prior to her arrival, the Wilson County School System persevered through a difficult school year which included the resignation of a 1<sup>st</sup> year Superintendent; and

WHEREAS, five months later, Dr. Wright was hired to heal a wounded school district and to lead the district with a focus on increasing student achievement, building relationships and meeting the needs of the second-fastest growing county in Tennessee; and

WHEREAS, Dr. Wright, through her professionalism, communications skills, visibility within the county and work ethic has changed both the perception and morale of the Wilson County School System as evidenced by teachers, principals and employees once again being proud to work in Wilson County and the reputation for the district once again held in high esteem throughout the State of Tennessee; and

WHEREAS, at this time, under the leadership of Dr. Wright, the Wilson County School System is perceived as one of the premier school systems in both our home state and in the country; and

WHEREAS, during the first year of Dr. Wright's tenure, the Wilson County School System had the highest number of Reward Schools for both performance and growth than in any other county in the state with Wilson County having three (3) of the nine schools designated statewide as Reward Schools for both growth and achievement, as well as continuing to show impressive gains in ACT scores with the average ACT composite score being raised from a 19.7 to a 20.3; and

WHEREAS, Dr. Wright has implemented successful planning for the future success of Wilson County by working tirelessly to plan new building projects to deal with the 2<sup>nd</sup> fastest growing county in Tennessee and Mt. Juliet being named as one of America's Top 30 "Boom Towns"; and

WHEREAS, through her communication and planning with the Wilson County School Board and the Wilson County Commission, the result has been a robust building plan which includes five (5) new schools: one elementary school, one middle school, one elementary/middle school campus and one new high school to be built in the Mt. Juliet area over the course of the next five years; and

WHEREAS, Dr. Wright has worked to increase salaries for teachers over the last three years by reinstating monetary compensation for advanced degrees, securing \$2.9 million dollars for teacher raises, and decreasing insurance premiums so that single coverage comes with zero out-of-pocket premium fees for employees and employees with family coverage now have a reduction of over \$1,000 in out-of-pocket costs; and

WHEREAS, during her tenure as Director of Schools, Dr. Wright's impact on the community as a whole has been outstanding in her being recognized as a "Woman of Wilson"; and

WHEREAS, Dr. Wright's leadership in instructional technology resulted in the Wilson County School System being ranked 2<sup>nd</sup> in the nation for digital technology, an award given annually by the Center for Digital Education and the National School Board Association to honor school districts for their pioneering uses of technology by specifically recognizing schools that are integrating technology into the classroom to enhance curriculum and improve student learning; and

WHEREAS, the Wilson County School System has been blessed to have Dr. Wright working in cooperation with the Wilson County Board of Education and the Wilson County Commission to make a positive impact on Wilson County;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that we hereby honor Wilson County Director of Schools Dr. Donna Wright and congratulate her on being selected Superintendent of the Year in the State of Tennessee.

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Randall Hutto  
Wilson County Mayor

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Commissioner Sonja Robinson  
SPONSOR

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Commissioner Terry Scruggs  
SPONSOR

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Commissioner Chad Barnard  
SPONSOR

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Commissioner Annette Stafford  
SPONSOR

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Commissioner Becky Slevier  
SPONSOR

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Commissioner Jerry McFarland  
SPONSOR

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Commissioner Jeff Joiner  
SPONSOR

11-5-5

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE  
HONORING PRINCIPAL MEL BROWN OF MT. JULIET HIGH SCHOOL FOR HIS SELECTION AS  
STATE PRINCIPAL OF THE YEAR**

**WHEREAS**, Mel Brown has served as Principal of Mt. Juliet High School for thirteen (13) years, beginning in 2004; and

**WHEREAS**, under his leadership, Mt. Juliet High School currently ranks in the top 15% in the nation and was honored with the A.F. Bridges Award; has been awarded the Silver Medal two years in a row by U.S. News and World Report ranking them as one of the top high schools in the nation; during 2014-15 were recognized as a Reward School for both performance and progress, being one of only nine schools across the State of Tennessee to receive this honor; in 2013 and 2014 Mt. Juliet High School was a Reward School for being in the top 5% for progress; in 2012 was on the cusp of the top 5% of the schools in the state for progress/growth and received the SCORE award in 2011 being recognized as the best academic high school in the State of Tennessee; and

**WHEREAS**, Mel Brown has over forty (40) years of experience in education, having served as a Davidson County high school teacher for 27 years from 1966 to 1993 including Two Rivers High School Assistant Baseball, Football and Basketball Coach and McGavock High School where he served as Head Baseball Coach and Assistant Football Coach; three years as an Assistant Principal at Hillsboro High School, four years as Head Baseball Coach, Instructor of Education, Supervisor/Evaluator of Student Teachers and Summer Baseball Camp Director at Lipscomb University; and was an Assistant Principal in Wilson County for one year during 2003-2004 before becoming Principal at Mt. Juliet High School beginning in 2004; and

**WHEREAS**, Mr. Brown, who holds a Bachelors Degree of Arts degree from Lipscomb University, a Masters of Education from MTSU and an Education Specialist from Tennessee State University has also been Teacher of the Year at McGavock High School, and is a member of the TSSAA Hall of Fame, the Tennessee Baseball Coaches Association Hall of Fame, the Lipscomb University Athletic Hall of Fame; and

**WHEREAS**, other notable achievements include having the baseball field at McGavock High School dedicated as the Coach Mel Brown Field on March 21, 1992; having his McGavock High School uniform No. 33 retired on March 20, 1993; being honored as the 1<sup>st</sup> Tennessee High School Baseball Coach to win 500 games and in all winning 582 games in his career; being awarded Coach of the Year in the State of Tennessee seven (7) times in 1973, 1975, 1976, 1984, 1985, 1986 and 1989; nominated as National Coach of the Year five (5) times in 1976, 1977, 1984, 1986 and 1989; and one of eight finalists for National Master Coach in 1990; and

**WHEREAS**, Mel Brown is best known by his students, staff, parents and others for five words, "Bear Pride-Mt. Juliet High"; and

**WHEREAS**, with a sterling career in education, Mel Brown was selected as Principal of the Year by the Tennessee Association of Secondary School Principals;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that we hereby honor and congratulate Mel Brown, Principal of Mt. Juliet High School, for his selection as "Principal of the Year" by the Tennessee Association of Secondary School Principals and say to Mr. Brown "Bear Pride-Mt. Juliet High".

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Commissioner Dan Walker  
SPONSOR

## **MINUTES COMMITTEE MINUTES**

The Minutes Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, June 8, 2017 at 6:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Terry Scruggs, Dan Walker, Annette Stafford and Sonja Robinson, being all the members of the Committee with the exception of Commissioner Chad Barnard, who was absent. Also present were County Commissioners Gary Keith, Bobby Franklin, John Gentry, Diane Weathers, Joy Bishop, Sara Patton and Sue Vanatta, County Mayor Randall Hutto and County Attorney Michael R. Jennings.

In the absence of Chairman Barnard, Vice Chairman Scruggs called the meeting to order and determined that a quorum was present.

A copy of the Minutes Committee agenda is attached.

The minutes of the May 15, 2017 County Commission meeting were reviewed. Motion to recommend approval of these minutes to the full County Commission was made by Commissioner Robinson, seconded by Commissioner Stafford and carried by vote of 4 for with 1 absent.

There being no further business to come before the Committee, on motion of Commissioner Robinson, seconded by Commissioner Walker, the Committee voted 4 for with 1 absent to adjourn.

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SECRETARY

From: Sondra Dowdy <[sondradowdy@gmail.com](mailto:sondradowdy@gmail.com)>

To: Aaron Maynard <[amaynard@wcfinance.org](mailto:amaynard@wcfinance.org)>; Adam Bannach <[adambannach@gmail.com](mailto:adambannach@gmail.com)>; Andy Humbles <[ahumbles@tennessean.com](mailto:ahumbles@tennessean.com)>; Annette Stafford <[astaffor@bellsouth.net](mailto:astaffor@bellsouth.net)>; Ashe Terry <[henrytashe@gmail.com](mailto:henrytashe@gmail.com)>; Becky Siever <[bsiever@comcast.net](mailto:bsiever@comcast.net)>; Bethany Harrison <[harrisonb@wilsoncountyttn.gov](mailto:harrisonb@wilsoncountyttn.gov)>; Bobby Franklin <[nethick@gmail.com](mailto:nethick@gmail.com)>; Chad Barnard <[cbights@charter.net](mailto:cbights@charter.net)>; Cindy Brown <[browncf@aol.com](mailto:browncf@aol.com)>; Cindy Lynch <[wcsolid@gmail.com](mailto:wcsolid@gmail.com)>; Connie Esh <[cewrites@yahoo.com](mailto:cewrites@yahoo.com)>; Cooper, Joey <[cooperj@wilsonema.com](mailto:cooperj@wilsonema.com)>; Corey Buhler <[cbuhler@wco95.org](mailto:cbuhler@wco95.org)>; Dan Walker <[dan.walker@tds.net](mailto:dan.walker@tds.net)>; Diane Weathers <[diane@diane-weather.com](mailto:diane@diane-weather.com)>; Donna Wright <[wrightd@wco95.org](mailto:wrightd@wco95.org)>; Frank Bush <[fbush@comcast.net](mailto:fbush@comcast.net)>; Gary Keith <[gkeith@wco95.org](mailto:gkeith@wco95.org)>; Georgia Baine <[georgia.baine@wilsoncountyttn.com](mailto:georgia.baine@wilsoncountyttn.com)>; Glover Wm <[tenncop@gmail.com](mailto:tennecop@gmail.com)>; James Vaden <[vadenj@wilsoncountyttn.gov](mailto:vadenj@wilsoncountyttn.gov)>; Jared Felkins <[jfelkins@lebanondemocrat.com](mailto:jfelkins@lebanondemocrat.com)>; Jeff Joines <[jeffjoines@bellsouth.net](mailto:jeffjoines@bellsouth.net)>; Jenny Bennett <[visiltwilsoncountyttn@gmail.com](mailto:visiltwilsoncountyttn@gmail.com)>; Jerry McFarland <[possomtwn@hotmail.com](mailto:possomtwn@hotmail.com)>; Jim Emberion <[glasgowscot1@aol.com](mailto:glasgowscot1@aol.com)>; John <[John@newcentury.com](mailto:John@newcentury.com)>; John P. Gentry <[johngentry45@yahoo.com](mailto:johngentry45@yahoo.com)>; Joy Bishop <[melvajoybishop@gmail.com](mailto:melvajoybishop@gmail.com)>; Joy H <[jhostetter@wcfinance.org](mailto:jhostetter@wcfinance.org)>; Kenny Reich <[kenneth.reich@aol.com](mailto:kenneth.reich@aol.com)>; Labraunya Horton <[lhorton@wcfinance.org](mailto:lhorton@wcfinance.org)>; Lisa Baldwin <[baldwinl@wilsoncountyttn.gov](mailto:baldwinl@wilsoncountyttn.gov)>; Mary Ann Sparks <[sparksm@wco95.org](mailto:sparksm@wco95.org)>; Mary Burger Scruggs <[wilsoncountyanimalcontrol@yahoo.com](mailto:wilsoncountyanimalcontrol@yahoo.com)>; Michael Justice <[mikejusticedistrict15@gmail.com](mailto:mikejusticedistrict15@gmail.com)>; Michael R. Jennings <[mjenningslaw@aol.com](mailto:mjenningslaw@aol.com)>; Mt. Juliet Chronicle <[editor@thechronicleofmtjuliet.com](mailto:editor@thechronicleofmtjuliet.com)>; Peery, Pam <[peeryp@wco95.org](mailto:peeryp@wco95.org)>; Randall Hutto <[hutto@wilsoncountyttn.com](mailto:hutto@wilsoncountyttn.com)>; Randy Hankins <[blu3752@aol.com](mailto:blu3752@aol.com)>; Sabrina Garrett <[sgarrett@wilsonpost.com](mailto:sgarrett@wilsonpost.com)>; Sara Davenport <[davenport@wilsoncountyttn.gov](mailto:davenport@wilsoncountyttn.gov)>; Sara Patton <[patton.57@hotmail.com](mailto:patton.57@hotmail.com)>; Sharon Lackey <[lackey@wilsoncountyttn.gov](mailto:lackey@wilsoncountyttn.gov)>; Sonja Robinson <[SONJAROBINSON2@yahoo.com](mailto:SONJAROBINSON2@yahoo.com)>; Steve Lynch <[LYNCHATROADS@yahoo.com](mailto:LYNCHATROADS@yahoo.com)>; Steve Murphy <[stevenvmurphy@icloud.com](mailto:stevenvmurphy@icloud.com)>; Sue Vanatta <[suevanatta1946@gmail.com](mailto:suevanatta1946@gmail.com)>; Terry Ashe <[terryashe@tnsheriffs.com](mailto:terryashe@tnsheriffs.com)>; Terry Muncher <[trmgems@yahoo.com](mailto:trmgems@yahoo.com)>; Terry Scruggs <[mechanic@wilsonema.com](mailto:mechanic@wilsonema.com)>; Tom Brashears <[tom.brashear@wilsoncountyttn.com](mailto:tom.brashear@wilsoncountyttn.com)>; Travis Newsome <[newsomel@wilsoncountyttn.gov](mailto:newsomel@wilsoncountyttn.gov)>; Von Barr <[barry@wilsoncountyttn.gov](mailto:barry@wilsoncountyttn.gov)>; Wendell Marlowe <[wendell.marlowe@live.com](mailto:wendell.marlowe@live.com)>; William Glover <[gloverfor19@yahoo.com](mailto:gloverfor19@yahoo.com)>; Wilson Post <[news@wilsonpost.com](mailto:news@wilsonpost.com)>; Xavier Smith <[xsmith@lebanondemocrat.com](mailto:xsmith@lebanondemocrat.com)>

Subject: MINUTES

Date: Fri, Jun 2, 2017 10:41 am

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MINUTES COMMITTEE  
THURSDAY, JUNE 8, 2017  
6:30 PM  
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER  
APPROVAL OF MAY MINUTES  
OLD BUSINESS  
NEW BUSINESS  
ADJOURN

STATE OF TENNESSEE, WILSON COUNTY BOARD OF COMMISSIONERS, MAY  
15, 2017:

Be it remembered that the regular meeting of the Board of Commissioners May 15, 2017,  
the same being the Third Monday in said month.

There was present and presiding the Honorable County Mayor Randall Hutto; Jim  
Goodall, County Clerk; and a quorum of County Commissioners to wit:

Becky Siever, Adam Bannach, Bobby Franklin, Chad Barnard, Jerry McFarland, Kenny  
Reich, Terry Scruggs, Frank Bush, Sara Patton, Dan Walker, John P. Gentry, Sonja  
Robinson, Mike Justice, Diane G. Weathers, Gary Keith, Terry Muncher, William Glover,  
Annette Stafford, Cindy Brown, Wendell Marlowe, Sue Vanatta, Joy Bishop, and Jim  
Emberton.

The Board of Commissioners was opened in the form of law at 7:00 P.M. when the  
following proceedings were had and entered to wit:

A prayer was given by County Attorney Michael R. Jennings; everyone said the pledge to  
the flag which was led by Commissioner Terry Scruggs.

The Clerk called the roll showing 23 present and 2 absent.

Commissioner McFarland gave the History of Wilson County explaining some of the historical photographs and artifacts that are in the Wilson County Veterans Museum.

History Page \_\_\_\_\_

Commissioner Siever gave the Steering Committee Report and moved that said report be received and filed, seconded by Commissioner Bannach. Passed by unanimous voice vote.

Steering Committee Report Page \_\_\_\_\_

Commissioner Siever made a motion to amend the Agenda to remove Wastewater Authority Board from under Elections & Appointments, seconded by Commissioner Bannach. Commissioner Walker made a motion to adopt the Agenda as Amended, seconded by Commissioner Bannach. Passed by unanimous voice vote.

Agenda Page \_\_\_\_\_

Commissioner Siever made a motion to adopt the Consent Agenda, seconded by Commissioner Bannach. Resolution 17-5-1 to Amend the Budget & Appropriation Resolution for the 2016-2017 Fiscal Year to Make Line Item Transfers in Animal Control. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara
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		Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-1 \_\_\_\_\_

Commissioner Siever read Resolution 17-5-3 Proclaiming Thursday, June 15, 2017 as Elder Abuse Awareness Day in Wilson County, Tennessee. Commissioner Siever made a motion that said Resolution be adopted, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Resolution 17-5-3 \_\_\_\_\_

Commissioner Robinson read Resolution 17-5-2 Honoring the Nominees for 2016-2017 Wilson County Teacher of the Year. Commissioner Robinson made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Passed by unanimous voice vote.

Resolution 17-5-2 \_\_\_\_\_

Commissioner Barnard gave the Minutes Committee Report and moved that said Report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Commissioner Bannach made a motion to dispense with the reading of the minutes, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Communications from the Chair. Travis Newsome our IT Director resigned the end of March. New IT Director is Tim Barrett.

Wilson County Expo Marketing Director, Charity Toombs gave an update on what has been happening and what is coming up. Charity went over the financials at the expo. Thanked everyone for their support.

Tourism Director Jenny Bennett gave an overview of what the Tourism Department has been doing.

Tourism Director Report \_\_\_\_\_

A list of Notaries for May was presented to the Commission. Commissioner Reich made a motion to approve the list of Notaries for May, 2017, seconded by Commissioner Justice. Passed by unanimous voice vote.

Notary Page \_\_\_\_\_

Chairman Hutto called for the election of three (3) members to the Library Board.

Chairman Hutto recommended Carolyn Miller and Bettye Stone be appointed to the Library Board and Betty Dedman be appointed to Stones River Regional Library Board. Commissioner Reich made a motion that Carolyn Miller and Bettye Stone be appointed to the Library Board and Betty Dedman be appointed to Stones River Regional Library Board, seconded by Commissioner Justice. Passed by unanimous voice vote.

Chairman Hutto called for the election of one (1) member to the E911 Board. Chairman Hutto recommended Jerry Taylor. Commissioner Justice made a motion that Jerry Taylor be appointed to the E911 Board, seconded by Commissioner Patton. Passed by unanimous voice vote to appoint Jerry Taylor to the E911 Board.

Chairman Hutto called for the election of one (1) member to the Board of Zoning & Appeals. Chairman Hutto recommended Rusty Thompson to be appointed to the Board of Zoning & Appeals. Commissioner Robinson made a motion that Rusty Thompson be appointed to the Board & Zoning & Appeals, seconded by Commissioner Glover. Passed by unanimous voice vote to elect Rusty Thompson to the Board of Zoning & Appeals.

No report was given at this time by the Emergency Management Committee.

Director Joey Cooper gave the Emergency Management Director's Report. Commissioner Reich made a motion that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Emergency Management Director's Report \_\_\_\_\_

Commissioner Justice gave the Law Enforcement Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Law Enforcement Committee Report Page \_\_\_\_\_

Sheriff Robert Bryan gave the Sheriff's Report. Commissioner Justice made a motion that said report be received and filed, seconded by Commissioner Reich. Passed by unanimous voice vote.

Sheriff's Report Page \_\_\_\_\_

No report was given at this time by the Education Committee

Director of Schools Donna J. Wright gave the School Report. Commissioner Stafford made a motion that said report be received and filed, seconded by Commissioner Robinson. Passed by unanimous voice vote.

Director of Schools Report Page \_\_\_\_\_

Commissioner Keith gave the Public Works Committee Report and moved that said

report be received and filed, seconded by Commissioner Weathers. Passed by unanimous voice vote.

Public Works Committee Report Page \_\_\_\_\_

Commissioner McFarland gave the Agricultural Center Management Committee Report and moved that said report be received and filed, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Agricultural Center Management Committee Report Page \_\_\_\_\_

Commissioner Marlowe gave the Animal Control Committee Report and moved that said report be received and filed, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Animal Control Committee Report Page \_\_\_\_\_

No report was given at this time by the Audit Committee.

No report was given at this time by the Back Tax Committee.

Commissioner Walker gave the Cable TV Committee Report and moved that said report be received and filed, seconded by Commissioner Gentry. Passed by unanimous voice

vote.

Cable TV Committee Report \_\_\_\_\_

No report was given at this time by the Development & Tourism Committee.

No report was given at this time by the Ethics Committee.

Commissioner Glover gave the Finance Committee Report and moved that said report be received and filed, seconded by Commissioner Weathers. Passed by unanimous voice vote.

Finance Committee Report Page \_\_\_\_\_

Commissioner Siever gave the Health & Welfare Committee Report and moved that said report be received and filed, seconded by Commissioner Stafford. Passed by unanimous voice vote.

Health & Welfare Committee Report Page \_\_\_\_\_

No report was given at this time by the Insurance Committee.

No report was given at this time by the Judicial Committee.

No report was given at this time by the Planning & Zoning Committee.

No report was given at this time by the Recreation Committee.

Commissioner Muncher gave the Rules Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Rules Committee Report Page \_\_\_\_\_

Commissioner Reich gave the Urban Type Public Facilities Board Report and moved that said report be received and filed, seconded by Commissioner Robinson. Passed by unanimous voice vote.

Urban Type Public Facilities Board Report \_\_\_\_\_

Finance Director Aaron Maynard gave the Finance Director's Report. Commissioner Siever made a motion that said report be received and filed, seconded by Commissioner Bannach. Passed by unanimous voice vote.

Finance Director's Report Page \_\_\_\_\_

Commissioner Justice gave the Budget Committee Report and moved that said report be received and filed, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Budget Committee Report Page \_\_\_\_\_

Commissioner Justice read Resolution 17-5-4 to Amend the Budget & Appropriation Resolution for the 2016-2017 Fiscal Year to Make Line Item Transfers in the Health Department. Commissioner Justice made a motion that said Resolution be adopted, seconded by Commissioner Reich. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-4 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-5 to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Make an Additional Appropriation from the Ward Agricultural Center Fund No. 124 Into Other Agricultural and Natural Resources. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Bannach. Passed by roll call 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-5 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-6 to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Make Line Item Transfers in the Sheriff's Department and an Additional Appropriation into the Sheriff's Department. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Justice. Passed by a roll call vote 21 for, 2 against, 0 not voting, and 2 absent.

YES:	(21)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Sara Patton; Dan Walker; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
NO:	(2)	Frank Bush; John Gentry
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-6 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-8 to Amend the Budget and Appropriation

Resolution for the 2016-2017 Fiscal Year to Make Line Item Transfers in County Clerk. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-8 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-9 to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Make Line Item and Category transfers in the Sheriff's Department. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Bannach. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-9 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-10 to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Make an Additional Appropriation in the Capital Projects Fund. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Justice. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-10 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-11 to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Make an Additional Appropriation in the Capital Projects Fund. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Bannach. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-11 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-12 to Reflect Revenues Received but not Included in the Original Budget for the 2016-2017 Fiscal Year and to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Transfer These Funds into the Wilson Emergency Management Agency. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Bannach. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-12 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-13 to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Make Line Item Transfers in the Wilson Emergency Management Agency. Commissioner Justice made a motion that said Resolution be adopted, seconded by Commissioner Bannach. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike
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		Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-13 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-14 to Reflect Revenues Received but not Included in the Original Budget for the 2016-2017 Fiscal Year and to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Transfer These Funds into the Wilson Emergency Management Agency. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Justice. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-14 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-15 to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Make an Additional Appropriation in the Capital Projects Fund. Commissioner Justice made a motion that said Resolution be adopted, seconded by Commissioner Bannach. Passed by a roll call vote 23 for, 0

against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-15 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-16 to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Make an Additional Appropriation from the General Fund into Sheriff's Department. Commissioner Justice made a motion that said Resolution be adopted, seconded by Commissioner Bannach. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-16 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-17 to Amend the Budget and Appropriation Resolution for the 2016-2017 Fiscal Year to Make an Additional Appropriation from the

General Fund into Accounting and Budgeting and Risk Management. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Marlowe. Passed by a roll call vote 20 for, 3 against, 0 not voting, and 2 absent.

YES:	(20)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Sara Patton; Dan Walker; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop
NO:	(3)	Frank Bush; John Gentry; Jim Emberton

Resolution 17-5-17 \_\_\_\_\_

Commissioner Justice read Resolution 17-5-18 to Request the Unclaimed Balance of Accounts Remitted to State Treasurer Under Unclaimed Property Act. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Glover. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

Resolution 17-5-18 \_\_\_\_\_

No Old Business.

New Business.

Commissioner Walker made a motion to suspend the rules, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Commissioner Justice read Resolution 17-5-19 to Approve the Attached Interlocal Agreement Between the City of Lebanon and Wilson County, Tennessee. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Bannach. Passed by a roll call vote 23 for, 0 against, 0 not voting, and 2 absent.

YES:	(23)	Becky Siever; Adam Bannach; Bobby Franklin; Chad Barnard; Jerry McFarland; Kenny Reich; Terry Scruggs; Frank Bush; Sara Patton; Dan Walker; John Gentry; Sonja Robinson; Mike Justice; Diane Weathers; Gary Keith; Terry Muncher; William Glover; Annette Stafford; Cindy Brown; Wendell Marlowe; Sue Vanatta; Joy Bishop; Jim Emberton
Absent:	(2)	Terry Ashe; Jeff Joines

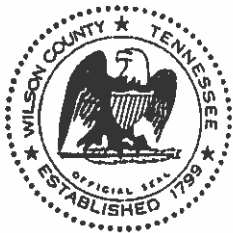
Resolution 17-5-19 \_\_\_\_\_

Chairman Hutto recommended Commissioner John Gentry to the Board for the Lebanon Municipal Airport. Commissioner Franklin made a motion to elect John Gentry to the Board for the Lebanon Municipal Airport, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Commissioner McFarland made a motion to go back into regular session, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Commissioner Barnard made a motion to adjourn, seconded by Commissioner Glover.

Passed by unanimous voice vote.



**RANDALL HUTTO**  
County Mayor

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**WILSON COUNTY GOVERNMENT**

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June 12, 2017

Dear Commissioners,

There are several appointments to be made during your June 19, 2017 County Commission meeting.

Mr. Keith Harrison resigned his position with the Industrial Development board due to his new appointment with the Tennessee Department of Agriculture. We thank him for his service and wish him luck in his new endeavors. I would like to recommend Mr. Ed James to fill this unexpired term which will expire January 2020. Mr. James is heavily involved with the community through such organizations as the Lebanon Breakfast Rotary Club, Wilson County CASA, Wilson County Community Help Center and currently serves on the Wilson County Community Foundation Board. He is employed with Parks Auction Co., LLC formerly Agee & Johnson Realty & Auction. Ed and his wife Susie were the 2016 recipients of Cumberland University's Algernon Sydney Sullivan Award.

With the passing of Mr. Hale Moss, you are to confirm the appointment of one member to the Water & Wastewater Authority Board. Mr. Chris Leauber, Executive Director of the Board, has recommended Mr. Jeff Joines serve this unexpired term which expires September 2021. I would also like to recommend Commissioner Joines. A copy of Mr. Leauber's letter is attached.

Five members are to be elected to serve a 2-year term on the Beer Board. I would like to recommend the following: Ms. Sherry Hyder and Mr. Wayne Beadle, Ken Davis, Allen Major and Tommy Williams. Mr. Beadle is a retired insurance agent with 36 years of service with Life of Georgia insurance. He and his wife live in the Norene community. Mr. Allen Major is a retired veteran firefighter with the City of Lebanon. He and his wife, also, live in Norene. Mr. Tommy Williams currently works as a real estate agent with the Agee & Johnson auction team. He is a retiree of Texas Eastern. He and his wife live in the Gladeville community. Ms. Sherry Hyder has lived in Wilson County for the past 32 years and has resided in Lebanon for the past 15. She and husband, Rick have been married over 40 years. She works as the system information specialist as W.A. Wright. Mr. Ken Davis is a lifelong resident of Wilson County. In 2007, he retired from Bellsouth after 37 ½ years of service after which he opened a small lawn care service. He is a member of the Lebanon First United Methodist Church and he wife Glenda have 2 daughters.

You are to elect two members to serve a 6-year term on the Heath & Education Facilities Board. I would like to recommend Ms. Christie Patterson and Mr. Britt Linville. Ms. Patterson is currently employed by Wilson Bank and Trust, where she serves as Head Customer Service Representative and Branch Sales Manager at the Watertown branch, she has been employed in the accounting and banking field for over 20 years. Mr. Linville has served on the west Wilson Basketball Association for the last 27 years, overseeing about 200 kids. He has served on the Mt. Juliet help Center Board for the last 7 years as well as the City of Mt. Juliet Parks Board.

If you have any questions or concerns regarding these/this appointment(s), please contact me prior to the meeting.

Sincerely,

  
Randall Hutto  
Wilson County Mayor

CHRIS LEAUBER  
Executive Director

ROBERT P. BOYD  
Treasurer  
Office Manager



DONALD G. CHAMBERS  
Board Chairman

ROBERT ROCHELLE  
Secretary & Attorney

April 21, 2017

Honorable Randall Hutto  
Wilson County Mayor  
County Courthouse  
Lebanon, Tennessee 37087

RECEIVED  
APR 21 2017  
COUNTY MAYOR

RE: Appointment of Member to Water and Wastewater Authority  
of Wilson County Board of Commissioners

Dear Mayor Hutto:

According to state statute, when a vacancy is created by reason of death for an unexpired term of an existing member of our Board, the County Mayor nominates a person to fill the position and submits the nomination to the County Commission for confirmation. There is no limit as to the number of terms a member may serve.

Hale Moss died on April 17, 2017. We have discussed your interest in Jeff Joines as the nominee to fill the vacancy. Mr. Joines meets the qualifications of the position which requires that a person of good standing and reputation in the field of Industry or Commerce fill the position. I believe Mr. Joines would be an asset to the Authority.

Should you desire any further information, please contact me.

Sincerely,

Chris Leauber  
Executive Director

680 Maddox Simpson Parkway • P.O. Box 545 • Lebanon, Tennessee 37088  
Office 615/449-2951 • [www.wwarvc.com](http://www.wwarvc.com) • Fax 615/449-8310

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# Wilson County EMA

## *Director's Report*



June 19, 2017

### Wilson County Commission

- "Dispatch Report by District Summary" – May (Attached)  
"Monthly Call Report" – May (Attached)
  - Medical: 1,030
  - Fire: 33
  - Rescue: 229
  - Total Calls: 1,292 YTD: 6,644
  
- "Emergency Management Activities" – (Since last meeting)
  - Wilson County Schools – Planning and Exercise
  - TN Natural Gas Companies Meeting
  - Tennessee Emergency Management Agency Meeting
  - Regional Director's Meeting
  - County Budget Meeting
  - County Commission Meeting
  - Situational Awareness Threat Briefings

###

End of Report!!!

Joey Cooper, Director *jc*

Wilson County EMA

# Wilson County Emergency Management Agency

## Dispatch Report by District Summary

Beg: 5/1/17

End: 5/31/17

Ambulance		YTD	Fire			YTD	Rescue		YTD
District	Count		District	Count	# of Units Responded	Calls	District	Count	Calls
1	22	106	1	2	4	7	1	12	51
2	15	119	2	0	0	2	2	2	16
3	36	190	3	1	3	11	3	3	26
4	30	167	4	4	7	26	4	14	68
5	21	131	5	2	8	14	5	5	71
6	15	163	6	0	0	20	6	9	61
7	49	159	7	0	0	7	7	16	56
8	23	150	8	0	0	14	8	7	23
9	39	175	9	1	1	7	9	2	14
10	38	186	10	1	3	2	10	5	20
11	29	156	11	0	0	14	11	2	16
12	34	178	12	2	5	25	12	15	79
13	31	167	13	4	10	22	13	12	79
14	38	229	14	7	17	23	14	17	100
15	33	189	15	1	1	19	15	15	63
16	56	305	16	1	1	11	16	9	34
17	81	287	17	1	4	10	17	7	53
18	26	152	18	2	2	8	18	12	44
19	33	322	19	0	0	1	19	2	28
20	100	489	20	0	0	8	20	8	71
21	94	359	21	1	1	15	21	16	86
22	29	127	22	1	4	8	22	10	30
23	34	187	23	1	1	3	23	10	35
24	67	264	24	0	0	7	24	3	29
25	57	261	25	1	1	12	25	16	54
Total	1030	5218	Total	33	73	296	Total	229	1207

Total for All	1292
Prior Month Year To Date	5352
Year to Date	6644

# 2017 WEMA Monthly Call Report

[illegible]

### Ambulance Runs By Station

St. 1	256	242	246	252	271								1267
St. 2	42	44	50	51	36								223
St. 3	84	86	108	120	97								495
St. 4	107	63	71	95	94								430
St. 5	78	78	77	81	80								394
St. 6	74	80	94	83	90								421
St. 7	9	15	5	5	12								46
St. 8	48	42	27	39	30								186
St. 9	215	221	223	226	204								1089
St. 10	108	144	106	123	116								597
St. 11													0
Total	1021	1015	1007	1075	1030	0	0	0	0	0	0	0	5148

### County/City Limits Breakdown (Ambulance)

County	432	396	395	412	381								2016
Lebanon	405	403	406	434	440								2088
Mt. Juliet	170	201	190	210	194								965
W-town	14	15	16	19	15								79
Total	1021	1015	1007	1075	1030	0	0	0	0	0	0	0	5148

### Fire Runs By Station

St. 1	10	11	7	10	4								42
St. 2	2	4	3	2	1								12
St. 3	3	3	1	2	1								10
St. 4	7	13	8	9	6								43
St. 5	5	16	11	5	8								45
St. 6	10	15	7	8	4								44
St. 7	3	5	2	2	0								12
St. 8	7	2	9	6	1								25
St. 9	10	6	5	8	3								32
St. 10	2	10	6	6	5								29
St. 11													0
Total	59	85	59	58	33	0	0	0	0	0	0	0	294

### County/City Limits Breakdown (FIRE)

[illegible]

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
<b>Rescue Runs By Station</b>													
St. 1	46	39	51	48	50								234
St. 2	3	1	2	4	2								12
St. 3	15	8	11	16	16								66
St. 4	45	24	43	42	41								195
St. 5	41	45	37	38	37								198
St. 6	22	25	31	28	30								136
St. 7	1	2	2	1	0								6
St. 8	20	15	9	19	11								74
St. 9	44	44	40	49	27								204
St. 10	21	24	10	7	15								77
St. 11													0
<b>Total</b>	<b>258</b>	<b>227</b>	<b>236</b>	<b>252</b>	<b>229</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1202</b>

#### County/City Limits Breakdown (RESCUE)

County	200	163	166	173	165								867
Lebanon	42	47	61	70	52								272
Mt. Juliet	16	17	9	7	11								60
W-town	0	0	0	2	1								3
<b>Total</b>	<b>258</b>	<b>227</b>	<b>236</b>	<b>252</b>	<b>229</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1202</b>

#### Total Runs Per Station

St. 1	312	292	304	310	325	0	0	0	0	0	0	0	1543
St. 2	47	49	55	57	39	0	0	0	0	0	0	0	247
St. 3	102	97	120	138	114	0	0	0	0	0	0	0	571
St. 4	159	100	122	146	141	0	0	0	0	0	0	0	668
St. 5	124	139	125	124	125	0	0	0	0	0	0	0	637
St. 6	106	120	132	119	124	0	0	0	0	0	0	0	601
St. 7	13	22	9	8	12	0	0	0	0	0	0	0	64
St. 8	75	59	45	64	42	0	0	0	0	0	0	0	285
St. 9	269	271	268	283	234	0	0	0	0	0	0	0	1325
St. 10	131	178	122	136	136	0	0	0	0	0	0	0	703
St. 11	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1338</b>	<b>1327</b>	<b>1302</b>	<b>1385</b>	<b>1292</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6644</b>

#### Yearly Calls (All)

2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
?	?	9700	9896	10321	10037	11704	12536	12182	12289	13693	13827	14862	15693
2014	2015	2016	2017	2018	2019	2020							

16059 14816 15695

ROBERT BRYAN  
SHERIFF

# STATE OF TENNESSEE

OFFICE (615) 444-1412  
FAX (615) 453-6024



**SHERIFF OF WILSON COUNTY**  
105 EAST HIGH STREET • LEBANON, TN 37087

## May 31, 2017 Activity Report

Activity	Apr-17	May-17
Calls for Service	3144	3490
Special Response Team Callouts	4	1
CID Cases Investigated	126	112
Domestic Violence Offenses Investigated	73	96
Sex Offenses Investigated	22	16
Sex Offenders Registered	19	14
CID Cases Cleared	64	88
Narcotics Intelligence Received	8	15
Narcotics Intelligence Closed	4	3
State Warrants Received	752	956
Arrests on State Warrants	808	924
Civil Warrants Received	1486	1654
Civil Warrants Served	1482	1584
Total Booked Through Jail	574	619
Highest Daily Inmate Population (458-Bed Facility)	439	446
Average State Prison Inmates	108	121
Facility Security Scan (Magnetometer):		
Criminal Justice Complex	10,760	13,996
Judicial Center	7,437	8,606
Reserve Volunteer Hours	273	176
SCAN Volunteer Hours	569.75	648
K9 SAR Volunteer Hours	124	129
Mounted Search & Rescue Volunteer Hours	164	182

**Inmate Work Bus Projects:** Wilson County Help center, Firing Range, Lebanon PSO, WEMA, Tuckers Ballpark, Cumberland University, Tyree Boat Ramp, Lake Haven Boat ramp, Wilson County Fairgrounds, Wilson County Shoot House, Help Center Food Drive, LPD, Mid Cumberland, Lebanon Senior Center, Pickett Rucker Church, Inmate Garden, Josephs Storehouse, Mt. Juliet Flag day, Wilson County School System, Wilson County Memorial Day Service.

**Roadside Litter Pickup:** Phelan Dr, Quail Meadow Dr, Stumpy Ln, Old Murfreesboro Rd, Blown Out Bridge, S Dickerson Chapel Rd, Africa Rd, Linwood Rd, Golden Bear Gateway, Beasley Bend Rd, Johnson Rd, Oregon Rd, Charles Smith Rd, Dillon Rd, Hartsville Pk.

**Community Outreach Projects:** National Day of Prayer, Sheriff's Citizens Academy - Session 9, 10, 11 and Graduation, Battle of the Badges Blood Drive, Farm Days held at Ag. Center.

**Patrol Division:** DUI Saturations conducted during the month and holiday period.

**SRO Division:**

**May 9-10:** SRO Charles Mothershed and SRO Teresa Reeves participated in the "Farm Days" Event that took place at the James Ward Agriculture Center. Children from all over Wilson County got the opportunity to come to the event as several members of the WCSO showed them equipment, talked with them about job responsibilities and interacted with them by answering questions that they may have.

**May 13:** SRO's Patrick Seay and Kevin Hopkins participated in the "Empower Me" Event that took place at Nokes-Lasater Field. The deputies had a great day with passing out items to children as well as answering any questions they had related to the school resource officer division.

**May 19:** Lt. Scott Moore participated in the "Coffee with a Cop" which took place at Gourmet Donuts in Mt. Juliet. Lt. Moore talked with citizens that were present about any concerns that they may have to bring to our attention.

**For the Month of April we had the following statistics:**

**Elementary and Middle Schools**

Advisory Sessions: 308  
Conflict Resolutions: 124  
Custodial Issues: 45  
Extra-Curricular Activities: 129  
Class Lectures: 62  
Perimeter Checks: 970

**High Schools**

Students Conferences: 497  
Parent Conferences: 122  
Classes Taught: 16  
Times Attended Court: 8

**Total Arrests: 38**

Disorderly: 2	Drug Arrests: 13	Assaults: 2	Tobacco: 3	Possession of a Weapon: 1
Other: 15	Theft: 2			

**Department Training:**

- 1-5 Pre Service Orientation - 1 student
- 1-5 Certified In service - 19 students
- 1-5 TCI Basic Class Rutherford County - 4 students
- 2 Citizens Academy
- 3 Taser Recertification -2 students
- 4 Taser Recertification -4 students
- 4 Remedial Corrections Training - 1 student
- 4 Narcan Training - Patrol
- 5 FTO Corrections Training - 8 students
- 8 Complacency in Communications Course (outside course hosted by WCSO) - 12 students
- 9 Defeating Workplace Drama (outside course hosted by WCSO) - 12 students
- 10-12 Corrections In service - 12 students
- 11 New Hire Orientation - 1 student
- 15-19 Certified In service - 20 students
- 16 Citizens Academy
- 16 Pre Service Orientation - 1 student
- 22-26 TCI Basic Class - 4 students
- 22 Open Range Day - 8 students
- 23 118<sup>th</sup> Guard Unit Range Qualifications
- 23 Citizens Academy
- 26 Corrections Roll Call Training - All shifts
- 30-31 Civil Process Class (outside course hosted by WCSO) - 13 students
- 30 118<sup>th</sup> Guard Unit Range Qualifications
- 31 Open Tactics Day - 4 students

**SCAN Division:**

Total Volunteers: currently 25

Current Recipients: 135

Other Activity:

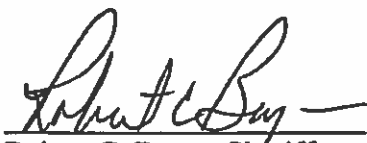
May 2 Elmcroft Health Fair

May 7 Providence United Methodist Church Day of Service/SCAN recipients

May 11 Veterans Red Day Event/ Food Collection (120 food boxes)

May 15 Wilson County Commission Meeting- Elder Abuse Resolution

Weekly donations of assorted breads and pastries from Publix



Robert C. Bryan, Sheriff

Faxed and emailed to Sondra Winfree Dowdy: 615-466-5071

## Call For Service Summary By 10-Code

## WILSON COUNTY SHERIFFS OFFICE

DATE: 06/01/2017

TIME: 12:33:19PM

Page 1 of 2

Complaints From: 5/1/2017 Thru: 5/31/2017

## All Officers

CODE	DESCRIPTION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
10-77	603/604 TRANSPORT	4	7	9	12	10	6	6	54
10-63	911 HANG UPS	16	18	20	16	13	15	16	114
10-89	ABANDONED VEHICLE	6	9	11	6	4	3	3	42
10-39	ARMED SUSPECT	1	0	0	0	0	0	0	1
10-46	AUTO WRECK-PERS INJU	5	5	10	4	7	9	4	44
10-45	AUTO WRECK-PROP DAMG	15	14	21	18	16	25	20	129
BOLO	BE ON LOOK OUT	1	1	1	3	3	5	1	15
10-42	BURGLAR ALARM	24	26	30	32	26	23	37	198
10-27	BURGLARY	5	6	12	6	8	7	10	54
10-29	CHECK FOR WANTED	0	0	0	1	0	0	0	1
10-28	CHECK FULL REGISTRAT	0	1	0	1	1	0	0	3
10-14	CONVOY OR ESCORT	0	3	2	2	2	2	5	16
10-62	CORPSE	0	0	2	1	0	1	1	5
10-67	DEAD ANIMAL IN ROAD	1	0	0	0	0	0	0	1
10-26	DISORDERLY PERSON	1	5	2	3	7	2	0	20
10-87	DISTURBING THE PEACE	3	3	1	0	1	1	6	15
10-57	DOG CALL	3	7	2	3	2	3	4	24
10-85	DOMESTIC DISPUTE	20	21	6	10	11	12	14	94
10-86	DOMESTIC/WEAPON	1	1	0	0	0	0	0	2
10-49	DRIVING WHILE DRUNK	5	6	7	8	7	3	11	47
10-83	FARM ANIMALS AT LARG	8	4	7	4	2	3	4	32
10-59	FIGHT	2	4	0	0	0	1	0	7
10-72	FIRE CALL	0	2	0	0	4	2	4	12
10-70	FOOT PURSUIT	1	1	0	0	0	0	0	2
10-15	HAVE PRISONER IN CUS	3	16	21	20	15	8	1	84
10-79	HAZARDOUS RD COND	8	9	4	11	1	8	29	70
MA	MOTORIST ASSIST	12	17	10	16	14	8	9	86
10-17	PICK UP PAPERS AT?	1	5	6	12	10	4	2	40
10-16	PICK UP PRISONER AT?	0	7	9	5	5	5	0	31
10-84	POSSIBLE DRUGS PRES	1	11	14	8	4	3	1	42
10-56	PROWLER AT PREMISES	24	27	26	34	22	21	19	173
10-58	PUBLIC DRUNK	1	3	0	0	0	1	1	6
10-82	REQUEST BACKUP	9	6	6	6	7	10	9	53

## Call For Service Summary By 10-Code

## WILSON COUNTY SHERIFFS OFFICE

DATE: 06/01/2017

TIME: 12:33:19PM

Page 2 of 2

Complaints From: 5/1/2017 Thru: 5/31/2017

## All Officers

CODE	DESCRIPTION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
10-47	SEND AMBULANCE	0	0	2	1	1	1	0	5
10-38	SHOOTING	1	0	0	0	1	0	0	2
10-88	SHOPLIFTER	0	0	0	1	0	0	0	1
10-3	SPECIAL ASSIGNMENT	1	0	0	2	0	0	0	3
10-76	SPEEDING RECKLESS	9	12	15	22	21	20	14	113
10-44	STOLEN VEHICLE	0	4	3	1	2	0	2	12
10-94	SUICIDE	2	3	1	4	3	0	2	15
10-96	THEFT REPORT	5	6	5	5	6	4	2	33
10-81	TRAFFIC STOP	59	75	64	58	33	56	69	414
10-22	VANDALISM	5	2	8	2	3	3	4	27
10-23	VANDALISM MAIL BOX	2	1	0	0	1	0	0	4
10-53	WANTED CHARGE	24	70	77	72	77	49	35	404
10-43	WANTS OFFICER INVEST	82	131	158	158	119	118	66	832
10-80	WELFARE CHECK	16	15	14	16	18	13	16	108
Totals:		387	564	586	584	487	455	427	3,490

Total Records: 47

**Inmate Population Analysis  
WILSON COUNTY SHERIFFS OFFICE**

DATE: 06/02/2017

TIME: 11:16:06AM

Page 1 of 1

Male Inmates White: 325	Female Inmates White: 168	% Males: 67.85
Male Inmates Black: 93	Female Inmates Black: 31	% Females: 32.15
Male Inmates Other: 2	Female Inmates Other: 0	% Juvenile: 0.00
Male Inmates Juvenile: 0	Female Inmates Juvenile: 0	% White: 79.64
Total Male Inmates: 420	Total Female Inmates: 199	% Black: 20.03
		% Other: 0.32

**Total Inmates: 619**

Age Range	Count	
Less Than 13 or No Date Of Birth:	0	Average Male Age: 35.19
Between 13 and 15:	0	Average Female Age: 34.49
Between 16 and 17:	0	Average Juvenile Age: 0.00
18:	13	Average Age: 35
Between 19 and 21:	45	Average White Age: 35.30
Between 22 and 25:	73	Average Black Age: 33.60
Between 26 and 30:	129	Average Other Age: 36.00
Between 31 and 35:	102	
Between 36 and 40:	92	Total Inmate Days In Jail: 3,171
Between 41 and 50:	95	Average Days In Jail: 5.12
Between 51 and 60:	52	Total Inmate Bond Amount: \$ 1,580,132.00
Between 61 and 70:	15	Average Inmate Bond Amount: 5,130.30
71 and Over:	3	
On Suicide Watch: 0	%	Total Inmate That Have Been In Jail Prior: 437
Mental Illness: 3	0.00	Average Number Of Priors: 5.37
Sex Offenders: 5	%	% Priors To Total Count: 70.60
With Holds: 72	%	Total Charges Against Inmates: 1,005
Military Service: 110	12.00	Charged As Misdemeanant: 534
On Special Diets: 18	%	Charged As Felon: 85
Foreign Born: 10	3.00	On Temporary Release: 0
Weekenders: 8		On School Release: 0
On Work Release: 0		
Violent: 0	%	
Sentenced: 64	0.00	Average Days Of Sentence In Days: 287.00
Not Sentenced: 555	%	
Past Sentence Time: 36	10.00	
Trustees: 3	%	
On Medications: 0	0.00	Average Meds Per Inmate Who Are On Meds: 0.00

Intake Dates From: 5/1/2017 Intake Dates Thru: 5/31/2017

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Report\_JailStats\_1

## Department Facility Report

## WILSON COUNTY SHERIFFS OFFICE

DATE: 06/02/2017  
TIME: 11:15:31AM

Page 1 of 1

Date	DOC	Less Than 1 Year	1 Year and Over	Parole Doc/Local	Convicted MIs	PreTrial Felon/MIs	Other	Total
05/01/2017	64	16	0	9 0	104	105 147	1	446
05/02/2017	64	16	0	9 0	98	104 147	0	438
05/03/2017	64	15	0	10 0	98	105 149	1	442
05/04/2017	59	14	0	9 0	100	97 152	2	433
05/05/2017	59	14	0	9 0	105	94 149	0	430
05/06/2017	59	13	0	9 0	104	95 148	1	429
05/07/2017	59	13	0	9 0	98	96 149	1	425
05/08/2017	60	13	0	9 0	95	98 146	0	421
05/09/2017	64	13	0	9 0	100	96 139	1	422
05/10/2017	64	13	0	9 0	102	90 135	3	416
05/11/2017	60	13	0	9 0	101	88 141	6	418
05/12/2017	61	14	0	9 0	101	88 139	1	413
05/13/2017	61	14	0	10 0	102	91 141	2	421
05/14/2017	61	14	0	10 0	98	98 135	2	418
05/15/2017	67	18	0	10 0	95	101 131	0	422
05/16/2017	66	17	0	10 0	94	91 132	1	411
05/17/2017	66	17	0	10 0	92	100 131	3	419
05/18/2017	65	16	0	11 0	94	96 132	1	415
05/19/2017	65	16	0	11 0	95	97 131	2	417
05/20/2017	65	16	0	11 0	98	100 132	1	423
05/21/2017	65	16	0	11 0	95	102 134	1	424
05/22/2017	68	17	0	11 0	95	111 129	1	432
05/23/2017	71	20	0	11 0	99	96 117	0	414
05/24/2017	68	21	0	10 0	101	94 115	0	409
05/25/2017	67	20	0	10 0	98	87 117	1	400
05/26/2017	67	20	0	10 0	97	99 116	0	409
05/27/2017	67	19	0	10 0	95	94 118	0	403
05/28/2017	67	19	0	10 0	93	101 119	1	410
05/29/2017	67	19	0	10 0	92	97 120	1	406
05/30/2017	64	19	0	10 0	91	100 122	1	407
05/31/2017	64	19	0	10 0	89	102 119	0	403
1,988		504	0	305 0	3,019	3,013 4,132	35	12,996

STATE FACILITY REPORT. TO EDIT OR DELETE THIS TEXT ENTIRELY, CLICK ON COMPANY SETUP, THEN CLICK THE NARRATIVES MENU, THEN #7

## **EDUCATION COMMITTEE MINUTES**

The Education Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, June 8, 2017 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Annette Stafford, Sonja Robinson, Becky Siever, Terry Scruggs and Jerry McFarland, being all the members of the Committee with the exception of Commissioners Chad Barnard and Jeff Joines, who were absent. Also present was Director of Schools Dr. Donna Wright, Deputy Director of Schools Mickey Hall, School Board member Bill Robinson, County Mayor Randall Hutto, County Commissioners Gary Keith, Bobby Franklin, John Gentry, Diane Weathers, Joy Bishop, Dan Walker, Sara Patton and Sue Vanatta and County Attorney Michael R. Jennings.

Chairman Stafford called the meeting to order and determined that a quorum was present.

A copy of the agenda for the Education Committee meeting is attached.

The minutes of the March 9, 2017 meeting were presented. Motion to approve these minutes as printed was made by Commissioner McFarland, seconded by Commissioner Robinson and carried by vote of 5 for with 2 absent.

Chairman Stafford recognized Director of Schools Dr. Donna Wright. Dr. Wright presented Wilson County Board of Education Memo Nos. 2017-07, 2017-44 and 2017-38, along with the corresponding budgets. She first discussed the School Federal Projects Fund budget and identified for the Committee certain reductions that could be expected in the budget this year.

Dr. Wright next reviewed the Central Cafeteria Fund budget. She noted a price increase for the first time in five years. She noted also that this budget reflects a new dietician position that is requested.

Finally, Dr. Wright discussed the Extended School Program Fund. This is a self-sustaining program.

Motion to send all three of these budgets to the Budget Committee was made by Commissioner Siever, seconded by Commissioner McFarland and carried by vote of 5 for with 2 absent.

There being no further business to come before the Committee on motion of Commissioner Robinson, seconded by Commissioner Siever, the Committee voted 5 for, with 2 absent, to adjourn.

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SECRETARY

From: Sondra Dowdy <[sondradowdy@gmail.com](mailto:sondradowdy@gmail.com)>

To: Aaron Maynard <[amaynard@wcfinance.org](mailto:amaynard@wcfinance.org)>; Adam Bannach <[adambannach@gmail.com](mailto:adambannach@gmail.com)>; Andy Humbles <[ahumbles@tennessean.com](mailto:ahumbles@tennessean.com)>; Annette Stafford <[astaffor@bellsouth.net](mailto:astaffor@bellsouth.net)>; Ashe Terry <[henrytashe@gmail.com](mailto:henrytashe@gmail.com)>; Becky Siever <[bsiever@comcast.net](mailto:bsiever@comcast.net)>; Bethany Harrison <[harrisonb@wilsoncountytyn.gov](mailto:harrisonb@wilsoncountytyn.gov)>; Bobby Franklin <[nethick@gmail.com](mailto:nethick@gmail.com)>; Chad Barnard <[cbights@charter.net](mailto:cbights@charter.net)>; Cindy Brown <[browncl@aol.com](mailto:browncl@aol.com)>; Cindy Lynch <[wcsolid@gmail.com](mailto:wcsolid@gmail.com)>; Connie Esh <[cewrites@yahoo.com](mailto:cewrites@yahoo.com)>; Cooper, Joey <[cooperj@wilsonema.com](mailto:cooperj@wilsonema.com)>; Corey Buhler <[cbuhler@wco95.org](mailto:cbuhler@wco95.org)>; Dan Walker <[dan.walker@lds.net](mailto:dan.walker@lds.net)>; Diane Weathers <[diane@diane-weather.com](mailto:diane@diane-weather.com)>; Donna Wright <[wrightd@wcschools.com](mailto:wrightd@wcschools.com)>; Frank Bush <[frbush@comcast.net](mailto:frbush@comcast.net)>; Gary Keith <[gkeith@wco95.org](mailto:gkeith@wco95.org)>; Georgia Baine <[georgia.baine@wilsoncountytyn.com](mailto:georgia.baine@wilsoncountytyn.com)>; Glover Wm <[tenncop@gmail.com](mailto:tenncop@gmail.com)>; James Vaden <[vadenj@wilsoncountytyn.gov](mailto:vadenj@wilsoncountytyn.gov)>; Jared Felkins <[jfelkins@lebanondemocrat.com](mailto:jfelkins@lebanondemocrat.com)>; Jeff Joines <[jelfjoines@bellsouth.net](mailto:jelfjoines@bellsouth.net)>; Jenny Bennett <[visltwilsoncountytyn@gmail.com](mailto:visltwilsoncountytyn@gmail.com)>; Jerry McFarland <[possomtwn@hotmail.com](mailto:possomtwn@hotmail.com)>; Jim Emberton <[glasgowscot1@att.net](mailto:glasgowscot1@att.net)>; John <[John@newcenturye.com](mailto:John@newcenturye.com)>; John P. Gentry <[johngentry45@yahoo.com](mailto:johngentry45@yahoo.com)>; Joy Bishop <[melvajoybishop@gmail.com](mailto:melvajoybishop@gmail.com)>; Joy H <[jhosteller@wcfinance.org](mailto:jhosteller@wcfinance.org)>; Kenny Reich <[kenneth.reich@att.net](mailto:kenneth.reich@att.net)>; Labraunya Horton <[lhorton@wcfinance.org](mailto:lhorton@wcfinance.org)>; Lisa Baldwin <[baldwinl@wilsoncountytyn.gov](mailto:baldwinl@wilsoncountytyn.gov)>; Mary Ann Sparks <[sparks.m@wcschools.com](mailto:sparks.m@wcschools.com)>; Mary Burger Scruggs <[wilsoncountyanimalcontrol@yahoo.com](mailto:wilsoncountyanimalcontrol@yahoo.com)>; Michael Justice <[mikejusticedistrict15@gmail.com](mailto:mikejusticedistrict15@gmail.com)>; Michael R. Jennings <[mjenningslaw@aol.com](mailto:mjenningslaw@aol.com)>; Mt. Juliet Chronicle <[editor@thechronicleofmtjuliet.com](mailto:editor@thechronicleofmtjuliet.com)>; Peery, Pam <[peeryp@wcschools.com](mailto:peeryp@wcschools.com)>; Randall Hutto <[hutto@wilsoncountytyn.com](mailto:hutto@wilsoncountytyn.com)>; Randy Hankins <[blu3752@aol.com](mailto:blu3752@aol.com)>; Sabrina Garrett <[sgarrett@wilsonpost.com](mailto:sgarrett@wilsonpost.com)>; Sara Davenport <[davenport@wilsoncountytyn.gov](mailto:davenport@wilsoncountytyn.gov)>; Sara Patton <[patton.57@hotmail.com](mailto:patton.57@hotmail.com)>; Sharon Lackey <[lackey@wilsoncountytyn.gov](mailto:lackey@wilsoncountytyn.gov)>; Sonja Robinson <[SONJAROBINSON2@yahoo.com](mailto:SONJAROBINSON2@yahoo.com)>; Steve Lynch <[LYNCHATROADS@yahoo.com](mailto:LYNCHATROADS@yahoo.com)>; Steve Murphy <[stevenvmurphy@icloud.com](mailto:stevenvmurphy@icloud.com)>; Sue Vanatta <[suevanatta1946@gmail.com](mailto:suevanatta1946@gmail.com)>; Terry Ashe <[terryashe@tnsheriffs.com](mailto:terryashe@tnsheriffs.com)>; Terry Muncher <[tmngems@yahoo.com](mailto:tmngems@yahoo.com)>; Terry Scruggs <[mechanic@wilsonema.com](mailto:mechanic@wilsonema.com)>; Tom Brashears <[tom.brashear@wilsoncountytyn.com](mailto:tom.brashear@wilsoncountytyn.com)>; Travis Newsome <[newsomel@wilsoncountytyn.gov](mailto:newsomel@wilsoncountytyn.gov)>; Von Barr <[barrv@wilsoncountytyn.gov](mailto:barrv@wilsoncountytyn.gov)>; Wendell Marlowe <[wendell.marlowe@live.com](mailto:wendell.marlowe@live.com)>; William Glover <[gloverfor18@yahoo.com](mailto:gloverfor18@yahoo.com)>; Wilson Post <[news@wilsonpost.com](mailto:news@wilsonpost.com)>; Xavier Smith <[xsmith@lebanondemocrat.com](mailto:xsmith@lebanondemocrat.com)>

Subject: EDUCATION

Date: Fri, Jun 2, 2017 10:40 am

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EDUCATION COMMITTEE  
THURSDAY, JUNE 8, 2017  
6:00 PM  
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER  
APPROVAL OF MINUTES  
REPORT FROM DIRECTOR OF SCHOOLS  
OLD BUSINESS  
NEW BUSINESS  
ADJOURN



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**County Commission Report**  
**June 19, 2017**

The Wilson County Board of Education met in regular session on Monday, June 5, 2017 and took action on the following items:

- Approved Foreign Exchange Students at Watertown and Mt. Juliet High Schools for the 2017-18 school year.
- Approved Recommended Changes to the Wilson County Schools Support Personnel Handbook
- Approved Certified Personnel for Tenure 2016-17 SY
- Approved School Facilities Use Policy Procedures for 2017-18
- Approved Drivers Education Services – Workforce Essentials for 2017-18 SY
- Approved Recommended Updates to the Wilson County Schools Accounting Manual for 2017-18
- Approved Bid for Copy Paper to American Paper & Twine
- Approved Rebid for HVAC Filters and Installation to Lovett
- Approved Agreement between Watertown High School and MTSU
- Approved Extended School Program Budget 2017-18
- Approved Central Cafeteria Fund Budget FY 2018
- Approved Proposed Budget – School Federal Projects Fund 142
- Approved Federal Projects Budget FY 2017 Amendment Report
- Approved Revised School Lunch Charge Policy
- Approved Field Trip Charges
- Approved Bid for Waste Disposal to Waste Management
- Approved Recommended Changes on 2nd Reading to Board Policies, Section 4
- Approved Recommended Changes on 2nd<sup>1</sup> Reading to Board Policies, Section 6
- Approved on 1<sup>st</sup> Reading Recommended Changes to Board Policies, Section 2
- Approved on 1st Reading Recommended Changes to Board Policies, Section 3
- Approved on 1<sup>st</sup> Reading Recommended Changes to Board Policies, Section 5
- Approved on 1<sup>st</sup> Reading Recommended Changes to Board Policies, Section 6
- Approved to have Tornado Sirens at any New Built Facility, pending available funds
- Accepted a Report from Director of Schools

Agendas, approved minutes and supporting documents from Board of Education meetings may be found online at <http://emeetings.tsba.net/public/agency.aspx?publicagencyid=4332>.

All Wilson County Schools' Board Policies may be found at: <https://sites.google.com/a/wilsonk12tn.us/board-policies/>

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## Class of 2017 Accomplishments

2017 Graduation Accomplishments	Adult High	Lebanon High	Mt. Juliet High	TVOLS	Watertown High	Wilson Central	Total
# Graduates	131	376	487	8	102	437	1541
# TN Scholars		74	155	0	9	75	313
#Graduating w/Honors						123	123
#Graduating w/Distinction						58	58
#TN Lottery Scholarships	34	255		7		311	607
#AP Scholars						13	13
\$ Scholarships Accepted		5,212,201	14,274,489		\$2,076,045		\$21,562,735
\$ Scholarships Offered	1,900,000	6,492,201	25,161,055	122,000	\$2,944,545	13,356,603	\$49,976,404
Valedictorian/GPA		Gavin Duvall 4.656	Woojn Choi 4.702	Kaylee Windham 4.276	Paul R. (Bo) Whitlock 4.370	Matthew Everett 4.726	
Salutatorian/GPA		Anne-Marie Wilson 4.597	Ryan Sheehy 4.627	Isabelle Osburn 3.679	Kannan G. Akins 4.342	Cole Booth 4.621 and Baylee Webb 4.621	
# Students Military	10	15	12	0	2	22	61
# Different Higher Institutions	20	39	14	3	21	61	158
Perfect Attendance for Sr Year						Callie Harrell, Kayla Ward	
Perfect Attendance for High School		Caitlyn Glover, Veronica Webb	Leonardo Reyna-Benitez		Hope Carter since 2nd grade	Colton Dowell, Karen Le, Katherine Massey	

## Attendance Banner Winners

K-5	Mt. Juliet Elementary	96.57%
K-8	Tuckers Crossroads	95.51%
6-8	Mt. Juliet Middle	95.51%
9-12	Mt. Juliet High	95.42%
District Avg for 2016-17 sy		94.87%

The 2016-17 End of Year enrollment was 17,620. The projected enrollment for the start of the 2017-18 school year is 17,677.

End of Year Enrollment 16-17	End of Year Enrollment 15-16	End of Year Enrollment 14-15	End of Year Enrollment 13-14	End of Year Enrollment 12-13	16-17 Enrollment Total Projections (5/26/16)	Actual Enrollment on Day 10 of School 8-2016
11297	11063	10804	10597	10415	10687	11164
6323	6122	5867	5751	5572	6537	6538
17620	17185	16671	16348	15987	17224	17702
up 435	up 514	up 323	up 361			

Wilson County Schools welcomes the following employees to their new positions:

➤ Gregory Glass	AP Lebanon High School	from Williamson County
➤ Brady Comer	AP Mt. Juliet Elementary	Instructional Coach
➤ Chareda Sims	AP Mt. Juliet Middle	from MNPS
➤ Angela Pulley	AP Southside	Seek Teacher @ Southside
➤ Michael Hickman	Principal Stoner Creek	from Rutherford County
➤ Amanda Smith	AP Stoner Creek	from LSSD
➤ Christine Miller	Principal Springdale	from Stoner Creek
➤ Jennifer Yokum Brown	AP Springdale	from Stoner Creek
➤ Ranesa Shipman	AP WCHS	AP MJE
➤ Chad Linville	Maintenance Dept.	GCA
➤ Jason Dunn	Principal Carroll-Oakland	from AP at Carroll-Oakland
➤ Kayla Price	Principal Watertown Middle	from AP at Watertown Middle
➤ Christine Miller	Principal Springdale	from Principal at Stoner Creek
➤ Jennifer Yokum-Brown	AP Springdale	from AP at Stoner Creek

Please join us for the following Open House/Ribbon Cutting/Groundbreakings:

July 16	2:00 p.m.	Springdale Elementary Open House/Ribbon Cutting
July 24	2:00 p.m.	Gladeville Middle School Groundbreaking
	3:00 p.m.	Gladeville Elementary Open House/Ribbon Cutting
	5:00 p.m.	Tuckers Crossroads Open House/Ribbon Cutting

You are invited to attend the next scheduled meeting of The Wilson County Board of Education on June 26, following a 5:30 p.m. work session.

Respectfully submitted,  
Dr. Donna L. Wright  
Director of Schools



# Wilson County Schools Commission Report

May, 2017

YTD ACTUAL

UNREALIZED/  
UNSPENT BALANCE

GENERAL FUND		Revenue	
40000 REVENUE			
40110	CURRENT PROPERTY TAX	\$37,150,716.72	\$-466,534.72
40120	TRUSTEE'S COLLECTIONS-PRIOR YR	\$587,682.66	\$79,024.34
40125	TRUSTEE'S COLLECTIONS-BANKRUPT	\$0.00	\$8,652.00
40130	CLERK & MASTER COLLECTIONS-PY	\$312,096.26	\$189,693.74
40140	INTEREST AND PENALTY	\$108,667.86	\$34,069.14
40210	LOCAL OPTION SALES TAX	\$11,157,361.27	\$2,189,545.73
40275	LOCAL OPTION MIXED DRINK TAX	\$170,236.06	\$-20,236.06
40320	BANK EXCISE TAX	\$257,252.14	\$-57,252.14
40350	INTERSTATE TELECOMMUNICATION T	\$6,198.86	\$-823.86
41110	MARRIAGE LICENSES	\$5,222.93	\$1,191.07
43513	TUITION-SUMMER SCHOOL	\$0.00	\$0.00
43570	RECEIPTS FROM INDIVIDUAL SCHOO	\$107,199.53	\$-6,199.53
43990	OTHER CHARGES FOR SERVICES	\$59,001.14	\$34,998.86
44146	E-RATE	\$15,835.08	\$39,164.92
44170	MISCELLANEOUS REFUNDS	-\$4,500.00	\$4,500.00
44520	INSURANCE RECOVERY	\$0.00	\$0.00
44530	SALE OF EQUIPMENT	\$49,834.98	\$-49,834.98
44540	SALE OF PROPERTY	\$0.00	\$0.00
44560	DAMAGES RECOVERED FROM INDIV	\$0.00	\$0.00
44570	CONTRIBUTIONS AND GIFTS	\$71,979.04	\$47,242.96
44990	OTHER LOCAL REVENUES	\$69,241.17	\$230,758.83
46511	BASIC EDUCATION PROGRAM	\$65,727,962.12	\$8,498,604.88
46512	BEP - ARRA	\$0.00	\$0.00
46515	EARLY CHILDHOOD EDUCATION	\$821,708.08	\$44,069.92
46550	DRIVER EDUCATION	\$0.00	\$7,000.00
46590	OTHER STATE EDUCATION FUNDS	\$124,455.82	\$5,544.18
46591	COORDINATED HEALTH - ARRA	\$0.00	\$0.00
46594	FAMILY RESOURCE ARRA	\$0.00	\$0.00
46610	CAREER LADDER PROGRAM	\$238,311.10	\$170,151.90
46615	EXTENDED CONTRACT - ARRA	\$0.00	\$0.00
46790	OTHER VOCATIONAL	\$0.00	\$0.00
46980	OTHER STATE GRANTS	\$0.00	\$0.00
47120	ADULT EDUCATION ST GRANT PROGR	\$0.00	\$0.00
47143	IDEA	\$486,825.29	\$-0.29
47145	IDEA - PRESCHOOL	\$0.00	\$0.00
47590	OTHER FEDERAL THROUGH STATE	\$316,738.56	\$83,261.44
47640	ROTC REIMBURSEMENT	\$197,992.96	\$-7,992.96
49800	TRANSFERS IN	\$1,051,365.02	\$-34,365.02
Total Revenues and Other Sources:		\$119,089,384.65	\$11,024,234.35



**Wilson County Schools  
Commission Report**

**May, 2017**

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
101 GENERAL FUND	Expenditures		
71100	REGULAR INSTRUCTION	\$58,704,739.35	\$10,742,961.65
71150	ALTERNATIVE INSTRUCTION	\$737,338.91	\$110,724.09
71200	SPECIAL EDUCATION INSTRUCTION	\$9,665,551.53	\$1,302,111.47
71300	VOCATIONAL EDUCATION INSTR	\$4,487,771.40	\$732,300.60
72110	ATTENDANCE	\$175,088.41	\$15,038.59
72120	HEALTH SERVICES	\$1,317,012.49	\$231,796.51
72130	OTHER STUDENT SUPPORT	\$2,132,935.03	\$373,200.97
72210	INSTRUCTION SUPPORT	\$5,021,989.36	\$751,542.64
72215	ALTERNATIVE SUPPORT	\$156,966.82	\$14,807.18
72220	SPECIAL EDUCATION SUPPORT	\$1,318,606.06	\$232,200.94
72230	VOCATIONAL SUPPORT	\$111,463.18	\$9,528.82
72310	BOARD OF EDUCATION	\$1,783,744.76	\$118,544.24
72320	OFFICE OF SUPERINTENDENT	\$311,855.48	\$50,268.52
72410	OFFICE OF PRINCIPAL	\$8,455,261.25	\$1,071,407.75
72510	FISCAL SERVICES	\$468,916.38	\$49,236.62
72520	HUMAN RESOURCES	\$512,577.77	\$56,395.23
72610	OPERATION OF PLANT	\$8,139,633.75	\$1,325,507.25
72620	MAINTENANCE OF PLANT	\$2,019,843.21	\$327,867.79
72710	TRANSPORTATION	\$7,114,554.18	\$1,086,394.82
72810	CENTRAL AND OTHER	\$227,726.56	\$29,284.44
73300	COMMUNITY SERVICES	\$762,402.22	\$119,717.78
73400	EARLY CHILDHOOD EDUCATION	\$1,090,388.82	\$153,210.18
76100	REGULAR CAPITAL OUTLAY	\$4,772,210.17	\$105,764.83
82130	PRINCIPAL EDUCATION DEBT SERVI	\$370,476.09	\$594,999.91
82230	INTEREST EDUCATION DEBT SERV/C	\$177,182.00	\$213,787.00
99110	TRANSFERS OUT	\$0.00	\$0.00
<b>Total Expenditures and Other Uses:</b>		<b>\$118,036,235.18</b>	<b>\$19,818,599.82</b>



May, 2017

<b>39000</b>	<b>UNDESIGNATED FUND BALANCE</b>	<b>\$4,710,145.99</b>
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**Wilson County Schools  
Commission Report**

**May, 2017**

**YTD ACTUAL**

**UNREALIZED/  
UNSPENT BALANCE**

<b>100 SCHOOL FEDERAL PROJECTS</b>			
<b>40000 REVENUE</b>		<b>Revenue</b>	
43990	OTHER CHARGES FOR SERVICES	\$584.73	\$16,415.27
46590	OTHER STATE EDUCATION FUNDS	\$76,660.00	\$5,000.00
46594	FAMILY RESOURCE ARRA	\$0.00	\$0.00
46615	EXTENDED CONTRACT - ARRA	\$0.00	\$0.00
46981	OTHER STATE GRANTS	\$0.00	\$0.00
47131	VOCATIONAL EDUCATION - BASIC E	\$186,749.64	\$59,140.82
47139	OTHER VOCATIONAL	\$0.00	\$0.00
47141	NCLB TITLE I	\$1,500,040.70	\$451,954.13
47143	IDEA	\$2,661,301.32	\$495,568.99
47146	IDEA - PRESCHOOL	\$48,415.93	\$2,981.06
47146	ENGLISH LANGUAGE TITLE III	\$42,688.68	\$23,174.68
47147	SAFE & DRUG FREE (TITLE IV)	\$0.00	\$0.00
47149	EDUCATION FOR HOMELESS CHI	\$82,481.64	\$30,471.49
47189	NCLB TEACHER TRAINING	\$220,993.18	\$205,164.44
47311	RACE TO THE TOP	\$0.00	\$0.00
47590	OTHER FEDERAL THROUGH STATE	\$0.00	\$121,183.00
49800	TRANSFERS IN	\$174,431.67	\$20,434.33
<b>Total Revenues and Other Sources:</b>		<b>\$4,994,347.49</b>	<b>\$1,431,488.21</b>



**Wilson County Schools  
Commission Report**

**May, 2017**

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
142 SCHOOL FEDERAL PROJECTS			
B. EXPENDITURES			
71100	REGULAR INSTRUCTION	\$1,276,047.64	\$342,262.81
71200	SPECIAL EDUCATION INSTRUCTION	\$2,607,547.22	\$455,611.52
71300	VOCATIONAL EDUCATION INSTR	\$168,772.88	\$3,878.65
71600	ADULT EDUCATION INSTRUCTION	\$0.00	\$0.00
72120	HEALTH SERVICES	\$2,101.02	\$1,898.98
72130	OTHER STUDENT SUPPORT	\$103,192.08	\$160,811.12
72210	INSTRUCTION SUPPORT	\$646,279.38	\$277,263.48
72220	SPECIAL EDUCATION SUPPORT	\$134,285.09	\$10,823.47
72230	VOCATIONAL SUPPORT	\$12,144.36	\$0.00
72620	MAINTENANCE OF PLANT	\$0.00	\$0.00
72710	TRANSPORTATION	\$11,018.64	\$1,981.36
73300	COMMUNITY SERVICES	\$0.00	\$0.00
73400	EARLY CHILDHOOD EDUCATION	\$0.00	\$0.00
99000	OTHER USES	\$0.00	\$0.00
99100	TRANSFER OUT	\$174,431.67	\$35,484.33
99110	TRANSFERS OUT	\$0.00	\$0.00
<b>Total Expenditures and Other Uses:</b>		<b>\$5,135,819.98</b>	<b>\$1,290,015.72</b>



**Wilson County Schools  
Commission Report**

**May, 2017**

**142 SCHOOL FEDERAL PROJECTS**

<b>39000</b>	<b>UNDESIGNATED FUND BALANCE</b>	<b>\$0.00</b>
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**Wilson County Schools  
Commission Report**

**May, 2017**

**YTD ACTUAL**

**UNREALIZED/  
UNSPENT BALANCE**

<b>143 CENTRAL CAFETERIA FUND</b>			
<b>40000 REVENUE</b>			
<b>43521</b>	<b>LUNCH PAYMENTS-CHILDREN</b>	<b>\$1,191,750.02</b>	<b>\$108,249.98</b>
<b>43522</b>	<b>LUNCH PAYMENTS-ADULTS</b>	<b>\$96,093.55</b>	<b>\$23,906.45</b>
<b>43523</b>	<b>INCOME FROM BREAKFAST</b>	<b>\$171,227.55</b>	<b>\$4,772.45</b>
<b>43525</b>	<b>A LA CARTE SALES</b>	<b>\$1,602,483.10</b>	<b>\$147,516.90</b>
<b>43990</b>	<b>OTHER CHARGES FOR SERVICES</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>44110</b>	<b>INVESTMENT INCOME</b>	<b>\$1,531.64</b>	<b>\$3,468.36</b>
<b>44170</b>	<b>MISCELLANEOUS REFUNDS</b>	<b>\$55,794.44</b>	<b>\$-5,794.44</b>
<b>46520</b>	<b>SCHOOL FOOD SERVICE</b>	<b>\$56,731.42</b>	<b>\$3,268.58</b>
<b>47111</b>	<b>USDA SCHOOL LUNCH PROGRAM</b>	<b>\$1,949,915.28</b>	<b>\$190,084.72</b>
<b>47112</b>	<b>USDA COMMODITIES</b>	<b>\$0.00</b>	<b>\$400,000.00</b>
<b>47113</b>	<b>BREAKFAST</b>	<b>\$545,752.11</b>	<b>\$29,247.89</b>
<b>47114</b>	<b>USDA - OTHER</b>	<b>\$18,650.72</b>	<b>\$-16,650.72</b>
<b>Total Revenues and Other Sources:</b>		<b>\$5,687,929.83</b>	<b>\$898,070.17</b>



**Wilson County Schools  
Commission Report**

**May, 2017**

**YTD ACTUAL**

**UNREALIZED/  
UNSPENT BALANCE**

<b>145. CENTRAL CATERING FUND</b>			
	<b>Expenditures</b>		
73100	FOOD SERVICE	\$7,195,034.21	\$712,041.79
<b>Total Expenditures and Other Uses:</b>		<b>\$7,195,034.21</b>	<b>\$712,041.79</b>



**Wilson County Schools  
Commission Report**

**May, 2017**

**143 CENTRAL CATERING FUND**

<b>39000</b>	<b>UNDESIGNATED FUND BALANCE</b>	<b>\$2,550,570.18</b>
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**Wilson County Schools  
Commission Report**

**May, 2017**

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
146 EXTENDED SCHOOL PROGRAM	R: Revenue		
40000 REVENUE			
43517 TUITION - OTHER		\$2,912,201.20	\$232,164.80
<b>Total Revenues and Other Sources:</b>		<b>\$2,912,201.20</b>	<b>\$232,164.80</b>



**Wilson County Schools  
Commission Report**

**May, 2017**

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
73300	COMMUNITY SERVICES	\$2,756,656.43	\$479,559.57
<b>Total Expenditures and Other Uses:</b>		<b>\$2,756,656.43</b>	<b>\$479,559.57</b>



**Wilson County Schools  
Commission Report**

**May, 2017**

**146 EXTENDED SCHOOL PROGRAM**

<b>39000</b>	<b>UNDESIGNATED FUND BALANCE</b>	<b>\$163,894.30</b>
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**Wilson County Schools  
Commission Report**

**May, 2017**

**YTD ACTUAL**

177 EDUCATION CAPITAL PROJECTS		
40000 REVENUE		Revenue
44110	INVESTMENT INCOME	\$0.00
44170	MISCELLANEOUS REFUNDS	\$305,757.34
46511	BASIC EDUCATION PROGRAM	\$270,800.00
46530	ENERGY EFFICIENT SCHOOL INITIT	\$0.00
49100	BONDS ISSUED	\$60,536,080.53
<b>Total Revenues and Other Sources:</b>		<b>\$61,112,637.87</b>

*\* FUND 177 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools  
Commission Report**

**May, 2017**

		YTD ACTUAL
<b>177</b>	<b>EDUCATION CAPITAL PROJECTS</b>	
	Expenditures	
72620	MAINTENANCE OF PLANT	\$0.00
78100	REGULAR CAPITAL OUTLAY	\$456,676.47
91300	EDUCATION CAPITAL OUTLAY	\$99,062,367.56
<b>Total Expenditures and Other Uses:</b>		<b>\$99,519,044.03</b>

*\* FUND 177 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools  
Commission Report**

**May, 2017**

**177 EDUCATION CAPITAL PROJECTS**

**39000      UNDESIGNATED FUND BALANCE      \$0.00**



**Wilson County Schools  
Commission Report**

**May, 2017**

**YTD ACTUAL**

264 EMPLOYEE HEALTH INSURANCE		Rs Revenue	
40000 REVENUE			
43101	SELF INSURANCE PREMIUMS		\$113,845.35
43990	OTHER CHARGES FOR SERVICES		\$11,564,082.93
44110	INVESTMENT INCOME		\$140,000.00
44170	MISCELLANEOUS REFUNDS		\$0.00
44520	INSURANCE RECOVERY		\$0.00
<b>Total Revenues and Other Sources:</b>			<b>\$11,817,928.28</b>

*\* FUND 264 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools  
Commission Report**

**May, 2017**

		YTD ACTUAL
264 EMPLOYEE HEALTH INSURANCE	Expenditures	
72810	CENTRAL AND OTHER	\$12,365,286.81
<b>Total Expenditures and Other Uses:</b>		<b>\$12,365,286.81</b>

*\* FUND 264 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools  
Commission Report**

**May, 2017**

**264 EMPLOYEE HEALTH INSURANCE**

<b>39000</b>	<b>UNDESIGNATED FUND BALANCE</b>	<b>\$18,101,060.00</b>
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## **MINUTES AG MANAGEMENT COMMITTEE**

May 8, 2017

**Members Present:** Chairman Jeff Joines, Commissioner Kenny Reich, Commissioner Sonja Robinson, Terry McPeak, Quintin Smith, Commissioner Sue Vanatta, Jo Smith, Rick Bell, Jason Haley

**Guests:** Helen McPeak, Jimmy Comer, Johnnie Webb, Bob Haley, Brenda Moss, Joe Moss, Gwen Scott, Randall Clemons

**Staff Present:** Larry Tomlinson, Charity Toombs, Zendel Murphy, Donna Bane

Chairman Jeff Joines called the meeting to order at 5:00 pm and acknowledged a quorum was present. Bob Haley led the prayer and Commissioner Kenny Reich led the Pledge of Allegiance. Commissioner Kenny Reich made a motion to approve the minutes of the April 10, 2017 meeting. Jo Smith seconded the motion and passed unanimously.

Chairman Joines asked for the Ag. Center report. Director Larry Tomlinson stated a representative from Crown Castle will be here for our June meeting to discuss the cell tower that is currently guided down, possibly moving it to another location and changing to free standing they will want a 20 year contract due to expense. Commissioner Kenny Reich stated the current tower takes up too much space. Director Tomlinson stated we are getting ready for the rodeo. All electric and water are close to completion. We will be working on the stall area next. Chairman Jeff Joines said the volunteer page is up and ready. 25 more have signed up this year over last year.

Director Tomlinson stated he met with Jeff Joines and Helen McPeak regarding sites in the Grove, an area on the South side where the Hee Haw stage is currently located. The stage can be moved and a replica of Moss Feed Store would fit right in this area. Director Tomlinson thinks it is a good site. Randall Clemons talked about how Hale Moss had saved the history of the feed store and it would be brought in for display. Joe Moss brought pictures of the feed store and stated it would fit in a narrow spot approximately 40' x 30'. Mr. Clemons stated the Fair would like to build it to honor Hale Moss and would like to have this done by this year's fair. Rick Bell made a motion to approve the site mentioned and allow Wilson County Promotions to build a replica of the Moss Feed Store. Quintin Smith seconded the motion and passed unanimously.

Bob Haley stated they are looking at a couple of different sites but not close to being ready to build the 40 x 60 barn. If we find a suitable site then we are asking for permission to move ahead. Commissioner Kenny Reich made a motion to approve. Commissioner Sue Vanatta seconded the motion and passed unanimously.

Jimmy Comer stated numerous discussions have been made over the \$118,000 one dollar maintenance fee agreement. An agreement has been submitted to Jeff Joines and a check will be written to the County for \$118,000 and Ag. Center to purchase the items on the list by July 1st. Chairman Jeff Joines stated the list is the same and the check will be shown as income and purchase the items on the list. Commissioner Sonja Robinson made a motion to approve the list, accept the \$118,000 and purchase the items. Rick Bell seconded the motion and passed unanimously.

Charity Toombs gave a Wilson County Expo Center report. Busy everyday in April with LHS Prom, RV show, RV show coming back in 2018, Bridge Fellowship here on Easter, County Living Fair was very successful despite the rain, Toast of TN Wine Festival had record attendance last weekend. Ag. Hall of Fame was here during the week. May – Vintage Market Days will use the Expo Center and the livestock barn, JabeCON will be in the South Hall. Working on bidding on an international event. BBQ festival will be May 19-20 open to the public on Saturday is free. They partnered with the F100 Supnationals and are expecting a large attendance. Working on multiple new events right now.

Charity Toombs stated the Expo Center opened for business on November 17, 2016, four months of income collected and eight months of expense. Thirty one paying events were scheduled in the first four months. Event revenue was \$113,718.10. Based on BOMA (building owners and manager association) the average operating expenses for a commercial facility in Nashville, TN is \$6.08 per square foot \*. The Expo Center's current operating expense is \$2.47 per square foot without salaries and \$4.53 per square foot with salaries. \* Commercial facility expenses do not include salaries for commercial facilities.

Staff recommendations: currently not a fee for Expo Concourse, it is Charity Toombs' recommendation to have a rental charge of \$500 per day, if the event holder is using it for rental space, a food court for their event or a sponsor to display their exhibits. All new event contracts eliminate the free set up date, with the exception of not-for-profits; they would be charged one-half the daily rate for the space rented. South hall rental space would increase from \$1250 per day to \$1500 per day. Commissioner Sue Vanatta requested a breakdown of all the fees. Commissioner Vanatta wanted to know if the non-profits were given a discount. Charity Toombs stated no. Commissioner Vanatta requested the pricing be sent to all of the Ag. Management Committee by email.

Director Larry Tomlinson stated the Expo Center is doing very well for just being open this long. Charity, Zendel and staff are doing a great job. Zendel is spending lots of time during the week and on weekends here. Mary, Brenda and Tyler are working with a lot going on. Chairman Jeff Joines stated the right people are in the right position and the right person is in the marketing position. Chairman Jeff Joines stated we will take the recommendations under advisement and vote on it next month. Director Larry Tomlinson stated we are making some changes as we go. The TN Department of Education is here today and people came from all over Middle Tennessee. All positive feedback happy to not travel into Nashville. Randall Clemons stated Wilson Bank & Trust has had three events in the Expo Center and all were first class.

Jimmy Comer gave the Fiddlers Grove report. He stated he heard good comments about the RV show at the Expo too. Fiddlers Grove hosted the Spring Garden Festival; Town Hall's Visitor Center is going well, hosting many guided tours adult and youth, five weddings, City of Lebanon Easter Egg hunt, multiple birthday parties. Fair Report: In 2017, the spirit of Hale Moss motivates us daily. This year's theme is "Here comes the Fun" and it is the year of the "Sunflower". The solar eclipse is August 21, 2017 and 10,000 glasses have been ordered to view it. Music City Star will be running and we will have remote parking again. Excited about the Fair, it will be fun and we encourage attendance.

Commissioner Kenny Reich made a motion to adjourn. Commissioner Sonja Robinson seconded the motion and passed unanimously.

Respectfully submitted,

  
Donna Bane

## MINUTES AG MANAGEMENT COMMITTEE

June 2, 2017

**Members Present:** Chairman Jeff Joines, Commissioner Kenny Reich, Commissioner Sonja Robinson, Commissioner Sue Vanatta, Rick Bell, Jason Haley

**Guests:** Helen McPeak, Jimmy Comer

**Staff Present:** Larry Tomlinson, Charity Toombs, Donna Bane

Chairman Jeff Joines called the meeting to order at 5:00 pm and acknowledged a quorum was present. Chairman Jeff Joines explained we will not be voting on the previous minutes at this meeting we will do that at our regular June 12, 2017 meeting. Chairman Joines explained we have already voted to put the \$118,000 maintenance fee from the Fair into our fund balance but now we need to ask that it be transferred into a spendable line item for the Expo Center. Commissioner Terry Scruggs made a motion to transfer the money into a spendable line item at the Expo Center. Commissioner Sonja Robinson seconded the motion and passed unanimously.

Chairman Joines asked for the Ag. Center report. Director Larry Tomlinson stated we need some money to cover the shavings bid, trash removal, etc. Director Tomlinson asks we transfer \$60,000 from our fund balance to be put in a line item to cover the expenses. Chairman Jeff Joines explained the money we will receive from selling the shavings should more than cover all of these expenses. Commissioner Kenny Reich made a motion to move \$60,000 from the Ag. Center fund balance to a spendable Ag. Center line item. Commissioner Terry Scruggs seconded the motion and passed unanimously.

Marketing Director Charity Toombs requested a line item transfer from Line 355 (travel) to 499 (other contracted services) of \$2,500. Commissioner Kenny Reich made a motion to approve. Commissioner Sonja Robinson seconded the motion and passed unanimously.

Director Larry Tomlinson stated the water should be done by the morning. Two water taps added. We are weed eating and mowing. Golf carts started coming in last night and today. Chairman Jeff Joines said the bleachers will arrive on June 6 and 7. The gravel is down and looks good in the golf cart area. Thank you Wilson County Promotions.

Without further discussion, meeting was adjourned.

Respectfully submitted,



Donna Bane

## **ANIMAL CONTROL COMMITTEE MINUTES**

The Animal Control Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, June 8, 2017 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Wendell Marlowe and Jerry McFarland, Nancy Andrews and Dr. Chris McAteer, being all the members of the Committee with the exception of Commissioner Chad Barnard, who was absent. Also present was Animal Control Director Mary Scruggs, Paula Heird, County Commissioners Terry Scruggs, Diane Weathers, Sue Vanatta, Joy Bishop and Terry Ashe and County Attorney Legal Assistant Becky Fox.

Chairman Marlowe called the meeting to order and determined that a quorum was present.

A copy of the Animal Control Committee agenda is attached.

The minutes of the May 4, 2017 meeting were presented. Motion to approve these minutes as printed was made by Nancy Andrews, seconded by Commissioner McFarland and carried by vote of 4 for with 1 absent.

Director Scruggs reviewed the monthly report for May, 2017. They received 806 total calls. The department picked up 82 dogs and euthanized 20. 15 dogs were transferred to rescue groups. Motion to approve the Director's Report was made by Commissioner McFarland, seconded by Nancy Andrews and carried by vote of 4 for with 1 absent.

As new business, the Committee discussed the possibility of purchasing a portable building from the School Board. The building is 27 feet by 64 feet. Director Scruggs advised that an estimate of \$9,700 was given for transporting the portable to the Animal Control office. This did not include plumbing or electrical set-up. It was noted that they still needed to make the determination if the portable would need to be broken down into separate pieces or whether it could stay as one unit during transport. Motion to accept the portable building from the Wilson County school system and authorize up to \$12,000 from the Animal Control Reserve Fund for the transport and set-up of the portable or come back to the Committee should the cost be higher than \$12,000 was made by Commissioner McFarland, seconded by Nancy Andrews and carried by vote of 4 for with 1 absent.

Chairman Marlowe discussed with the Committee the property owned by the County behind the fire hall on Maddox Simpson Parkway. It would be difficult to share a driveway with the fire hall due to the amount of emergency calls. Another entrance to be considered is the school bus shop property. After some discussion, motion to give Chairman Marlowe permission to explore the possibilities of the County property behind the fire hall and see if permission could be obtained from the Board of Education for an access road from the school bus shop property was made by Commissioner McFarland, seconded by Nancy Andrews and carried by vote of 4 for with 1 absent.

Commissioner McFarland asked about a quarterly report from New Leash on Life organization. A representative of New Leash on Life advised that she was told a quarterly report only had to go to the full Commission. This Committee would like for the quarterly report to come to this Committee prior to its submittal to the County Commission packet. Motion for New Leash on Life to present their quarterly report to the Animal Control Committee prior to submittal for the County Commission packet beginning with the July 2017 quarterly report was made by Commissioner McFarland, seconded by Dr. McAteer and carried by vote of 4 for with 1 absent.

There being no further business to come before the Committee on motion of Commissioner McFarland, seconded by Nancy Andrews, the Committee voted 4 for, with 1 absent, to adjourn.

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SECRETARY

From: Sondra Dowdy <sondradowdy@gmail.com>

To: Aaron Maynard <amaynard@wcfinance.org>; Adam Bannach <adambannach@gmail.com>; Andy Humbles <ahumbles@tennessean.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Becky Siever <bsiever@comcast.net>; Bethany Harrison <harrisonb@wilsoncountytyn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cbights@charter.net>; Cindy Brown <browncf@aol.com>; Cindy Lynch <wcsolid@gmail.com>; Connie Esh <cewrits@yahoo.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Dan Walker <dan.walker@lds.net>; Diane Weathers <diane@diane-weathers.com>; Donna Wright <wrightd@wcschools.com>; Frank Bush <frbush@comcast.net>; Gary Keith <gkeith@wco95.org>; Georgia Baine <georgia.baine@wilsoncountytyn.com>; Glover Wm <tenncop@gmail.com>; James Vaden <vadenj@wilsoncountytyn.gov>; Jared Felkins <jfelkins@lebanondemocrat.com>; Jeff Joines <jeffjoines@bellsouth.net>; Jenny Bennett <visitwilsoncountytyn@gmail.com>; Jerry McFarland <possomtowntn@hotmail.com>; Jim Emberton <glasgowscot1@att.net>; John <John@newcenturye.com>; John P. Gentry <johngentry45@yahoo.com>; Joy Bishop <melvajoibishop@gmail.com>; Joy H <jhostetler@wcfinance.org>; Kenny Reich <kenneth.reich@att.net>; Labraunya Horton <lhorton@wcfinance.org>; Lisa Baldwin <baldwinl@wilsoncountytyn.gov>; Mary Ann Sparks <sparks@wcschools.com>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Michael Justice <mikejusticedistrict15@gmail.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wcschools.com>; Randall Hutto <hutto@wilsoncountytyn.com>; Randy Hankins <blu3752@aol.com>; Sabrina Garrett <sgarrett@wilsonpost.com>; Sara Davenport <davenport@wilsoncountytyn.gov>; Sara Patton <patton.57@hotmail.com>; Sharon Lackey <lackey@wilsoncountytyn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevervmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Ashe <terryashe@tnsheriffs.com>; Terry Muncher <tmgems@yahoo.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashears <tom.brashear@wilsoncountytyn.com>; Travis Newsome <newsomet@wilsoncountytyn.gov>; Von Barr <barrv@wilsoncountytyn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>; Xavier Smith <xsmith@lebanondemocrat.com>

Subject: ANIMAL CONTROL

Date: Fri, Jun 2, 2017 10:38 am

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ANIMAL CONTROL COMMITTEE

THURSDAY, JUNE 8, 2017

5:00 PM

CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER

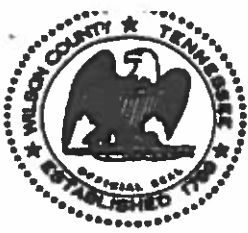
APPROVAL OF MINUTES

REPORT FROM ANIMAL CONTROL DIRECTOR

OLD BUSINESS

NEW BUSINESS

ADJOURN



Mary Scruggs  
Director

Randall Hutto  
County Mayor

### Monthly Report May 2017

Total Calls	806
At Large Calls	320
Responded to Emergency After Hours	10
Dogs Picked up	82
Dogs Carried Over from April 2017	9
Dogs Euthanized	20
<b>NOTE: 10 of the 20 Dogs Euthanized were Pit Bulls 5 of the 20 Dogs Euthanized were Aggressive 5 of the 20 Euthanized were Sick or Injured</b>	
Dogs Transferred to Rescue Groups	
New Leash on Life	3
Old Friends Senior Dog Sanctuary	1
Nashville Humane Association	10
Country K-9 Rescue	1
Other DOA	4
Dogs Adopted	1
Dogs Reclaimed by Owner	6
Dogs Carried Over From May 2017	45
Total Dogs Picked up to Date	266
Returned to Owner From Lost and Found Book	12
Dog Bites	4
Cat DOA	0
Cat Bites	0
Cats Picked Up	10
Cats Transferred to Rescue New Leash on Life	6
Cats Euthanized	4

Warning Notices Issued	13
Response to Warning Notices	12

Cruelty Food/Water/Shelter/Medical Attention	5
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Sheriff Reports	10
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Citations or Criminal Summons Issued	0
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Court Cases	1
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Deposit For May 2017	\$ 586.90
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Spay/Neuter Deposit Refund	\$ -
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Total Deposit Year to Date 2016-2017	\$ 10,345.76
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Total on Hand Year to Date	\$ 12,901.19
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# Commissioner District May 2017

## District 1

## District 3

## District 5

2-D Lakewood Road  
1-D Berea Church Road  
1-D Coles Ferry Road  
*1-DB Pebble Point Road*

## District 7

3-D Bluebird Road  
1-D Greenwood Road

## District 9

1-D Rocky Branch Road  
1-D Sparta Pike/Linwood Road  
1-D N.McKee Road  
1-D Woodland Annex  
*1-DB Greenvale Road*

## District 11

## District 13

1-D Gwynn Road

## District 15

1-D Flatt Rock Road  
11-D Big Springs Road

## District 17

## District 19

## District 2

## District 4

3-D Karen Drive  
*1-DB Cooks Road*

## District 6

1-D Blown Out Bridge  
1-D Gilmore Hill/Dickerson Chapel  
2-D Tomlinson Road  
1-D Africa Road  
2-D Peace Avenue  
1-D Dump Road  
1-D Philadelphia Road

## District 8

1-D Lake Meadow Trail  
1-D Hays Lane

## District 10

## District 12

1-D Alsup Mill Road  
27-D Simmons Bluff Road  
2-D Holloway Road  
1-D St John Road

## District 14

1-D Safari Camp Road  
1-D Sullivan Bend Road  
1-D Lohman/Central Pike  
*1-DB Shelley Drive*

## District 16

1-D Central Pike  
1-D Jaywood Lane

## District 18

1-D Nonaville Road

## District 20

1-D Bluebird Road

**District 21**

**1-D Carthage Highway**

**1-D Peyton Road**

**1-D Sugar Flat Road**

**District 22**

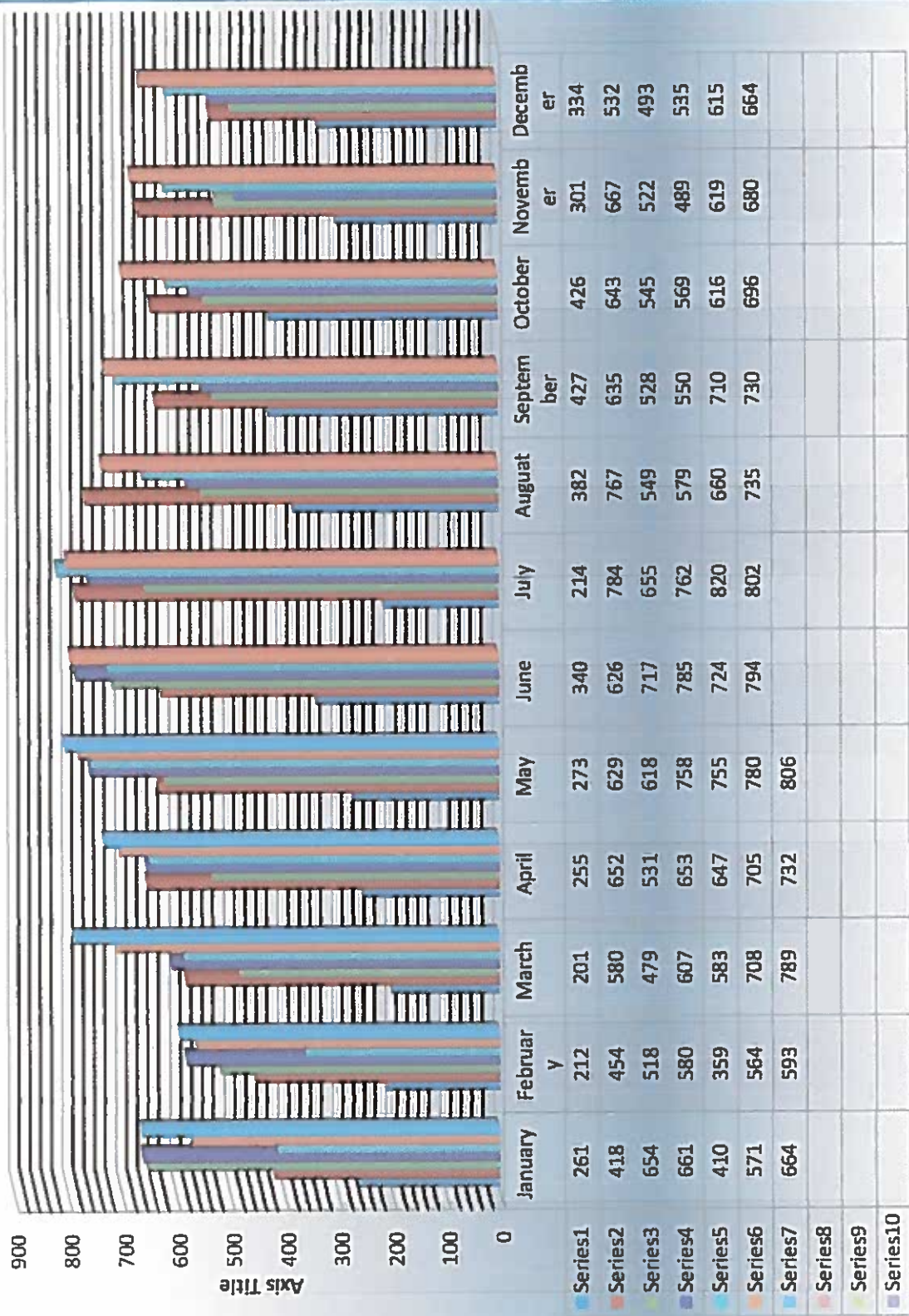
**1-D Gaywinds/Benders Ferry**

**District 23**

**1-D Quarry Loop Road**

**District 24**

**District 25**



**Monthly Call Chart 2011-2020**

**CABLE TV COMMITTEE MINUTES**

The Cable TV Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, May 16, 2017 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Dan Walker, Bobby Franklin, Joy Bishop and Frank Bush, being all the members of the Committee with the exception of Commissioner Cindy Brown, who was absent. Also present was JECDB Executive Director G.C. Hixson, Wilson County IT Director Tim Barrett, Wilson County Commissioners Sue Vanatta and Terry Scruggs and Deputy County Clerk Sondra Winfree-Dowdy.

Chairman Walker called the meeting to order and determined that a quorum was present.

A copy of the Cable TV Committee agenda is attached to these minutes.

Commissioner Bobby Franklin led the Committee in prayer.

The minutes of the May 2, 2017 meeting were presented. Chairman Walker expressed concern that information is missing from the minutes. Specifically, questions and answers are not included in those minutes. Most of those questions and answers had to deal with the presentation of Amanda Martin. Chairman Walker also noted that Chris Lovejoy should be Lovin. Chairman Walker asked Commissioner Bush how the minutes should be corrected. Commissioner Bush made a motion to ask Ms. Martin for a written presentation and include with these minutes. The motion was seconded by Chairman Walker and carried by vote of 4 for with 1 absent.

A copy of Amanda Martin's one page "TN Broadband Accessibility Act" is attached to these minutes for reference to the May 2, 2017 Cable TV Committee minutes.

Commissioner Bush made a motion to accept the minutes as amended. The motion was seconded by Chairman Walker and carried by vote of 3 for with Commissioner Franklin abstaining and 1 absent.

Chairman Walker then had the guests at tonight's meeting introduce themselves. G.C. Hixson of the JECDB, Bruce Mottern of TDS Telecom, Chris Townson of DTC Communications, Tim Barrett (Wilson County IT Director) and Commissioners Terry Scruggs and Sue Vanatta introduced themselves. The individual commissioners on the committee then introduced themselves.

Chairman Walker advised the Committee that the proposed Rules change to change the name of this Committee from the Cable TV Committee to the Technology and Broadband Committee was approved by the Rules Committee. It now must go before the full County Commission in June to be approved.

Chairman Walker commented that the State has passed assistance for broadband needs. The State grant funds are available. As a committee, do we need to see what we can do to help our constituents like the State does?

G.C. Hixson addressed the Committee. Internet service is his weakest link on economic development. The most frequently asked questions are in the areas of utilities including electric, water/sewer and internet communications.

Mr. Hixson continued that we can lose properties by not having a plan on utilities. Every community has issues. We have communications providers working on getting better and faster communications. He discussed the LG Project which we lost to Clarksville. They have Google fiber there which was a plus for them.

Chairman Walker asked "Do you think the military helped to get it there?". Director Hixson responded that they have the electric opportunities there that are needed. Director Hixson advised of the belief that a \$300,000 house has higher value with utilities, communications and high speed internet availability. Having good service allows us to keep companies and bring in new companies. The internet/broadband is something that is asked about all the time.

Chairman Walker believes it is our obligation to reach out and see what funds are available and assist our constituents.

Commissioner Bush asked "Is there something that we at the county level could do that's not going on at the state level?".

Director Hixson responded that he is not sure. We need to figure out the players and what can be done. At the conclusion of this presentation, Chairman Walker thanked G.C. Hixson for attending and participating.

Bruce Mottern of TDS Telecom advised the Committee that the Governor had signed the bill on broadband and there is a \$45 million dollar grant program. However, broadband is very costly. Down the road maybe we can talk about this. You can file for this grant but it doesn't mean they are going to take it because of the additional costs involved. There are solutions for businesses. TDS would be very interested in helping if new industry is interested in coming to the county. We would do whatever we can. We are interested in working with the county and community.

Chris Townson of DTC advised that they serve five counties. They are in the southeast corner of Wilson County and in rural areas such as Norene and Statesville. They are appreciative of the Governor's bill. We urged the passing of this legislation. Norene will be 100% fiber optic by next year and Statesville by 2019. They are spending more than \$4,000 to get fiber optics on a pole in front of the home and another \$1,500 to put fiber in the home. In the 750 miles there is nowhere they can't get broadband. We can show what we have spent and what we plan to spend in the next 5 years. We are "hearing you". If I can give a return to my members then we are willing to do it. We serve poor folks in our community. If we can't make our money back, we can't do the project. We are looking at spending \$20,000 per mile for fiber which does not include the electric, drop-in homes, etc. He concluded by stating the average American will have more electronics in their home by 2020.

Mr. Mottern and Mr. Townson advised that the Federal government treats all communications companies different. The FCC sets minimum speeds in particular areas.

Director Hixson and Mr. Townson are interested in seeing about information in the rural areas and internet services for this area.

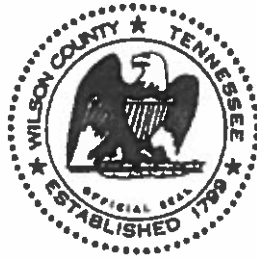
As new business, Chairman Walker asked IT Director Tim Barrett to get with County Mayor Hutto to work on our website.

Commissioner Franklin advised that he had videoed the meeting so those not in attendance tonight could know what was happening.

There being no further business to come before the Committee on motion of Commissioner Bush, seconded by Commissioner Franklin, the Committee voted 4 for, with 1 absent, to adjourn.

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SECRETARY



May 16, 2016, 6:00pm – 8:00pm

## Wilson Cable TV Committee Meeting

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### *Agenda:*

- I. Opening Prayer
- II. Review and Approve Old Meeting Minutes
- III. Introduction of Guests
- IV. Opening Remarks – The Broadband Needs of Wilson County
- V. Broadband Access for Economic Development – G C Hixon
- VI. Wilson County Grant Possibilities
  - a. AT & T
  - b. Charter
  - c. Comcast
  - d. DTC
  - e. TDS Telecom
  - f. MTEMC
- VII. Callis Road Constituent Issue Follow-up AT&T
- VIII. New Business
- IX. Adjourn

### *Attendees:*

#### **Wilson County Tennessee**

#### **Joint Economic and Development Board**

- G C Hixon, CecD, Executive Director

#### **Broadband Providers**

- AT&T Company – Dennis Wagner or Kathy Sager
- Charter Cable – Nick Pavlis
- COMCAST – Kimberly Sasser-Hayden
- DTC – Chris Townson
- TDS Telecom – Bruce Mottern
- MTEMC – Robert White



# TN Broadband Accessibility Act

Tennessee currently ranks 29th in the U.S. for broadband access, with 13 percent of the state lacking accessibility. While only 2 percent of the state's urban citizens lack access, 34 percent of rural residents are without coverage at recognized minimum standards due to low population density and challenging geography. Too many Tennesseans are living without the connectivity they need for growing businesses, increased education, agriculture advancements and health care options. With a focus on private sector broadband deployment, the Tennessee Broadband Accessibility Act addresses broadband access and adoption in three primary ways: **Investment**, **Deregulation** and **Education**.

## Investment

The legislation, coupled with Governor Haslam's proposed budget, provides \$45 million over three years through grants and tax credits that focus on the state's unserved areas.

- Establishes the "Broadband Accessibility Grant Program," providing **\$30 million** over a three-year period (\$10 million per year) to broadband providers to encourage deployment to unserved homes and businesses.
- Provides a tax credit to private service providers totaling **\$15 million** over three years (\$5 million per year) based on the purchase of broadband equipment used to provide broadband access in our most economically challenged counties.

## Deregulation

The governor's proposal permits the state's private, nonprofit electric cooperatives to provide broadband service.

- Electric cooperatives, currently restricted from providing retail broadband services, are uniquely situated to assist in bridging the broadband accessibility gap with experience serving areas with lower population densities and providing universal service throughout their territories.
- The legislation strengthens protections that prevent electric cooperatives from using electric system assets to subsidize broadband services and ensures that cooperative participation in the broadband market will not limit consumers' choices.

## Education

Accessibility to broadband without adoption of its benefits accomplishes little. Public and private programs can address broadband adoption through training and assistance. Through the state's Rural Task Force and other coordinated efforts, existing programs and resources can be evaluated and leveraged to drive broadband adoption.

- The bill provides grant funding opportunities to the state's local libraries to help residents improve their digital literacy skills and maximize the benefits of broadband.

## **CABLE TV COMMITTEE MINUTES**

The Cable TV Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, June 6, 2017 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Dan Walker, Bobby Franklin, Joy Bishop and Frank Bush, being all the members of the Committee with the exception of Commissioner Cindy Brown, who was absent. Also present was Commissioner John Gentry, County Planner Tom Brashear, Christopher Lawless of the Planning Office and County Attorney Legal Assistant Becky Fox.

Chairman Walker called the meeting to order and determined that a quorum was present.

A copy of the Cable TV Committee agenda is attached to these minutes.

Commissioner Joy Bishop led the Committee in prayer.

The minutes of the May 16, 2017 meeting were presented. Chairman Walker advised that Amanda Martin had provided a one page handout of her discussion from the May 2, 2017 meeting. He would like for this handout to be incorporated in the minutes. Motion to amend the May 16, 2017 minutes by adding the handout from Amanda Martin was made by Chairman Walker, seconded by Commissioner Bush and carried by vote of 4 for with 1 absent.

Motion to approve the May 16, 2017 minutes, as amended above, was made by Commissioner Bush, seconded by Commissioner Franklin and carried by vote of 4 for with 1 absent.

Chairman Walker introduced County Planner Tom Brashear and thanked him for attending tonight's meeting. Planner Brashear distributed a handout of Resolution 15-6-7 regarding the Wilson County Zoning Ordinance Section 3.20.06-Radio, Cell Tower & Telecommunications Policy. Planner Brashear gave a brief background of cell tower use in Wilson County. He referenced a county lawsuit that arose from a Board of Zoning Appeals and Planning Commission case involving cell tower placement in Wilson County. Planner Brashear noted that the county lost that lawsuit which resulted in allowing the cell tower to be placed in Wilson County but it did not happen as AT&T and Direct TV merged and the project was postponed. Wilson County was recently contacted by the AT&T attorney and advised that they are ready to restart the cell tower placement process.

Planner Brashear briefly explained the requirements for public hearings on cell tower height. Anything below 180 feet does not require a public hearing. The County currently employs Larry Perry, a private contractor, that assesses each cell tower request for site accessibility, co-location sites and gives his "expert perspective" on each request. To protect the community, there is a "fall area" requirement of 1.5x height of the cell tower. Should the cell tower be damaged or destroyed, there is a "fall area" around the cell tower. Also, should technology become obsolete and the cell tower is no longer needed, there is a requirement of \$75,000 Letter of Credit to assist in "deconstructing the tower". The 180 feet height requirement is based on FFA regulations. There is an issue arising in the state where cell towers are claiming "utility status". The Wilson County Road Commission is on alert about this issue.

There was a general discussion about the need for more cell towers in Wilson County.

Planner Brashear introduced Vicki Farmer, Senior Project Director for Vogue Towers. She is an independent consultant working with municipalities and cell tower companies for proper site acquisition. She explained that her company's objectives are as follows: market county-owned properties to wireless carriers, deliver a solution for expanded wireless coverage needs, provide additional county revenue stream and partner with counties as a free service of wireless consultancy.

A general discussion was held with Ms. Farmer about her proposal to Wilson County. Chairman Walker advised that he had spoken with Commissioner Gary Keith about a joint meeting with the Public Works Committee regarding this proposal. It was noted that representatives of the Board of Education, WEMA, Ag Center, Sheriff's Department and 911 shall be invited to this joint meeting. Motion to recommend the Vogue Towers proposal to the Public Works Committee at a joint meeting was made by Commissioner Bush, seconded by Commissioner Franklin and carried by vote of 4 for with 1 absent.

Chairman Walker asked Planner Brashear for the contact information of Larry Perry. He would like to obtain coverage maps of Wilson County to ascertain the areas of the county that are not receiving cable, broadband or wireless services.

Chairman Walker advised that since the IT Director was not present this evening that the discussion of the County's website design will be moved to the next meeting.

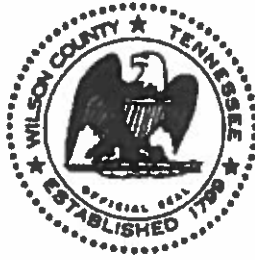
For new business, Chairman Walker distributed two handouts. These handouts are attached to these minutes and incorporated herein by reference. The first handout is a FCC Public Notice announcing the membership of two Broadband Deployment Advisory Committee Working Groups. The second set of handouts are graphs of the Franchise Fee Revenue and Franchise Fee Revenue Increase since fiscal year 2010-2011. The numbers for fiscal year 2016-2017 are through May 31, 2017.

Chairman Walker noted that he had two ideas for the franchise fee revenue. The first would be matching funds for broadband accessibility in Wilson County. The second would be to build a bigger and better IT network for Wilson County government offices.

There being no further business to come before the Committee on motion of Commissioner Bush, seconded by Commissioner Franklin, the Committee voted 4 for, with 1 absent, to adjourn.

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SECRETARY



June 6, 2017, 6:00pm – 8:00pm

## Wilson Cable TV Committee Meeting

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### *Agenda:*

- I. Opening Prayer
- II. Review and Approve Old Meeting Minutes
- III. Opening Remarks – The Broadband Needs of Wilson County
- IV. Cell Tower Permitting Process in Wilson County
- V. Municipal Marketing Proposal
- VI. Wilson County Grant Possibilities
- VII. Website Layout & Design
- VIII. New Business
- IX. Adjourn



# PUBLIC NOTICE

Federal Communications Commission  
445 12<sup>th</sup> St., S.W.  
Washington, D.C. 20554

News Media Information 202 / 418-0500  
Internet: <http://www.fcc.gov>  
TTY: 1-888-835-5322

DA 17-476  
May 16, 2017

**FCC ANNOUNCES THE MEMBERSHIP OF TWO BROADBAND DEPLOYMENT ADVISORY  
COMMITTEE WORKING GROUPS: COMPETITIVE ACCESS TO BROADBAND  
INFRASTRUCTURE AND REMOVING STATE AND LOCAL REGULATORY BARRIERS**

**GN Docket No. 17-83**

This Public Notice serves as notice that Federal Communications Commission (FCC or Commission) Chairman Ajit Pai has appointed members to serve on two Broadband Deployment Advisory Committee (BDAC) working groups, Competitive Access to Broadband Infrastructure and Removing State and Local Regulatory Barriers.<sup>1</sup> The members of these working groups are listed in Appendix A. The selection of members for the Streamlining Federal Siting working group is in progress, and final selections for this group will be announced at a later date.

The BDAC is organized under, and operates in accordance with, the provisions of the Federal Advisory Committee Act (FACA).<sup>2</sup> The BDAC's mission is to provide advice and recommendations to

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<sup>1</sup> *FCC Announces the Membership and First Meeting of the Broadband Deployment Advisory Committee*, GN Docket No. 17-83, Public Notice, DA 17-328 (April 6, 2017). See also *FCC Announces the Membership of Two Broadband Deployment Advisory Committee Working Groups: Model Code for Municipalities and Model Code for States*, GN Docket No. 17-83, Public Notice, DA 17-433 (May 8, 2017).

<sup>2</sup> Federal Advisory Committee Act, 5 U.S.C. App. 2.

the Commission on how to accelerate the deployment of high-speed Internet access.<sup>3</sup> The BDAC held its first meeting on Friday, April 21, 2017.

More information about the BDAC is available at <https://www.fcc.gov/broadband-deployment-advisory-committee>. You may also contact Brian Hurley, Designated Federal Officer (DFO) of the BDAC, at [brian.hurley@fcc.gov](mailto:brian.hurley@fcc.gov) or 202-418-2220; or Paul D'Ari, Deputy DFO, at [paul.dari@fcc.gov](mailto:paul.dari@fcc.gov) or 202-418-1550.

-FCC-

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<sup>3</sup> *FCC Announces the Establishment of the Broadband Deployment Advisory Committee and Solicits Nominations for Membership*, Public Notice, DA 17-100 (Jan. 31, 2017), 2017 WL 413715.

## APPENDIX A

### MEMBERS OF THE COMPETITIVE ACCESS TO BROADBAND INFRASTRUCTURE AND REMOVING STATE AND LOCAL REGULATORY BARRIERS WORKING GROUPS

*\* indicates a member of the Broadband Deployment Advisory Committee*

#### Competitive Access to Broadband Infrastructure Working Group

**Chair:**

Ken Simon, Senior Vice President and General Counsel\*  
*Crown Castle*

**Vice-Chair:**

Brent Skorup, Research Fellow, Technology Policy Program\*  
*Mercatus Center, George Mason University*

**Members:**

Allen Bell, DOT, Joint Use and Franchise Manager, Georgia Power Company\*  
*Southern Company*

Chris Bondurant, Assistant Vice President, Construction and Engineering Operations\*  
*AT&T Mobile*

Rosa Mendoza Davila, Executive Director  
*Hispanic Technology and Telecommunications Partnership*

Aaron Deacon, Managing Director  
*KC Digital Drive*

David Don, Vice President, Regulatory Policy\*  
*Comcast*

The Honorable Daniel Friesen, Mayor  
*City of Buhler, Kansas*

Bruce Holdridge, General Manager  
*Gila River Telecommunications, Inc.*

Kirk Jamieson, Senior Vice President of Government Relations  
*Mobilitie*

Ross Lieberman, Senior Vice President of Government Affairs  
*American Cable Association*

Geoffrey Manne, Executive Director\*  
*International Center for Law and Economics*

Jim Matheson, Chief Executive Officer\*  
*National Rural Electric Cooperative Association*

Cindy McCarty, Senior Staff Attorney  
*East Kentucky Network LLC, d/b/a Appalachian Wireless*

Milo Medin, Vice President, Access Services\*  
*Google Fiber*

Paul Mitchell, Senior Director, Technology Policy  
*Microsoft*

Lyle Nyffeler, Vice President & General Manager Sprint Customer Team  
*Samsung Electronics America, Networks Division*

Christine O'Connor, Executive Director  
*Alaska Telephone Association*

The Honorable Karen Charles Peterson, Commissioner\*  
Massachusetts Department of Telecommunications and Cable  
*National Association of Regulatory Utility Commissioners*

Mike Saperstein, Vice President, Federal Regulatory  
*Frontier Communications*

Grant Seiffert, Board Director  
*Connected Nation*

Lee Seydel, Chief Technology Officer  
*FiberUtilities Group*

Dr. Nicol Turner-Lee, Fellow, Center for Technology Innovation, Governance Studies  
*Brookings Institution*

George Wyatt, Jr., President & Chief Executive, Palmetto Engineering and Consulting, LLC  
*Association of Communication Engineers*

Christopher Yoo, Professor, University of Pennsylvania\*

**Removing State and Local Regulatory Barriers Working Group**

**Chair:**

Robert DeBroux, Director, Public Policy and Federal Regulatory Affairs\*  
*TDS Telecom*

**Vice-Chair:**

Kim Keenan, President and Chief Executive Officer\*  
*Multicultural Media, Telecom and Internet Council*

**Members:**

Christianna Barnhart, Vice President, Government Affairs  
*Charter*

Elizabeth Bowles, President and Chairman of the Board\*  
*Aristotle*

Randy Brogle, Vice President, Dark Fiber  
*Zayo*

Kyle Burgess, Executive Director  
*Consumers' Research*

Rick Cimerman, Vice President, External and State Affairs  
*NCTA—The Internet and Television Association*

Bill Esbeck, Executive Director  
*Wisconsin State Telecommunications Association*

Valerie Fast Horse, Information Technology Director\*  
*Coeur d'Alene Tribe*

Dr. George Ford, Chief Economist  
*The Phoenix Center for Advanced Legal and Economic Public Policy Studies*

Marc Ganzi, Chief Executive Officer, Digital Bridge Holdings LLC\*  
*ExteNet Systems*

Carlos Gutierrez, Deputy Director, Legal and Policy Affairs\*  
*LGBT Technology Partnership & Institute*

Michael Hain, General Manager and Chief Technology Officer\*  
*Nittany Media*

Marc Hudson, Chief Executive Officer\*  
*Rocket Fiber*

Mark Johnson, Chief Technology Strategist, MCNC  
*The Quilt*

Virginia Lam Abrams, Senior Vice President of Communications & Government Relations  
*Starry*

The Honorable Sam Liccardo, Mayor\*  
*City of San Jose, California*

Danna MacKenzie, Executive Director  
*Minnesota Office of Broadband Development*

Rebecca Murphy Thompson, Executive Vice President and General Counsel  
*Competitive Carriers Association*

Kevin Pagan, City Attorney  
*City of McAllen, Texas*

Mark Radabaugh, Member, Board of Directors  
*Wireless Internet Service Providers Association*

Michael Santorelli, Director, Advanced Communications Law & Policy Institute, New York Law School

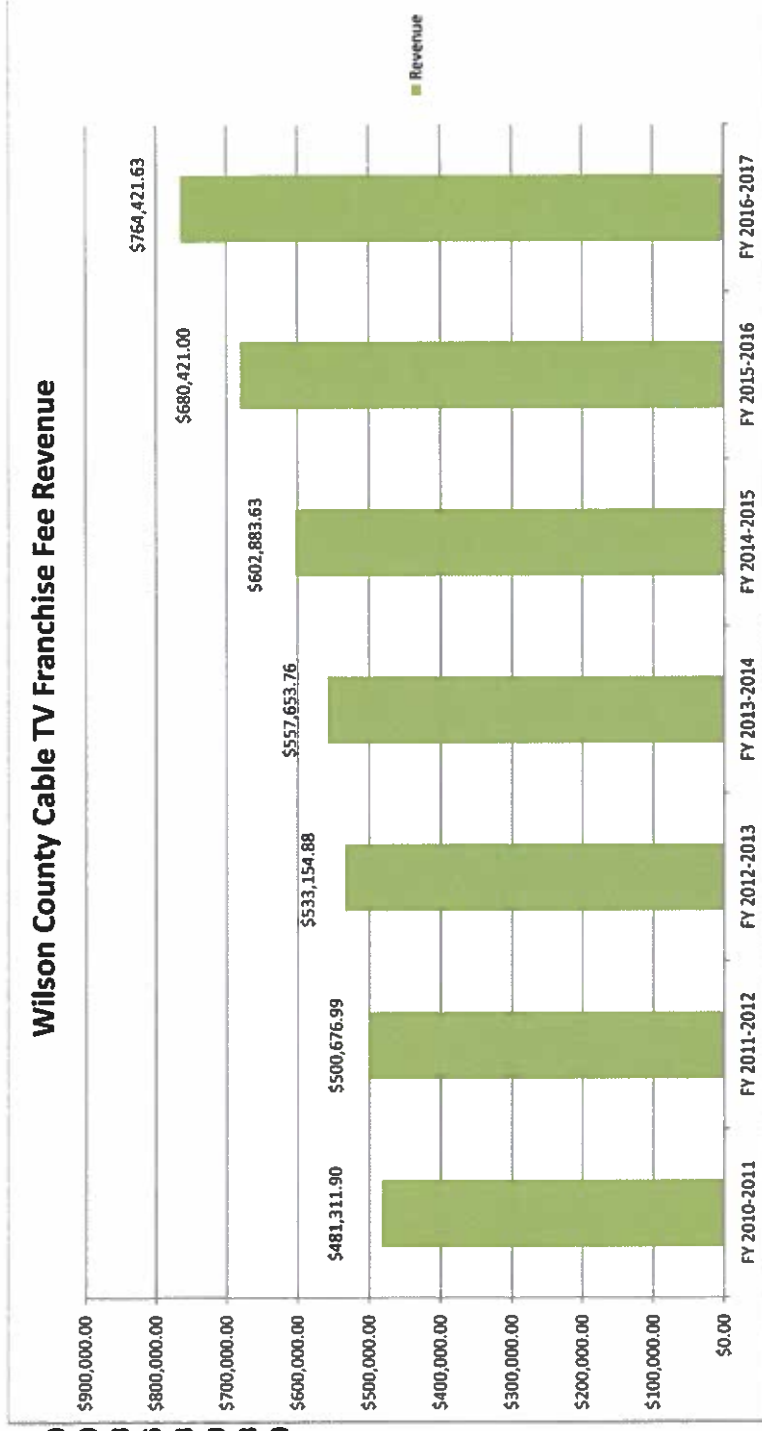
Dr. John Saw, Chief Technology Officer\*  
*Sprint*

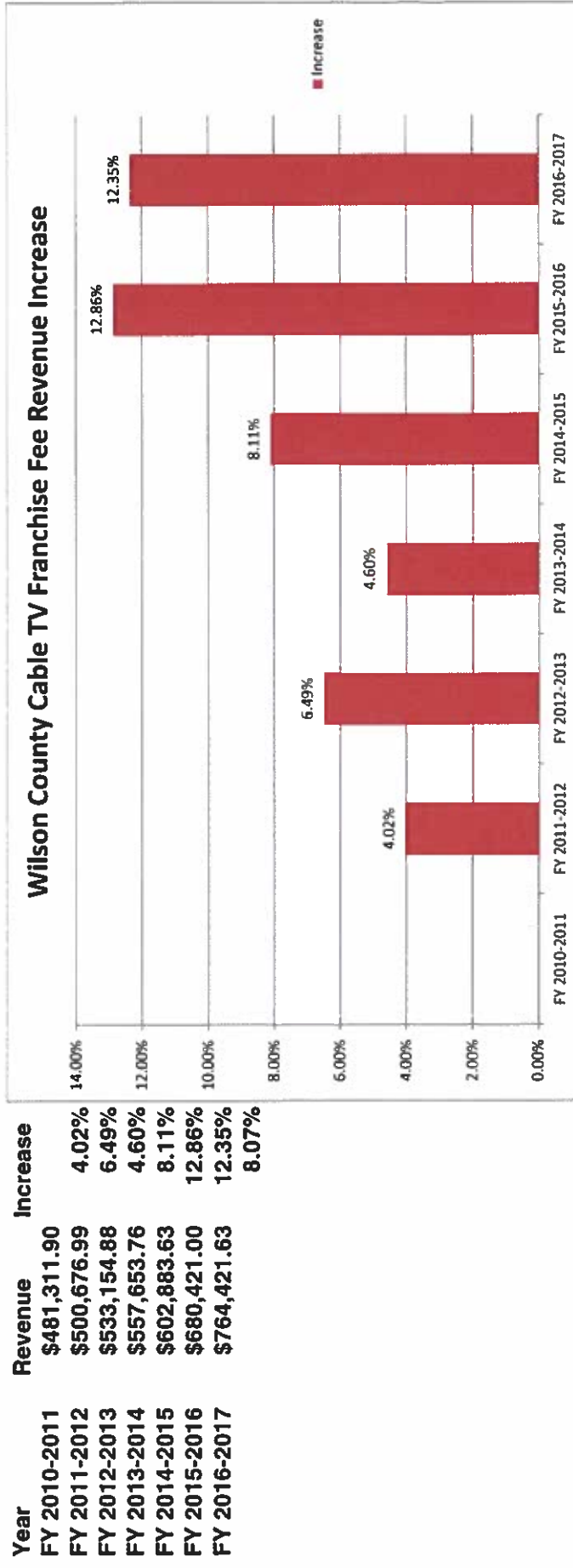
Berin Szoka, President  
*TechFreedom*

Sanjay Udani, Vice President, Technology Policy  
*Verizon*

**Year**  
 FY 2010-2011  
 FY 2011-2012  
 FY 2012-2013  
 FY 2013-2014  
 FY 2014-2015  
 FY 2015-2016  
 FY 2016-2017

**Revenue**  
 \$481,311.90  
 \$500,676.99  
 \$533,154.88  
 \$557,653.76  
 \$602,883.63  
 \$680,421.00  
 \$764,421.63  
 \$4,120,523.79





## **DEVELOPMENT AND TOURISM COMMITTEE MINUTES**

The Development and Tourism Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, May 16, 2017 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Sue Vanatta, Terry Scruggs, Becky Siever, Wendell Marlowe and Terry Muncher, being all the members of the Committee. Also present was Tourism Director Jenny Bennett, Finance Director Aaron Maynard, LaBraunya Horton of the Finance Department and Deputy County Clerk Sondra Winfree-Dowdy.

Chairman Vanatta called the meeting to order and determined that a quorum was present.

A copy of the Development and Tourism Committee agenda is attached to these minutes.

Commissioner Terry Muncher led the Committee in prayer.

The minutes of the March 14, 2017 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Marlowe, seconded by Commissioner Siever and carried unanimously.

The Committee then heard presentations from agencies requesting funding for fiscal year 2017-2018. First to be heard was James Stephens representing Encore Theater Company. They are requesting \$3,000, the same as last year.

The Committee then heard a presentation from Gwen Scott and Cathy Germain on behalf of Fiddlers Grove Foundation, Inc. seeking \$10,000.

Nathan Harris presented the request of Historic Lebanon Tomorrow for \$6,000.

Susan Thornton presented a request for Historic Watertown of \$6,000.

Melanie Minter and Andrea Wilke presented the request of Lebanon-Wilson County Chamber of Commerce for \$10,000.

Mark Hinsley presented the request of Mt. Juliet/West Wilson Chamber of Commerce for \$6,500, the same as last year.

Charles Alexander presented the request of Tennessee Small Business Development Center in the amount of \$2,500.

Pam Wiggins presented the request of the Watertown-East Wilson County Chamber of Commerce in the amount of \$6,500.

Mary Harris presented a request of the Wilson County Black History Committee for \$50,000.

Finance Director Maynard presented a budget amendment request for Tourism to move the part time position to full time. Motion to recommend this budget amendment request to the Budget Committee was made by Commissioner Marlowe, seconded by Commissioner Siever and carried unanimously.

The Committee then discussed the presentations that had been made this evening. Motion was made by Commissioner Muncher to fund the requests on a status quo basis from 2016-2017. The motion was seconded by Commissioner Marlowe and carried unanimously.

Tourism Director Jenny Bennett presented the need for a line item transfer in Line Item 348 to Line Item 399 in the amount of \$1,016 and from Line Item 355 to Line Item 399 in the amount of \$4,544.85. Motion to recommend this budget amendment to the Budget Committee was made by Commissioner Marlowe, seconded by Commissioner Siever and carried unanimously.

Motion to approve funding for the Pickett Chapel restoration in the amount of \$25,000 was made by Commissioner Marlowe, seconded by Commissioner Siever and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Siever, seconded by Commissioner Marlowe, the Committee voted unanimously to adjourn.

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SECRETARY

## Wilson County Development & Tourism meeting

Agenda: Tuesday, May 16, 2017

Welcome

Prayer

Request from Agencies

Development & Tourism Director report

Tourism Department budget & needs Assessment

Discussion—PICKETT CHAPEL FUNDING

Adjourn

## **PLANNING & ZONING COMMITTEE MINUTES**

The Planning & Zoning Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, June 6, 2017 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Jerry McFarland, Adam Bannach, Terry Ashe, Jim Emberton, Joy Bishop and Bobby Franklin, being all the members of the Committee with the exception of Commissioner Mike Justice, who was absent. Also present was County Commissioner John Gentry, County Planner Tom Brashear, Christopher Lawless of the Planning Office, Codes Director Bobby Sloan and County Attorney Legal Assistant Becky Fox.

Chairman McFarland called the meeting to order at 5:00 p.m. and determined that a quorum was present.

A copy of the Planning & Zoning Committee agenda is attached to these minutes.

The minutes of the April 13, 2017 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Emberton, seconded by Commissioner Franklin and carried by vote of 5 for with 2 absent.

Chairman McFarland advised the Committee that he had requested County Attorney Jennings to prepare a resolution regarding the Jackson Law. He gave the background for the Jackson Law which requires local approval for landfills, solid waste disposal facilities and solid waste processing facilities prior to the construction of such facilities. The resolution puts more "hoops to jump through" before a landfill can be developed in the county. Planner Brashear noted that this law requires a two-thirds (2/3) vote instead of a simple majority.

Commissioner John Gentry asked the Committee if there was special zoning for a landfill. Planner Brashear noted that for a landfill to be constructed the developer would have to be approved through BOZA. With this resolution, it adds another layer of approval instead of just obtaining the proper permits through the State of Tennessee. It would require County Commission approval along with the state approval. Planner Brashear noted that a landfill must be in an I-2 district. It is a use permissible on appeal for a sanitary landfill.

County Commissioner Joy Bishop arrived at the meeting. She chose not to actively participate in this meeting due to her tardiness and because there was already a quorum.

A general discussion was held regarding the Jackson Law resolution. Commissioner Bannach made a motion to send the resolution to the County Commission. Upon further discussion, it was noted that the Urban Type Public Facilities Board has authority over the Wilson County Landfill so this resolution needs to be approved by that Board as well. The original motion was never seconded or voted upon.

Motion to send the Jackson Law resolution to the Urban Type Public Facilities Board at their June 16, 2017 meeting for their approval was made by Commissioner Ashe, seconded by Commissioner Bannach and carried by vote of 6 for with 1 absent.

Planner Brashear advised the Committee that the Wilson County Building Inspector's Office has requested to establish re-inspection fees for a building permit. This Committee has already approved an increase in the initial building permit fee, effective July 1, 2017.

Building Inspector Director Bobby Sloan addressed the Committee regarding the need for these fees. His office is having issues with developers and/or contractors requesting an on-site inspection and the initial inspection found issues that needed to be corrected. His inspectors have visited the same property numerous times with the same violations still on the property. The re-inspection fees would be set at 1<sup>st</sup> re-inspection=\$75; 2<sup>nd</sup> re-inspection=\$150 and 3<sup>rd</sup> re-inspection (with stop work order)=\$300. These fees are consistent with surrounding counties and cities. Director Sloan advised the Committee that he is not trying to make money for the County with these fees; he is trying to deter developers and contractors for wasting the inspector's time with re-inspections when they know they haven't addressed the initial issues.

Commissioner Gentry asked how the county would inform citizens about the re-inspection fees. Planner Brashear noted that there is a sign on the entrance to the Building Inspector's office that would be modified to reflect the re-inspection fees. Director Sloan noted that the re-inspection fees would be added to the set of documents handed out for anyone applying for a building permit. Commissioner Gentry asked if these re-inspection fees would apply to current building permits. Director Sloan commented that the fees would become effective on July 1, 2017 and be applicable to new building permit applications from that date forward.

Motion to implement the aforementioned re-inspection fees effective July 1, 2017 was made by Commissioner Franklin, seconded by Commissioner Bannach and carried by vote of 6 for with 1 absent.

Planner Brashear distributed a handout with further amendments to the street parking resolution. A lengthy discussion was held regarding the following topics: implementation, enforcement, "no parking" signs and narrow roadways. Planner Brashear noted that this will give the county a "written rule". It would be considered a zoning violation which could be enforced by the Building Inspector's Office. Commissioner Ashe noted that "no parking" signs must be posted for the Sheriff's Department to act. Chairman McFarland noted that this ordinance is the "soft way" to no parking signs. With no parking signs, there is the cost and maintenance involved. With this ordinance the county can ease into assigning no parking areas. Motion to approve the revised resolution, along with the clerical amendments noted by Planner Brashear, was made by Commissioner Franklin and seconded by Commissioner Bannach. Commissioner Ashe advised that he understands the "Why and Where" of this resolution but he may have amendments to the resolution at the June County Commission meeting. The motion then carried by vote of 6 for with 1 absent.

Commissioner Ashe distributed a handout of Google pictures of the Jennings Pond Road quarry. Commissioner Ashe asked and received verification that the County Attorney had filed a lawsuit in Circuit Court against the owners of the business located on Jennings Pond Road for violation of operating a rock quarry without a permit.

Planner Brashear advised the Committee that the borrow pit ordinance had been reviewed by the Urban Type Public Facilities Board and based on Stormwater Director James Vaden's suggestions, amendments were made to the borrow pit ordinance. The amendments were approved by the Planning Commission. The revised ordinance will be presented to the Urban Type Public Facilities Board at their June 16, 2017 meeting for approval. The suggestions made gave "more teeth and incentive" for the Stormwater Department to enforce county regulations.

There was no old business to come before the Committee.

There was no new business to come before the Committee.

There being no further business to come before the Committee, Chairman McFarland declared the meeting adjourned.

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SECRETARY

AGENDA  
WILSON COUNTY  
PLANNING & ZONING COMMITTEE  
Tuesday, June 6, 2017 Meeting  
5:00 P.M.

CALL TO ORDER

ADMINISTER OATH

APPROVAL OF MINUTES: ~~March 7, 2017~~ April 13, 2017

ITEMS FOR CONSIDERATION:

1. **a resolution adopting a portion of the Tennessee Code Annotated, Title 68 Chapter 211 Part 7, known as the Jackson Law.** Attached sample information submitted by Commissioner McFarland. A resolution will be ready for next week's meeting.

Also attached is the Tennessee Code Title 68 - Health, Safety and Environmental Protection    Environmental Protection    Chapter 211 - Solid Waste Disposal Part 7

2. Wilson County Building Inspector Office establishing Re-Inspection fees
3. Approving changes to the Resolution prohibiting routine on street parking changes highlighted in red

## **RECREATION COMMITTEE MINUTES**

The Recreation Committee of the County Commission of Wilson County, Tennessee met in called session on Thursday, May 18, 2017 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Adam Bannach, Annette Stafford and Sara Patton, being all the members of the Committee with the exception of Commissioners Terry Muncher and Dan Walker, who were absent. Also present was LaBraunya Horton of the Finance Department, County Commissioner Joy Bishop and County Attorney Michael R. Jennings.

Chairman Bannach called the meeting to order and determined that a quorum was present.

A copy of the Recreation Committee agenda is attached to these minutes.

The minutes of the May 10, 2016 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Stafford, seconded by Commissioner Patton and carried by vote of 3 for with 2 absent.

The Committee then heard requests for recreational funding for fiscal year 2017-2018 from various clubs and organizations in the county. First to present was Sharon Lackey representing Wilson County Special Olympics. They are requesting \$4,845, which would be used for 129 sets of uniforms.

Next to present was Wayne Oakley representing the Lebanon Girls Softball Association. They are requesting \$4,000. He discussed with the Committee what they have done in the past. They have 284 participants this year on three fields and are hoping for a 4<sup>th</sup> field. In response to a question from a Committee member, he responded that the City of Lebanon provides no funding but they do own the fields and take care of the fields. Wilson Bank & Trust gave scoreboards last week for their use. 10 to 15% of their participants are from out-of-county.

Next to present was Frances Baker, President of the Leeville FCE. They are requesting \$3,000 for maintenance on their building and general upkeep.

Next to present was Terry McPeak representing the Norene Community Center. They have their ballfields up and need work on the lighting. They are also doing playground repair. The Community Center is used for a voting precinct. They are seeking \$2,500.

Next to address the Committee was Harry Watkins, Vice President of the Wilson County Civic League. Mr. Watkins explained that they have a lot of programs and went over the work that has been done in the past. Reggie Hatcher was also present and discussed with the Committee the basketball program they have implemented. They are requesting \$2,000.

Rick Smith of Lebanon Youth Baseball addressed the Committee. He is on the Board of Directors. They have 800 children participating in spring and fall ball. They are requesting \$5,000.

Next to speak was Delanie Kolbe representing Carroll Oakland FCE Community Club. She went over the problems they have had with their septic system and how past appropriations have helped with that. She discussed their future plans. They are requesting \$3,000.

Mabel Beasley representing the Gladeville Community Center addressed the Committee and requested \$5,000.

Charlie Hubner with Tuckers Crossroads Ballpark addressed the Committee. They have 20 teams participating on two fields and use a lot of volunteer work. They are requesting \$4,000.

James Hensley of the Greenvale Community Center next addressed the Committee. He explained the proposed use for their funding. They are requesting \$2,800.

Jerry Filson, President, and Joe Maggart representing Lebanon Lions Babe Ruth baseball addressed the Committee. They are requesting \$3,000.

Caroline Binkley of Oakland FCE addressed the Committee. They are requesting \$2,000.

Ross Hayes, Vice President of Mt. Juliet Youth Football and Cheer, addressed the Committee. There are 230 participants in flag football and 330 in tackle football. They are requesting \$3,000.

Robin Speight, Park Administrator for the Mt. Juliet League, Inc., addressed the Committee. They are requesting \$4,000. They have been operating since 1968. They have over a half million dollar budget serving over 1,400 children. They are requesting \$4,000.

Britt Linville, representing West Wilson Basketball Association, addressed the Committee. They are requesting \$6,000. Last year they served 950 kids. This year they are expecting to serve 1,050. He also talked about their Challenger League.

Sara Patton represented the Statesville FCE Community Club. She advised the Committee that this is used as a voting precinct. They are requesting \$2,000.

Sara Patton addressed the Committee about the Statesville Grange. They are requesting \$2,000.

No one was present from Cumberland University Baseball but LaBraunya Horton advised that they are requesting \$2,500. The Committee discussed that many local teams are allowed to use that field.

The Committee then began their deliberations for the appropriations. It was suggested that Wilson County Special Olympics be raised \$155 to a total amount requested of \$5,000. County Building and Maintenance was reduced from \$3,800 to \$3,000.

Commissioner Stafford suggested that the four FCE clubs be given an additional \$300 apiece. That would be \$3,300 to Carroll FCE Community Club, \$3,300 to Leeville FCE Community Club, \$2,300 to Oakland FCE Community Club and \$2,300 to the Statesville FCE Community Club. Everyone else would receive the money they requested.

Motion to approve the amounts requested for everyone with the additions noted and one reduction noted was made by Commissioner Stafford, seconded by Commissioner Patton and carried by vote of 3 for with 2 absent.

Motion to request funding of \$65,000 in the 2017-2018 fiscal year was made by Commissioner Stafford, seconded by Commissioner Patton and carried by vote of 3 for with 2 absent.

There being no further business to come before the Committee on motion of Commissioner Patton, seconded by Commissioner Stafford, the Committee voted 3 for, with 2 absent, to adjourn.

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SECRETARY

RECREATION

From: Sondra Dowdy <sonradowdy@gmail.com>

To: Aaron Maynard <amaynard@wcfinance.org>; Adam Bannach <adambannach@gmail.com>; Andy Humbles <ahumbles@tennessean.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Becky Siever <bsiever@comcast.net>; Bethany Harrison <harrisonb@wilsoncountytyn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cbllights@charter.net>; Cindy Brown <browncf@aol.com>; Cindy Lynch <wcsolid@gmail.com>; Connie Esh <cawrites@yahoo.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Dan Walker <dan.walker@tds.net>; Diane Weathers <diane@diane-weather.com>; Donna Wright <wrightd@wco95.org>; Frank Bush <frbush@comcast.net>; Gary Keith <gkeith@wco95.org>; Georgia Baine <georgia.baine@wilsoncountytyn.com>; Glover Wm <tenncop@gmail.com>; James Vaden <vadenj@wilsoncountytyn.gov>; Jared Felkins <jfelkins@lebanondemocrat.com>; Jeff Joines <jefjoines@bellsouth.net>; Jenny Bennett <visitwilsoncountytyn@gmail.com>; Jerry McFarland <possomtown@hotmail.com>; Jim Emberton <glasgowscot1@att.net>; John <John@newcenturye.com>; John P. Gentry <johngentry45@yahoo.com>; Joy Bishop <mehajoybishop@gmail.com>; Joy H <jhostetler@wcfinance.org>; Kenny Reich <kenneth.reich@att.net>; Labraunya Horton <lhorton@wcfinance.org>; Lisa Baldwin <baldwinl@wilsoncountytyn.gov>; Mary Ann Sparks <sparksm@wco95.org>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Michael Justice <mikejusticedistrict15@gmail.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wco95.org>; Randall Hutto <hutor@wilsoncountytyn.com>; Randy Hankins <blu3752@aol.com>; Sabrina Garrett <sgarrett@wilsonpost.com>; Sara Davenport <davenport@wilsoncountytyn.gov>; Sara Patton <patton.57@hotmail.com>; Sharon Lackey <lackey@wilsoncountytyn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevenvmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Ashe <terryashe@tnsheriffs.com>; Terry Muncher <trmgems@yahoo.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashears <tom.brashear@wilsoncountytyn.com>; Travis Newsome <newsomet@wilsoncountytyn.gov>; Von Barr <barrv@wilsoncountytyn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>; Xavier Smith <xsmith@lebanondemocrat.com>

Subject: RECREATION

Date: Wed, May 10, 2017 2:48 pm

RECREATION COMMITTEE  
THURSDAY, MAY 18, 2017  
5:00 PM  
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER  
APPROVAL OF MINUTES  
MEET WITH COMMUNITY RECREATION ORGANIZATIONS AND  
DETERMINE ALLOCATION OF FUNDING  
OLD BUSINESS  
NEW BUSINESS  
ADJOURN

## **RULES COMMITTEE MINUTES**

The Rules Committee of the County Commission of Wilson County, Tennessee met in called session on Wednesday, June 7, 2017 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Terry Muncher, Diane Weathers, Adam Bannach, Frank Bush and John Gentry, being all the members of the Committee. Also present were Commissioners Sara Patton and Dan Walker and County Attorney Legal Assistant Becky Fox.

A copy of the Rules Committee agenda is attached to these minutes.

The May 9, 2017 minutes of the joint meeting of the Rules and Finance Committees were presented. Motion to approve the minutes as printed was made by Commissioner Weathers, seconded by Commissioner Gentry and carried unanimously.

Chairman Muncher advised the Committee the first item to consider tonight is the proposed change to Rule 2 regarding the August County Commission meeting. The current rule reads as follows:

“The Commission shall meet at 7:00 p.m. on the third (3<sup>rd</sup>) Monday of each month of the year. Should the third (3<sup>rd</sup>) Monday fall on a legal holiday, during the Wilson County Fair, or an emergency arise, the Commission shall meet at the same hour of the day on the following Monday. Notification of the members will be left to the discretion of the County Mayor and/or the Clerk of the Commission.”

It has been suggested by the Budget Committee that “during the Wilson County Fair” be omitted from the rule. Chairman Muncher is bringing that request to this Committee tonight. A rule change would require a two-thirds (2/3) vote of the County Commission.

Commissioner Bannach asked if by changing this rule would the appropriate people be present at the required public hearing for the proposed budget, such as WEMA, Sheriff's Department, etc. The Wilson County Fair utilizes resources from numerous county departments. A general discussion was held. Chairman Muncher commented that this was a reasonable request made by the Budget Committee. Motion to amend Rule 2 of the Rules of Order to omit “during the Wilson County Fair” was made by Commissioner Bush, seconded by Commissioner Gentry and carried unanimously.

The second item to consider is the Public Records Policy for Wilson County, Tennessee. County Attorney Jennings forwarded a draft policy to Mayor Hutto and Chairman Muncher earlier in the week, along with all county department heads. Chairman Muncher forwarded the policy to the members of this Committee by e-mail. It was noted that all governments are required to have a public records policy in place by June 30, 2017. The law allows county departments to opt out of the county policy but the department must have their own policy in place. The proposed policy (Draft A is attached to these minutes) is taken from a model policy prepared by CTAS.

A general discussion was held and the following items should be modified as follows:

1. Page 1 (5<sup>th</sup> paragraph): Add the departments that have notified the County Attorney's office that they will have their own public records policy.
2. Page 3 (Section III, subsection A, No. 3): Add **Wilson County Clerk** as designated PRRC along with appropriate contact information
3. Page 5 (Section VI, subsection A): Omit the line [No charges will be assessed for copies and duplicates unless \_\_\_\_\_.]
4. Page 5 (Section VI, subsection B): Omit the term [using Form \_\_\_\_\_]
5. Page 5 (Section VI, subsection C): Add "\$50.00" to the blank after "do not exceed" and omit the line [Requests for waivers and fees above \$\_\_\_\_\_ must be presented to \_\_\_\_\_, who is authorized to determine if such waiver is in the best interest of **Wilson County, Tennessee** and for the public good.][Fees for aggregated records requests will not be waived.]
6. Page 5 (Section VI, subsection D, No. 3): Add to "Other: surveys, plats and other large format documents according to the Wilson County Planning Department list of copy charges."
7. Page 5 (Section VI, subsection D, No. 4): Add "2" to the blank after "exceeds".
8. Page 5 (Section VI, subsection E): Add "5 pages" after "requests for less than".
9. Page 5 (Section VI, subsection F): Add "Wilson County Clerk" to the blank after "payable to".
10. Page 5 (Section VI, subsection G): Add "\$50.00" to the blank after "estimated to exceed".
11. Page 5 (Section VI, subsection I, No. 1): Omit the term [not].
12. Page 5 (Section VI, subsection I, No. 2a): Add "Department and/or Office" to the blank after "will be aggregated is".
13. Page 5 (Section VI, subsection I, No. 2c): Omit the entire line.

"Draft B" of the proposed Public Records Policy will be attached to these minutes with the suggested changes by the Committee.

Motion to adopt the proposed Public Records Policy, as amended by the changes listed above, was made by Commissioner Weathers, seconded by Commissioner Bannach and carried unanimously.

Commissioner Dan Walker asked the Committee members when the resolution changing the name of the Cable TV Committee would be presented to the County Commission. It was advised that the resolution is ready and will be presented in the June 2017 County Commission packet.

Motion for the manager of the Expo Center and the manager of the Ag Center to give a quarterly report that includes, but not limited to, finances, sales and forecasted sales at the Wilson County Commission meetings consistent with the current county department quarterly report schedule was made by Commissioner Bush, seconded by Commissioner Gentry and carried unanimously.

There being no further business to come before the Committee, Chairman Muncher declared the meeting adjourned.

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SECRETARY

From: Sondra Dowdy <sondradowdy@gmail.com>

To: Aaron Maynard <amaynard@wcfinance.org>; Adam Bannach <adambannach@gmail.com>; Andy Humbles <ahumbles@tennessean.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Becky Siever <bsiever@comcast.net>; Bethany Harrison <harrisonb@wilsoncountytyn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cbights@charter.net>; Cindy Brown <browncf@aol.com>; Cindy Lynch <wcsolid@gmail.com>; Connie Esh <cewrits@yahoo.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Dan Walker <dan.walker@tds.net>; Diane Weathers <diane@diane-weathers.com>; Donna Wright <wrightd@wcschools.com>; Frank Bush <fbush@comcast.net>; Gary Keith <gkeith@wco95.org>; Georgia Baine <georgia.baine@wilsoncountytyn.com>; Glover Wm <tenncop@gmail.com>; James Vaden <vadenj@wilsoncountytyn.gov>; Jared Felkins <jfelkins@lebanondemocrat.com>; Jeff Joines <jeffjoines@bellsouth.net>; Jenny Bennett <visitwilsoncountytyn@gmail.com>; Jerry McFarland <possomtown@hotmail.com>; Jim Emberton <glasgowscot1@att.net>; John <John@newcenturye.com>; John P. Gentry <johngentry45@yahoo.com>; Joy Bishop <melvajoibishop@gmail.com>; Joy H <jhosteller@wcfinance.org>; Kenny Reich <kenneth.reich@att.net>; Labraunya Horton <lhorton@wcfinance.org>; Lisa Baldwin <baldwinl@wilsoncountytyn.gov>; Mary Ann Sparks <sparksm@wcschools.com>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Michael Justice <mikejusticedistrict15@gmail.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wcschools.com>; Randall Hutto <hutto@wilsoncountytyn.com>; Randy Hankins <blu3752@aol.com>; Sabrina Garrett <sgarrett@wilsonpost.com>; Sara Davenport <davenport@wilsoncountytyn.gov>; Sara Patton <patton57@hotmail.com>; Sharon Lackey <lackeys@wilsoncountytyn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevenvmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Ashe <terryashe@tnsheriffs.com>; Terry Muncher <trngems@yahoo.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashears <tom.brashear@wilsoncountytyn.com>; Travis Newsome <newsomet@wilsoncountytyn.gov>; Von Barr <barrv@wilsoncountytyn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>; Xavier Smith <xsmith@lebanondemocrat.com>

Subject: RULES

Date: Fri, Jun 2, 2017 10:48 am

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RULES COMMITTEE  
WEDNESDAY, JUNE 7, 2017  
5:00 PM  
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER  
APPROVAL OF MINUTES  
MOVING AUGUST COMMISSION MEETING TO 3RD MONDAY INSTEAD OF 4TH MONDAY  
OLD BUSINESS  
NEW BUSINESS  
ADJOURN

**PUBLIC RECORDS POLICY  
FOR  
WILSON COUNTY, TENNESSEE**

Pursuant to Tenn. Code Ann. § 10-7-503(g), the following Public Records Policy for **Wilson County, Tennessee** is hereby adopted by the **Wilson County Commission** to provide economical and efficient access to public records as provided under the Tennessee Public Records Act ("TPRA") in Tenn. Code Ann. § 10-7-501, et seq.

The TPRA provides that all state, county and municipal records shall, at all times during business hours, which for public hospitals shall be during the business hours of their administrative offices, be open for personal inspection by any citizen of this state, and those in charge of the records shall not refuse such right of inspection to any citizen, unless otherwise provided by state law. See Tenn. Code Ann. § 10-7-503(a)(2)(A). Accordingly, the public records of **Wilson County, Tennessee** are presumed to be open for inspection unless otherwise provided by law.

Personnel of **Wilson County, Tennessee** shall timely and efficiently provide access and assistance to persons requesting to view or receive copies of public records. No provisions of this Policy shall be used to hinder access to open public records. However, the integrity and organization of public records, as well as the efficient and safe operation of **Wilson County, Tennessee**, shall be protected as provided by current law. Concerns about this Policy should be addressed to the Public Records Request Coordinator for **Wilson County, Tennessee** or to the Tennessee Office of Open Records Counsel ("OORC").

This Policy is available for inspection and duplication in the office of **Wilson County Clerk**. [This Policy is posted online at [www.wilsoncountyttn.com](http://www.wilsoncountyttn.com)]. This Policy shall be reviewed **every two years**.

This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of **Wilson County, Tennessee** except the following offices, departments, or divisions of **Wilson County, Tennessee**, which have separate public records policies:

- a. \_\_\_\_\_
- b. \_\_\_\_\_
- c. \_\_\_\_\_

**I. Definitions:**

- A. **Records Custodian**: The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The records custodian is not necessarily the original preparer or receiver of the record.
- B. **Public Records**: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503(a)(1)(A).
- C. **Public Records Request Coordinator**: The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.

- D. Requestor. A person seeking access to a public record, whether it is for inspection or duplication.

## II. Requesting Access to Public Records

- A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee [or via online submission] in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner.
- B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing [or email] address from the requestor for providing any written communication required under the TPRA.
- C. Requests for inspection may be made orally or in writing, using the attached form, at the office from which the records are being requested or at the office of the **Wilson County Clerk, 228 East Main Street, Room 101, Lebanon, Tennessee 37087** or by phone at **(615) 444-0314**
- D. Requests for copies, or requests for inspection and copies, shall be made in writing using the attached form, at the office of the **Wilson County Clerk, 228 East Main Street, Room 101, Lebanon, Tennessee 37087**.
- E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID) is required as a condition to inspect or receive copies of public records.

## III. Responding to Public Records Requests

### A. Public Record Request Coordinator

1. The PRRC shall review public record requests and make an initial determination of the following:
  - a. If the requestor provided evidence of Tennessee citizenship (*if required*);
  - b. If the records requested are described with sufficient specificity to identify them; and
  - c. If the Governmental Entity is the custodian of the records.
2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):
  - a. Advise the requestor of this Policy and the elections made regarding:
    - i. Proof of Tennessee citizenship;
    - ii. Form(s) required for copies;
    - iii. Fees (and labor threshold and waivers, if applicable); and
    - iv. Aggregation of multiple or frequent requests.
  - b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:

- i. The requestor is not, or has not presented evidence of being, a Tennessee citizen (*if proof of citizenship is required*).
    - ii. The request lacks specificity. (Offer to assist in clarification)
    - iii. An exemption makes the record not subject to disclosure under the TPRA. (Provide the exemption in written denial)
    - iv. The Governmental Entity is not the custodian of the requested records.
    - v. The records do not exist.
  - c. If appropriate, contact the requestor to see if the request can be narrowed.
  - d. Forward the records request to the appropriate records custodian in **Wilson County, Tennessee**.
  - e. If requested records are in the custody of a different governmental entity, and the PRRC knows the correct governmental entity, advise the requestor of the correct governmental entity and PRRC for that entity if known.
3. The designated PRRC(s) is:
- a. Name or title: \_\_\_\_\_
  - b. Contact information: \_\_\_\_\_ [*include the physical and mailing address and the phone number. If available, include the email address and the fax number*].
4. The PRRC(s) shall report to the governing authority on an annual basis about the Governmental Entity's compliance with the TPRA pursuant to this Policy and shall make recommendations, if any, for improvement or changes to this Policy.

#### B. Records Custodian

- 1. Upon receiving a public records request, a records custodian shall promptly make requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.
- 2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a completed Public Records Request Response Form based on the form developed by the OORC.
- 3. If a records custodian denies a public record request, he or she shall deny the request in writing as provided in Section III.A.2.b using the Public Records Request Response Form.

4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall use the Public Records Request Response Form to notify the requestor that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.
5. If a records custodian discovers records responsive to a records request were omitted, the records custodian should contact the requestor concerning the omission and produce the records as quickly as practicable.

#### C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with counsel or other appropriate parties regarding review and redaction of records. The records custodian and the PRRC may also consult with the OORC [(if the Governmental Entity is a state agency) or with the Office of Attorney General and Reporter].
2. Whenever a redacted record is provided, a records custodian should provide the requestor with the basis for redaction. The basis given for redaction shall be general in nature and not disclose confidential information.

#### IV. Inspection of Records

- A. There shall be no charge for inspection of open public records. *[If a law expressly requires an inspection charge, describe.]*
- B. The location for inspection of records within the offices of **Wilson County, Tennessee** should be determined by either the PRRC or the records custodian.
- C. Under reasonable circumstances, the PRRC or a records custodian may require an appointment for inspection or may require inspection of records at an alternate location.

#### V. Copies of Records

- A. A records custodian shall promptly respond to a public record request for copies in the most economic and efficient manner practicable.
- B. Copies will be available for pickup at a location specified by the records custodian.
- C. Upon payment for postage, copies will be delivered to the requestor's home address by the United States Postal Service.
- D. A requestor **will not** be allowed to make copies of records with personal equipment.

## VI. Fees and Charges and Procedures for Billing and Payment

- A. Fees and charges for copies of public records should not be used to hinder access to public records. [No charges will be assessed for copies and duplicates unless \_\_\_\_\_.]
- B. Records custodians shall provide requestors with an itemized estimate of the charges [using Form \_\_\_\_] prior to producing copies of records and may require pre-payment of such charges before producing requested records.
- C. When fees for copies and labor do not exceed \$\_\_\_\_, the fees may be waived. [Requests for waivers for fees above \$\_\_\_\_ must be presented to \_\_\_\_\_, who is authorized to determine if such waiver is in the best interest of **Wilson County, Tennessee** and for the public good.][Fees associated with aggregated records requests will not be waived].
- D. Fees and charges for copies are as follows (*if higher than the amounts authorized by the OORC Schedule of Reasonable Charges, documentation should be attached*):
  - 1. \$0.15 per page for letter- and legal-size black and white copies.
  - 2. \$0.50 per page for letter- and legal-size color copies.
  - 3. Other: \_\_\_\_\_.
  - 4. Labor when time exceeds \_\_\_\_ hours.
  - 5. If an outside vendor is used, the actual costs assessed by the vendor.
- E. No duplication costs will be charged for requests for less than # of pages.
- F. Payment is to be made in cash, by personal check, by money order or by credit card, where available, payable to \_\_\_\_\_.
- G. Payment in advance will be required [when costs are estimated to exceed \$\_\_\_\_\_].
- I. Aggregation of Frequent and Multiple Requests
  - 1. **Wilson County, Tennessee** will [not] aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).
  - 2. [If aggregating]:
    - a. The level at which records requests will be aggregated is \_\_\_\_ (*whether by agency, entity, department, office or otherwise*).
    - b. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC or the records custodian must inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.
    - c. Routinely released and readily accessible records excluded from aggregation include, but are not limited to: (*list records*).

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This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of **Wilson County, Tennessee** except the following offices, departments, or divisions of **Wilson County, Tennessee**, which have separate public records policies:

- a. **Wilson County Trustee's Office**
- b. **Wilson County General Sessions Division III Judge**
- c. **Wilson County Sheriff's Department**
- d. **Wilson County Clerk & Master's Office**

**I. Definitions:**

- A. **Records Custodian**: The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The records custodian is not necessarily the original preparer or receiver of the record.
- B. **Public Records**: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503(a)(1)(A).
- C. **Public Records Request Coordinator**: The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA.

See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.

- D. Requestor: A person seeking access to a public record, whether it is for inspection or duplication.

## II. Requesting Access to Public Records

- A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee [or via online submission] in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner.
- B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing [or email] address from the requestor for providing any written communication required under the TPRA.
- C. Requests for inspection may be made orally or in writing, using the attached form, at the office from which the records are being requested or at the office of the **Wilson County Clerk, 228 East Main Street, Room 101, Lebanon, Tennessee 37087** or by phone at **(615) 444-0314**
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- E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID) is **required** as a condition to inspect or receive copies of public records.

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  - c. If the Governmental Entity is the custodian of the records.
- 2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):
  - a. Advise the requestor of this Policy and the elections made regarding:
    - i. Proof of Tennessee citizenship;
    - ii. Form(s) required for copies;
    - iii. Fees (and labor threshold and waivers, if applicable); and
    - iv. Aggregation of multiple or frequent requests.

- b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
    - i. The requestor is not, or has not presented evidence of being, a Tennessee citizen (*if proof of citizenship is required*).
    - ii. The request lacks specificity. (Offer to assist in clarification)
    - iii. An exemption makes the record not subject to disclosure under the TPRA. (Provide the exemption in written denial)
    - iv. The Governmental Entity is not the custodian of the requested records.
    - v. The records do not exist.
  - c. If appropriate, contact the requestor to see if the request can be narrowed.
  - d. Forward the records request to the appropriate records custodian in **Wilson County, Tennessee**.
  - e. If requested records are in the custody of a different governmental entity, and the PRRC knows the correct governmental entity, advise the requestor of the correct governmental entity and PRRC for that entity if known.
3. The designated PRRC(s) is:
- a. Name or title: **Wilson County Clerk or their designee**
  - b. Contact information: **228 East Main Street, Room 101, Lebanon, Tennessee 37087** or by phone at **(615) 444-0314**.
4. The PRRC(s) shall report to the governing authority on an annual basis about the Governmental Entity's compliance with the TPRA pursuant to this Policy and shall make recommendations, if any, for improvement or changes to this Policy.

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- 2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a completed Public Records Request Response Form based on the form developed by the OORC.
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## VI. Fees and Charges and Procedures for Billing and Payment

- A. Fees and charges for copies of public records should not be used to hinder access to public records.
- B. Records custodians shall provide requestors with an itemized estimate of the charges prior to producing copies of records and may require pre-payment of such charges before producing requested records.
- C. When fees for copies and labor do not exceed **Fifty Dollars (\$50.00)**, the fees may be waived.
- D. Fees and charges for copies are as follows (*if higher than the amounts authorized by the OORC Schedule of Reasonable Charges, documentation should be attached*):
  - 1. \$0.15 per page for letter- and legal-size black and white copies.
  - 2. \$0.50 per page for letter- and legal-size color copies.
  - 3. Other: surveys, plats and other large format documents according to the Wilson County Planning Department list of copy charges.
  - 4. Labor when time exceeds two (2) hours.
  - 5. If an outside vendor is used, the actual costs assessed by the vendor.
- E. No duplication costs will be charged for requests for less than **five (5) pages**.
- F. Payment is to be made **in cash, by personal check, by money order or by credit card, where available, payable to Wilson County Clerk**.
- G. Payment in advance will be required [when costs are estimated to exceed **Fifty Dollars (\$50.00)**].
- I. Aggregation of Frequent and Multiple Requests
  - 1. **Wilson County, Tennessee** will aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).
  - 2. [If aggregating]:
    - a. The level at which records requests will be aggregated is by **department and/or office**. (*whether by agency, entity, department, office or otherwise*).
    - b. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC or the records custodian must inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.

Template Name:  
Created by:

LGC

Wilson County Finance  
Summary Financial Statement  
May 2017

101 General

Year-To-Date

Account Revenues	Description	Budget Estimate	Actual	% of Budget
40110	Current Property Tax	32,617,242.00	(33,108,229.01)	101.51 %
40120	Trustee's Collections - Prior Year	500,000.00	(457,733.24)	91.55 %
40125	Trustee's Collections - Bankruptcy	10,000.00	0.00	0.00 %
40130	Cir Clk/Clk & Master Collections-Pr Yr	400,000.00	(288,117.83)	72.03 %
40140	Interest And Penalty	100,000.00	(90,697.15)	90.70 %
40163	Payments In Lieu Of Taxes - Other	65,000.00	(2,210.95)	3.40 %
40220	Hotel/Motel Tax	650,000.00	(640,019.25)	98.46 %
40250	Litigation Tax - General	200,000.00	(187,459.92)	93.73 %
40260	Litigation Tax - Special Purpose	150,000.00	(143,945.02)	95.96 %
40266	Litigation Tax-Jail, Wrkhse,	110,000.00	(95,801.91)	87.09 %
40267	Litigation Tax-Victim-Offender Medat	90,000.00	(84,342.79)	93.71 %
40268	Litigation Tax - Courtroom Security	114,000.00	(102,641.42)	90.04 %
40270	Business Tax	2,000,000.00	(2,075,562.73)	103.78 %
40320	Bank Excise Tax	120,000.00	(305,727.04)	254.77 %
40330	Wholesale Beer Tax	600,000.00	(634,770.52)	105.80 %
40350	Interstate Telecommunications Tax	6,000.00	(4,914.36)	81.91 %
41140	Cable TV Franchise	700,000.00	(764,620.63)	109.23 %
41520	Building Permits	300,000.00	(318,945.10)	106.32 %
41590	Other Permits	0.00	(1,415.00)	0.00 %
42110	Fines	36,500.00	(21,437.30)	58.73 %
42120	Officers Costs	30,000.00	(34,762.10)	115.87 %
42140	Drug Control Fines	13,000.00	0.00	0.00 %
42150	Jail Fees	3,500.00	(3,079.63)	87.99 %
42190	Data Entry Fee - Circuit Court	3,500.00	(9,637.12)	275.35 %
42241	Drug Court Fees	11,000.00	(11,641.86)	105.84 %
42280	DUI Treatment Fines	5,000.00	(7,438.39)	148.77 %
42310	Fines	100,000.00	(96,921.55)	96.92 %
42320	Officers Costs	150,000.00	(165,577.87)	110.39 %
42330	Games And Fish Fines	1,500.00	(454.49)	30.30 %
42340	Drug Control Fines	30,000.00	0.00	0.00 %
42341	Drug Court Fees	28,500.00	(35,727.98)	125.36 %
42350	Jail Fees	42,000.00	(25,341.77)	60.34 %
42390	Data Entry Fee - General Sessions	20,000.00	(38,603.60)	193.02 %
42410	Fines	13,500.00	(4,795.06)	35.52 %
42420	Officers Costs	11,000.00	(4,374.34)	39.77 %
42450	Jail Fees	4,000.00	(4,017.00)	100.43 %
42490	Data Entry Fee - Juvenile Court	1,850.00	(1,722.69)	93.12 %
42520	Officers Costs	30,000.00	(17,765.40)	59.22 %
42530	Data Entry Fee - Chancery Court	5,000.00	(8,256.00)	165.12 %
42610	Fines	11,000.00	(8,482.99)	77.12 %
42910	Proceeds From Confiscated Property	0.00	(1,020.00)	0.00 %
43120	Patient Charges	2,200,000.00	(1,961,687.23)	89.17 %
43140	Zoning Studies	25,000.00	(29,390.00)	117.56 %
43180	Health Department Collections	5,000.00	0.00	0.00 %
43190	Other General Service Charges	2,500.00	(524.00)	20.96 %
43194	Misdemeanor Probation Charge	55,000.00	(62,349.63)	113.36 %
43330	Engineer Review Fees	190,000.00	(158,433.06)	83.39 %
43350	Copy Fees	6,000.00	(3,341.75)	55.70 %
43365	Archives And Records Management	0.00	(44,341.24)	0.00 %
43366	Greenbelt Late Application Fee	500.00	(300.00)	60.00 %
43370	Telephone Commissions	130,000.00	(23,398.13)	18.00 %
43380	Commissary Proceeds	60,000.00	(68,215.22)	113.69 %
43392	Data Processing Fee -Register	50,000.00	(60,760.00)	121.52 %
43393	Probation Fees	330,000.00	(264,553.63)	80.17 %
43394	Data Entry Fee - Sheriff	6,000.00	(2,583.04)	43.05 %
43395	Sexual Offender Registration Fee-	6,300.00	(8,850.00)	140.48 %
43396	Data Processing Fee - County Clerk	7,500.00	(9,607.00)	128.09 %
43512	Tuition - Adult Education	40,000.00	(13,385.00)	33.46 %
43517	Tuition - Other	0.00	(1,045.00)	0.00 %
43990	Other Charges For Services	1,500.00	(1,300.00)	86.67 %
44110	Interest Earned	3,000.00	0.43	-0.01 %

44120	Lease/Rentals	85,000.00	(74,931.68)	88.15 %
44130	Sale Of Materials And Supplies	8,000.00	(2,840.00)	35.50 %
44140	Sale Of Maps	25,000.00	(18,456.00)	73.82 %
44150	Sale Of Animals/Livestock	5,000.00	(7,794.41)	155.89 %
44170	Miscellaneous Refunds	40,000.00	(261,220.13)	653.05 %
44530	Sale Of Equipment	36,727.07	(24,951.42)	67.94 %
44570	Contributions & Gifts	6,500.00	(1,340.00)	20.62 %
45110	County Clerk	600,000.00	(413,000.00)	68.83 %
45120	Circuit Court Clerk	30,000.00	(20,752.14)	69.17 %
45180	Register	600,000.00	(694,970.59)	115.83 %
45190	Trustee	2,000,000.00	(2,283,331.58)	114.17 %
45540	General Sessions Court Clerk	0.00	(2,824.64)	0.00 %
45550	Clerk And Master	350,000.00	(256,761.75)	73.36 %
45590	Sheriff	50,000.00	(58,919.46)	117.84 %
46110	Juvenile Services Program	7,000.00	(4,500.00)	64.29 %
46220	Drug Control Grants	70,000.00	(75,103.92)	107.29 %
46290	Other Public Safety Grants	116,985.00	0.00	0.00 %
46310	Health Department Programs	750,000.00	(911,049.23)	121.47 %
46430	Litter Program	50,000.00	(40,757.56)	81.52 %
46810	Flood Control	30,000.00	(94,591.87)	315.31 %
46820	Income Tax	465,000.00	(577,964.36)	124.29 %
46830	Beer Tax	19,000.00	0.00	0.00 %
46835	VEHICLE CERT. OF TITLE FEES	15,000.00	(16,731.50)	111.54 %
46840	Alcoholic Beverage Tax	130,000.00	(52,317.21)	40.24 %
46850	Mixed Drink Tax	9,000.00	(53,193.04)	591.03 %
46851	State Revenue Sharing -T.V.A.	1,340,000.00	(1,013,082.46)	75.60 %
46915	Contracted Prisoner Board	1,300,000.00	(1,494,208.00)	114.94 %
46960	Registrar's Salary Supplement	3,791.00	(11,373.00)	300.00 %
46980	Other State Grants	10,000.00	(1,250.00)	12.50 %
46990	Other State Revenues	13,000.00	(866.63)	6.67 %
47220	Civil Defense Reimbursement	95,000.00	(9,252.00)	9.74 %
47235	Homeland Security Grants	156,902.00	(58,350.00)	37.19 %
47250	Law Enforcement Grants	22,000.00	0.00	0.00 %
47301	ARRA Grant #1	50,000.00	0.00	0.00 %
47990	Other Direct Federal Revenue	0.00	(4,800.00)	0.00 %
48140	Contracted Services ( Expo Center)	500.00	(8,333.00)	1,666.60 %
48610	Donations	1,000.00	(500.00)	50.00 %
48990	Other	100.00	0.00	0.00 %
49951	Special Item (Revenue) - No. 1	45,000.00	(48,948.00)	108.77 %
	<b>Total Revenues</b>	<b>50,936,897.07</b>	<b>(51,121,540.09)</b>	<b>100.36 %</b>
<b>Expenditures</b>				
51100	County Commission	(304,710.00)	242,749.08	79.67 %
51210	Board Of Equalization	(8,746.00)	8,674.92	99.19 %
51220	Beer Board	(3,230.00)	1,918.25	59.39 %
51240	Other Boards And Committees	(18,155.00)	17,566.72	96.76 %
51300	County Mayor/Executive	(309,283.00)	296,927.20	96.01 %
51310	Personnel Office	(175,969.00)	147,533.67	83.84 %
51400	County Attorney	(251,022.00)	239,049.40	95.23 %
51500	Election Commission	(770,702.00)	619,283.51	80.35 %
51600	Register Of Deeds	(246,171.00)	205,470.94	83.47 %
51720	Planning	(498,471.00)	349,818.24	70.18 %
51750	Codes Compliance	(459,021.00)	399,553.36	87.04 %
51800	County Buildings	(1,856,520.00)	1,632,041.25	87.91 %
51810	Information Technology	(180,162.00)	131,536.84	73.01 %
51900	Other General Administration	(59,043.00)	52,479.50	88.88 %
51910	Preservation Of Records	(141,889.00)	104,775.07	73.84 %
52100	Accounting And Budgeting	(827,603.00)	724,190.30	87.50 %
52300	Property Assessor's Office	(1,219,118.00)	1,065,279.89	87.38 %
52400	County Trustee's Office	(421,678.00)	452,218.84	107.24 %
52500	County Clerk's Office	(551,540.00)	607,418.20	110.13 %
53100	Circuit Court	(987,238.00)	970,347.04	98.29 %
53310	General Sessions Judges	(820,964.00)	735,054.84	89.54 %
53330	Drug Court (100% Grant Program)	(255,272.00)	221,261.00	86.68 %
53400	Chancery Court	(994,636.00)	880,239.55	88.50 %
53700	Judicial Commissioners	(566,383.00)	503,181.36	88.84 %
53910	Probation Services	(453,353.00)	298,151.03	65.77 %
53920	Courtroom Security	(174,950.00)	58,780.00	33.60 %

53930	Victim Assistance Programs	(100,000.00)	41,725.76	41.73 %
54110	Sheriff's Department	(11,629,798.14)	10,402,643.87	89.45 %
54120	Special Patrols	(5,000.00)	4,308.00	86.16 %
54160	Administration Of The Sexual Offender	(9,450.00)	5,500.00	58.20 %
54210	Jail	(8,614,905.86)	7,837,859.16	90.98 %
54220	Workhouse	(173,171.00)	156,539.74	90.40 %
54240	Juvenile Services	(315,253.14)	278,197.20	88.25 %
54260	Commissary	(200,000.00)	55,809.73	27.90 %
54410	Civil Defense	(11,873,694.00)	9,709,341.07	81.77 %
54610	County Coroner/Medical Examiner	(182,913.00)	156,304.00	85.45 %
54710	Homeland Security Grant	(145,902.00)	31,999.75	21.93 %
54900	Other Public Safety	(419,000.00)	0.00	0.00 %
55110	Local Health Center	(153,200.00)	70,634.13	46.11 %
55120	Rabies And Animal Control	(295,773.00)	266,421.51	90.08 %
55190	Other Local Health Services	(1,031,822.00)	725,342.83	70.30 %
55390	Appropriation To State	(78,493.00)	76,821.00	97.87 %
55590	Other Local Welfare Services	(5,200.00)	800.00	15.38 %
55900	Other Public Health And Welfare	(57,675.00)	51,086.95	88.58 %
56500	Libraries	(1,030,173.00)	1,030,173.00	100.00 %
56900	Other Social, Cultural And Recreational	(65,000.00)	0.00	0.00 %
57100	Agricultural Extension Service	(267,854.00)	163,189.37	60.92 %
57300	Forest Service	(2,000.00)	2,000.00	100.00 %
57500	Soil Conservation	(97,149.00)	91,566.20	94.25 %
57800	Storm Water Management	(318,637.00)	250,483.46	78.61 %
58110	Tourism	(128,869.00)	89,520.88	69.47 %
58120	Industrial Development	(257,827.00)	257,826.55	100.00 %
58190	Other Economic And Community	(72,500.00)	47,500.00	65.52 %
58300	Veteran's Services	(213,965.00)	160,474.15	75.00 %
58400	Other Charges	(3,519,095.00)	3,376,332.40	95.94 %
58500	Contributions To Other Agencies	(238,000.00)	213,825.00	89.84 %
	<b>Total Expenditures</b>	<b>(54,058,148.14)</b>	<b>46,519,725.71</b>	<b>86.05 %</b>
<b>Total</b>	<b>101 General</b>	<b>3,348,068.93</b>		

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**Wilson County Finance  
Summary Financial Statement  
May 2017**

**116 Solid Waste/Sanitation**

**Year-To-Date**

<b>Account</b>	<b>Description</b>	<b>Budget Estimate</b>	<b>Actual</b>	<b>% of Budget</b>
<b>Revenues</b>				
40110	Current Property Tax	1,981,106.00	(2,015,170.18)	101.72 %
40120	Trustee's Collections - Prior Year	60,000.00	(28,580.22)	47.63 %
40130	Cir Clk/Clk & Master Collections-Pr Yr	21,000.00	(20,716.73)	98.65 %
40140	Interest And Penalty	10,000.00	(5,630.86)	56.31 %
40320	Bank Excise Tax	4,300.00	(14,003.98)	325.67 %
43194	Misdemeanor Probation Charge	100.00	0.00	0.00 %
44145	Sale Of Recycled Materials	230,000.00	(181,208.10)	78.79 %
44170	Miscellaneous Refunds	0.00	(1,800.00)	0.00 %
46980	Other State Grants	30,000.00	(136,939.36)	456.46 %
46990	Other State Revenues	15,000.00	0.00	0.00 %
49700	Insurance Recovery	0.00	(5,850.03)	0.00 %
	<b>Total Revenues</b>	<b>2,351,506.00</b>	<b>(2,409,899.46)</b>	<b>102.48 %</b>
<b>Expenditures</b>				
55732	Convenience Centers	(2,631,650.00)	2,317,117.37	88.05 %
	<b>Total Expenditures</b>	<b>(2,631,650.00)</b>	<b>2,317,117.37</b>	<b>88.05 %</b>
<b>Total</b>	<b>116 Solid Waste/Sanitation</b>	<b>24,537.00</b>		

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Wilson County Finance  
Summary Financial Statement  
May 2017

118 Ambulance Service

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
41590	Other Permits	0.00	(500.00)	0.00 %
43120	Patient Charges	265,000.00	(265,958.34)	100.36 %
44530	Sale Of Equipment	0.00	(7,359.65)	0.00 %
	<b>Total Revenues</b>	<b>265,000.00</b>	<b>(273,817.99)</b>	<b>103.33 %</b>
<b>Expenditures</b>				
55130	Ambulance Service	(265,000.00)	248,364.78	93.72 %
	<b>Total Expenditures</b>	<b>(265,000.00)</b>	<b>248,364.78</b>	<b>93.72 %</b>
<b>Total 118</b>	<b>Ambulance Service</b>	<b>40,075.00</b>		

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Wilson County Finance  
Summary Financial Statement  
May 2017

121 Special Purpose Tax

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
40210	Local Option Sales Tax	7,136,539.00	(6,720,275.12)	94.17 %
	<b>Total Revenues</b>	<b>7,136,539.00</b>	<b>(6,720,275.12)</b>	<b>94.17 %</b>
<b>Expenditures</b>				
51800	County Buildings	(85,000.00)	67,202.75	79.06 %
82130	Education	(840,000.00)	840,000.00	100.00 %
82230	Education	(58,625.00)	58,625.00	100.00 %
82330	Education	(5,883,243.00)	5,873,743.00	99.84 %
91300	Education Capital Projects	(307,500.00)	307,500.00	100.00 %
	<b>Total Expenditures</b>	<b>(7,174,368.00)</b>	<b>7,147,070.75</b>	<b>99.62 %</b>
<b>Total 121</b>	<b>Special Purpose Tax</b>	<b>6,454,221.00</b>		

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Wilson County Finance  
Summary Financial Statement  
May 2017

122 Sheriff's Drug Fund

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
42140	Drug Control Fines	15,000.00	(26,293.74)	175.29 %
42340	Drug Control Fines	20,000.00	(29,203.07)	146.02 %
42910	Proceeds From Confiscated Property	70,000.00	(43,344.71)	61.92 %
42990	Other Fines, Forfeitures, And Penalties	500.00	0.00	0.00 %
44170	Miscellaneous Refunds	0.00	0.00	0.00 %
	<b>Total Revenues</b>	<b>105,500.00</b>	<b>(98,841.52)</b>	<b>93.69 %</b>
<b>Expenditures</b>				
54150	Drug Enforcement	(156,980.00)	137,910.08	87.85 %
	<b>Total Expenditures</b>	<b>(156,980.00)</b>	<b>137,910.08</b>	<b>87.85 %</b>
<b>Total 122</b>	<b>Sheriff's Drug Fund</b>	<b>663,235.00</b>		

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Wilson County Finance  
Summary Financial Statement  
May 2017

124 Agriculture Center

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
40120	Trustee's Collections - Prior Year	0.00	(0.33)	0.00 %
40130	Cir Clk/Clk & Master Collections-Pr Yr	0.00	(1,398.21)	0.00 %
40220	Hotel/Motel Tax	780,000.00	(779,258.41)	99.90 %
43112	\$1 Fee (Aq Center)	150,000.00	(134,879.00)	89.92 %
43113	\$1 Fee (Expo Center)	111,800.00	(21,016.00)	18.80 %
43190	Other General Service Charges	240,000.00	(345,072.36)	143.78 %
43340	Recreation Fees	1,500.00	0.00	0.00 %
43546	Contract For Food Services (Expo	0.00	(20,326.76)	0.00 %
43547	Contract For Non-Instr Serv W/Other	0.00	(2,165.62)	0.00 %
44120	Lease/Rentals	20,000.00	(20,258.48)	101.29 %
44130	Sale Of Materials And Supplies	0.00	(7,100.00)	0.00 %
44170	Miscellaneous Refunds	25,000.00	(8,001.67)	32.01 %
44530	Sale Of Equipment	0.00	(1,153.17)	0.00 %
48130	Contributions	100,000.00	(100,250.00)	100.25 %
48140	Contracted Services ( Expo Center)	190,000.00	(174,895.07)	92.05 %
48990	Other	125,000.00	0.00	0.00 %
	<b>Total Revenues</b>	<b>1,743,300.00</b>	<b>(1,615,775.08)</b>	<b>92.68 %</b>
<b>Expenditures</b>				
57900	Other Agriculture & Nature Resources	(1,334,591.00)	1,166,879.55	87.43 %
57910	Expo Center	(473,671.00)	344,575.95	72.75 %
	<b>Total Expenditures</b>	<b>(1,808,262.00)</b>	<b>1,511,455.50</b>	<b>83.59 %</b>
<b>Total 124</b>	<b>Agriculture Center</b>	<b>279,750.00</b>		

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Wilson County Finance  
Summary Financial Statement  
May 2017

131 Highway/Public Works

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
40110	Current Property Tax	4,077,797.00	(4,160,129.81)	102.02 %
40120	Trustee's Collections - Prior Year	85,000.00	(85,453.59)	100.53 %
40130	Cir Clk/Clk & Master Collections-Pr Yr	35,000.00	(42,246.55)	120.70 %
40140	Interest And Penalty	15,000.00	(13,516.78)	90.11 %
40280	Mineral Severance Tax	135,000.00	(132,243.56)	97.96 %
40320	Bank Excise Tax	20,000.00	(28,897.93)	144.49 %
44120	Lease/Rentals	12,000.00	(11,000.00)	91.67 %
44170	Miscellaneous Refunds	5,000.00	(7,500.00)	150.00 %
44530	Sale Of Equipment	1,500.00	0.00	0.00 %
46410	Bridge Program	250,000.00	0.00	0.00 %
46420	State Aid Program	940,000.00	(871,945.59)	92.76 %
46920	Gasoline And Motor Fuel Tax	2,310,000.00	(2,438,816.90)	105.58 %
46930	Petroleum Special Tax	71,440.00	0.00	0.00 %
49700	Insurance Recovery	500.00	0.00	0.00 %
	<b>Total Revenues</b>	<b>7,958,237.00</b>	<b>(7,791,750.71)</b>	<b>97.91 %</b>
<b>Expenditures</b>				
61000	Administration	(367,935.00)	306,704.97	83.36 %
62000	Highway And Bridge Maintenance	(4,144,581.00)	2,998,716.90	72.35 %
63100	Operation And Maintenance Of	(1,141,825.00)	654,934.48	57.36 %
65000	Other Charges	(489,777.00)	435,661.20	88.95 %
66000	Employee Benefits	(1,467,503.00)	1,273,409.83	86.77 %
68000	Capital Outlay	(2,030,000.00)	1,585,090.25	78.08 %
82120	Highways And Streets	(255,538.00)	11,733.40	4.59 %
	<b>Total Expenditures</b>	<b>(9,897,159.00)</b>	<b>7,266,251.03</b>	<b>73.42 %</b>
<b>Total 131</b>	<b>Highway/Public Works</b>	<b>5,276,800.00</b>		

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Wilson County Finance  
Summary Financial Statement  
May 2017

151 General Debt Service

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
40110	Current Property Tax	9,525,761.00	(9,642,678.34)	101.23 %
40120	Trustee's Collections - Prior Year	125,000.00	(112,903.49)	90.32 %
40130	Cir Clk/Clk & Master Collections-Pr Yr	40,000.00	(77,949.26)	194.87 %
40140	Interest And Penalty	20,000.00	(23,251.20)	116.26 %
40240	Wheel Tax	2,500,000.00	(2,305,720.31)	92.23 %
40266	Litigation Tax-Jail, Wrkhse,	300,000.00	(284,471.53)	94.82 %
40285	Adequate Facilities/Development Tax	2,000,000.00	(2,748,563.13)	137.43 %
40320	Bank Excise Tax	25,000.00	(67,009.71)	268.04 %
44110	Interest Earned	74,000.00	(282,565.56)	381.85 %
47715	Tax Credit Bond Rebate	895,895.00	(834,526.19)	93.15 %
48130	Contributions	31,140.00	0.00	0.00 %
49800	Transfers In	1,000,000.00	0.00	0.00 %
	<b>Total Revenues</b>	<b>16,536,796.00</b>	<b>(16,379,638.72)</b>	<b>99.05 %</b>
<b>Expenditures</b>				
82110	General Government	(1,980,000.00)	1,980,000.00	100.00 %
82130	Education	(7,045,000.00)	7,045,000.00	100.00 %
82210	General Government	(536,718.00)	483,354.89	90.06 %
82230	Education	(5,744,526.00)	5,920,074.81	103.06 %
82310	General Government	(274,000.00)	236,096.58	86.17 %
82320	Highways And Streets	(7,000.00)	0.00	0.00 %
99100	Transfers Out	(39,871.00)	0.00	0.00 %
	<b>Total Expenditures</b>	<b>(15,627,115.00)</b>	<b>15,664,526.28</b>	<b>100.24 %</b>
<b>Total 151</b>	<b>General Debt Service</b>	<b>15,938,749.00</b>		

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Wilson County Finance  
Summary Financial Statement  
May 2017

152 Rural Debt Service

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
40210	Local Option Sales Tax	1,395,464.00	(1,247,595.85)	89.40 %
44170	Miscellaneous Refunds	744,152.00	(468.00)	0.06 %
47715	Tax Credit Bond Rebate	115,116.00	(107,230.42)	93.15 %
49800	Transfers In	4,873,243.00	(5,173,243.00)	106.16 %
	<b>Total Revenues</b>	<b>7,127,975.00</b>	<b>(6,528,537.27)</b>	<b>91.59 %</b>
<b>Expenditures</b>				
82130	Education	(3,120,000.00)	3,120,000.00	100.00 %
82230	Education	(4,060,352.00)	4,103,738.14	101.07 %
82330	Education	(25,000.00)	14,768.95	59.08 %
	<b>Total Expenditures</b>	<b>(7,205,352.00)</b>	<b>7,238,507.09</b>	<b>100.46 %</b>
<b>Total 152</b>	<b>Rural Debt Service</b>	<b>1,084,237.00</b>		

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Wilson County Finance  
Summary Financial Statement  
May 2017

176 Highway Capital Projects

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
40110	Current Property Tax	1,680,614.00	(1,713,834.00)	101.98 %
40120	Trustee's Collections - Prior Year	35,000.00	(26,882.64)	76.81 %
40130	Cir Clk/Clk & Master Collections-Pr Yr	12,285.00	(19,869.06)	161.73 %
40140	Interest And Penalty	6,000.00	(5,570.05)	92.83 %
40320	Bank Excise Tax	6,476.00	(11,909.93)	183.91 %
	<b>Total Revenues</b>	<b>1,740,375.00</b>	<b>(1,778,065.68)</b>	<b>102.17 %</b>
<b>Expenditures</b>				
91200	Highway & Street Capital Projects	(1,797,000.00)	35,265.85	1.96 %
	<b>Total Expenditures</b>	<b>(1,797,000.00)</b>	<b>35,265.85</b>	<b>1.96 %</b>
<b>Total 176</b>	<b>Highway Capital Projects</b>	<b>772,174.00</b>		

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**Wilson County Finance  
Summary Financial Statement  
May 2017**

189 Other Capital Projects

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
40285	Adequate Facilities/Development Tax	1,800,000.00	(1,373,351.29)	76.30 %
41520	Building Permits	600,000.00	(749,516.54)	124.92 %
43193	Water Tap Sales	50,000.00	0.00	0.00 %
44530	Sale Of Equipment	0.00	(3,500.00)	0.00 %
44570	Contributions & Gifts	9,000.00	(9,000.00)	100.00 %
47990	Other Direct Federal Revenue	350,000.00	(350,000.00)	100.00 %
	<b>Total Revenues</b>	<b>2,809,000.00</b>	<b>(2,485,367.83)</b>	<b>88.48 %</b>
<b>Expenditures</b>				
51500	Election Commission	(646,380.00)	597,279.00	92.40 %
51800	County Buildings	(310,000.00)	0.00	0.00 %
54110	Sheriff's Department	(864,000.00)	366,317.50	42.40 %
54410	Civil Defense	(1,024,069.00)	933,859.45	91.19 %
56500	Libraries	(160,000.00)	160,000.00	100.00 %
57900	Other Agriculture & Nature Resources	(150,000.00)	149,400.00	99.60 %
58300	Veteran's Services	(446,000.00)	370,443.68	83.06 %
62000	Highway And Bridge Maintenance	(25,000.00)	0.00	0.00 %
91110	General Administration Projects	(1,210,131.00)	1,021,237.98	84.39 %
91120	Administration Of Justice Projects	(25,056.00)	0.00	0.00 %
	<b>Total Expenditures</b>	<b>(4,860,636.00)</b>	<b>3,598,537.61</b>	<b>74.03 %</b>
<b>Total 189</b>	<b>Other Capital Projects</b>	<b>1,239,837.00</b>		

Template Name:

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**Wilson County Finance  
Summary Financial Statement  
May 2017**

207 Solid Waste Disposal

Year-To-Date

Account	Description	Budget Estimate	Actual	% of Budget
<b>Revenues</b>				
43110	Tipping Fees	400,000.00	(548,560.70)	137.14 %
43114	Solid Waste Disposal Fee	100,000.00	(117,377.34)	117.38 %
	<b>Total Revenues</b>	<b>500,000.00</b>	<b>(665,938.04)</b>	<b>133.19 %</b>
<b>Expenditures</b>				
55754	Landfill Operation And Maintenance	(891,852.00)	658,242.76	73.81 %
55759	Other Waste Disposal	(130,000.00)	38,500.00	29.62 %
	<b>Total Expenditures</b>	<b>(1,021,852.00)</b>	<b>696,742.76</b>	<b>68.18 %</b>
<b>Total 207</b>	<b>Solid Waste Disposal</b>	<b>2,275,695.00</b>		

## 2016-2017

### Fund Balance and Reserve account amendments and current balances

General Fund		101	Changes	
Fund Balance		\$ 4,215,371.00		
September Amendments		\$	210,893.00	Clerk & Master Pay Plan
		\$	96,669.00	County Bldgs Pay Plan corrections
		\$	25,000.00	Airport Improvements
November Amendments		\$	250,000.00	Fire Truck Remount
February Amendments		\$	25,000.00	Transferring to fiber
		\$	25,446.00	Part-time Election Correction
March Amendments		\$	111,811.00	(2) additional employees
		\$	5,000.00	GIS Program
		\$	50,000.00	New Leash On Life
		\$	12,137.00	Corrections to Probation budget
		\$	2,914.00	Salary increase for Judges Part-time
		\$	10,642.76	Springdale SRO
		\$	11,462.00	Judcial Comm pay out of leave
May Amendments		\$	10,118.00	Finance Director pay plan increase
		\$	20,209.31	Sheriff part-time pay plan increase
		\$	170,000.00	Additional Medical at jail
Current Fund Balance		\$ 3,348,068.93		
<b>Reserves</b>				
Restricted for Sexual Offender Registration		\$ 13,507.00		
Restricted for Courtroom Security		\$ 323,711.00		
January Amendments		\$	33,000.00	Courtroom Wall
April Amendments		\$	2,050.00	Camera upgrades
		\$ 288,661.00		
Restricted for Wema Donations		\$ 9,122.00		
Restricted for GIS		\$ 91,240.00		
Restricted for Crime Stoppers		\$ 4,114.00		
Restricted for Storm Water		\$ 1,172,382.00		
Restricted for Animal Control		\$ 5,107.00		
Restricted for Drug Court		\$ 19,301.00		
January Amendments		\$	2,000.00	Computers & Conferences
		\$ 17,301.00		

Restricted for County Clerk Data Fees	\$ 8,043.00		
September Amendments		\$ 5,000.00	Computer Equipment
	<u>\$ 3,043.00</u>		

Restricted for County Clerk Vehicle Cert. Fees	<u>\$ 7,661.80</u>
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Restricted for Circuit Data Fees	<u>\$ 50,082.00</u>
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Restricted for Chancery Data Fees	<u>\$ 20,644.00</u>
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<b>Ag Center</b>	<b>124</b>		
December Amendments	\$ 394,250.00	\$ 50,000.00	camp sites, paving etc.
May Amendments		\$ 65,000.00	Additional fuel and utility
Fund Balance	<u>\$ 279,250.00</u>		

<b>Ambulance Fund</b>	<b>118</b>		
Fund Balance	<u>\$ 40,075.00</u>		

<b>Drug Fund</b>	<b>122</b>		
Fund Balance	<u>\$ 663,235.00</u>		

<b>Capital Projects Fund</b>	<b>189</b>		
Beginning Fund Balance	\$ 3,060,837.00		
September Amendments		\$ 70,000.00	Ambulance refurbish for Statesville
November Amendments		\$ 160,000.00	MJ Library Addition
		\$ 437,000.00	Veterans Museum
December Amendments		\$ 505,000.00	Lighting, parking, fencing at CJC
May Amendments		\$ 310,000.00	Parking lot paving
		\$ 80,000.00	Upgrade tornado sirens
		\$ 259,000.00	Replace jail video system
Current Fund Balance	<u>\$ 1,239,837.00</u>		

<b>Highway/Public Works Fund</b>	<b>131</b>		
Fund Balance	<u>\$ 5,276,800.00</u>		

<b>Highway Capital Projects Fund</b>	<b>176</b>		
Fund Balance	<u>\$ 772,174.00</u>		

Solid Waste/Sanitation Fund		116		
	December Amendments	\$ 151,633.00	\$	97,096.00 Part-time employees pay plan
	March Amendments		\$	30,000.00 Additional Maintenance
Fund Balance		<u>\$ 24,537.00</u>		

Solid Waste Disposal Fund		207
Fund Balance		<u>\$ 2,275,695.00</u>

General Debt Service Fund		151		
	April Amendments		\$	230,000.00 Debt Corrections
Fund Balance		<u>\$ 15,938,749.00</u>		

Rural Debt Service Fund		152
Fund Balance		<u>\$ 1,084,237.00</u>

Special Purpose (School Construction		121		
	December Amendments	\$ 6,761,721.00	\$	307,500.00 Harding Drive for Election
Fund balance		<u>\$ 6,454,221.00</u>		

## **BUDGET COMMITTEE MINUTES**

The Budget Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, May 30, 2017 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Mike Justice, Gary Keith, Wendell Marlowe and Sue Vanatta, being all the members of the Committee. Also present was Finance Director Aaron Maynard, County Commissioners Diane Weathers, John Gentry, Joy Bishop, Terry Scruggs and Jeff Joines, Department Heads who are mentioned in the minutes below and County Attorney Michael R. Jennings.

Chairman Justice called the meeting to order and determined that a quorum was present.

A copy of the Budget Committee agenda is attached to these minutes.

The minutes of the May 4, 2017 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Marlowe, seconded by Commissioner Vanatta and carried unanimously.

The Committee then heard certain department heads concerning their needs assessments requests. First to speak was Tom Brashear on behalf of the Planning Department. He advised that he had one request of \$5,000 to further GIS mapping in the county.

Next to appear was Bobby Sloan of the Wilson County Codes Department. He has one needs assessment of \$25,000 for a new vehicle.

Tim Barrett then appeared on behalf of Information Technology. He distributed a handout itemizing his requests. He went over the requests individually with Committee members and responded to several questions. His total request is \$138,200.

Commissioner Vanatta asked if he needed more employees at this time. Mr. Barrett advised that it is okay for now but as we progress he may need additional employees.

Finance Director Aaron Maynard presented the needs assessment requests for the Finance Department consisting of \$30,000 for a part time person to work 28 to 29 hours per week in the Benefits Department.

Next to appear was Property Assessor Stephen Goodall for his department. He has five requests but noted that the \$2,000 for Communications he could probably do without. He explained the request of \$5,000 for Other Contracted Services to employ Bobby Lee as a consultant for certain high value appraisals. If the Communications line item is omitted, his needs assessments requests total \$48,500.

Director Maynard asked about the status of the number of parcels. Are there still a number to look at? Assessor Goodall responded that not everything is on the books yet. They are still catching up.

Next to appear was Sheriff Robert Bryan. His requests include four patrol deputies, two correctional officers (to be work bus staff), and an increase in medical and dental services and drugs and medical supplies. The total for all these would be \$181,680.29. Sheriff Bryan reminded the Committee that, due to last year's pay increase, nothing was done with his overtime line items. An additional \$40,000 in overtime for next year would be helpful.

Ag Center Director Larry Tomlinson presented the needs assessments for the Ag Center. There were several requests and he went over each item. The total of all requests is \$421,060.

Charity Toombs of the Wilson County Expo Center was next to appear before the Committee. She went over each of her requested needs assessments. She did advise that some of these things may overlap with money received from Wilson County Promotions. She advised that the Event Coordinator proposed is envisioned to be fulltime. It was discussed that the cost of health insurance and benefits would need to be added to this figure. The cost of health insurance for one year is \$11,384. An additional 21.37% would need to be added to the base salary for Other Benefits.

In response to Chairman Justice's question, Ms. Toombs advised that she would be willing to look at the Events Coordinator to be a part time person at this time.

The Committee discussed briefly under "Other" the proposed increase of \$6,560 in GNRC dues.

Commissioner Jeff Joines asked to address the Committee concerning the Five Year Operations Improvement Plan for the Ag Center. There was much discussion, and several questions and answers, about the \$1 ticket surcharge.

There being no further business to come before the Committee on motion of Mayor Hutto, Chairman Justice declared the meeting adjourned.

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SECRETARY

this list, please let me know asap.

Tuesday, May 27<sup>th</sup> at 5:00pm

- Planning
- Building Inspector
- County Buildings
- IT
- Finance
- Property Assessor
- Sheriff
- Ag Center
- Expo Center

Thursday, June 1<sup>st</sup> at 5:00 pm

- Tuition
- Circuit
- Juvenile Court
- Welfare
- Animal Control
- Ag Extension
- Tourism
- Veterans Services
- Other

Thank you.

*Sharon Lackey*

Wilson County Government  
Deputy Finance Director

(419) 466-5656

## **BUDGET COMMITTEE MINUTES**

The Budget Committee of the County Commission of Wilson County, Tennessee met in called session on Thursday, June 1, 2017 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Mike Justice, Gary Keith and Sue Vanatta, being all the members of the Committee with the exception of Commissioner Wendell Marlowe, who was absent. Also present was Finance Director Aaron Maynard, County Commissioners Terry Scruggs, Joy Bishop, Diane Weathers and Sara Patton, Department Heads who are mentioned in the minutes below and County Attorney Michael R. Jennings.

Chairman Justice called the meeting to order and determined that a quorum was present.

A copy of the Budget Committee agenda is attached to these minutes.

The minutes of the May 30, 2017 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Keith, seconded by Mayor Hutto and carried unanimously.

The Committee then heard from department heads concerning their needs assessments requests. First to speak was Tracy Galerno of the Trustee's Office. She noted they had three needs assessments totaling \$22,900. They currently have money in a bond line item that will not be necessary next year. They can also decrease their travel from \$2,000 to \$1,000. This will mean a net increase of \$21,900 for needs. A discussion was held among the committee members with Finance Director Maynard concerning the surety bonds of public officials in the county. The Finance Director will take the money for those surety bonds from all departments and put that in a separate fund.

Kathy Hughes appeared on behalf of the Circuit Court Clerk. They have three needs assessments totaling \$30,000.

Finance Director Maynard presented the needs assessments for Juvenile Court. That is for \$16,500.

WEMA Director Joey Cooper presented the needs assessments for WEMA. Most of these involve opening, and staffing, the new Station 11. He noted there has also been a tremendous increase in medical pricing making it necessary for them to seek more money in those line items. He advised the Committee that the needs assessments for dispatchers could be struck.

Finance Director Maynard advised the Committee that, after tonight's meeting, he will send out a corrected list of needs assessments.

Mary Scruggs presented the needs assessments for Animal Control. She advised that the request for Other Contracted Services could be struck. Their needs assessments total \$17,782.

Ruth Correll presented the needs assessments for Ag Extension. She advised that the request for a new copier lease could be removed. This leaves one need for her department at a cost of \$11,279.

Jenny Bennett presented the needs assessments for Tourism. She advised that the Dues and Memberships could be taken off the list. She distributed a separate handout for the Tourism budget and went over that list.

A lengthy discussion of possibly raising the Hotel Motel Tax distribution to Tourism from 12% to 15% was held. At the conclusion of that discussion, it was determined that this would be looked at during the final budget consideration.

Michael McPherson presented the needs assessments for Veterans Services. He advised the Committee that the program is starting to grow. Their two needs assessments total \$1,500.

Robert Baines presented the needs assessments for County Buildings. He distributed a separate handout itemizing these needs. They total \$23,400. Commissioner Vanatta asked how many vehicles they have in that department. Mr. Baines advised that they now have four vehicles, up from 2 or 3.

Mayor Hutto reported that he had asked Jim Kidwell of his office to research the telephone question that had been raised at Tuesday night's meeting. Specifically, there had been discussion about combining all cell phones in the county under one plan. What Mr. Kidwell discovered is that everybody in the county is on a plan with Verizon and all are getting the 19% discount offered through the state plan. There seems to be no advantage to combining all these plans under one umbrella plan.

Finance Director Maynard advised that the committee would need to meet on June 8<sup>th</sup> to consider several budgets and a continuation budget. He also advised that the Comptroller had agreed to allow us to close Fund 116 into 207. The Urban Type Public Facilities Board will have to approve this action being taken. He will have more information on the 8<sup>th</sup> on this issue and other budget matters. He expressed his preference to have year-end numbers available before a final budget is prepared.

Chairman Justice asked about the next budget meetings to consider the 2017-2018 fiscal year budget. These meetings were set for July 11 and July 13 at 5:00 p.m.

Motion to send to the Rules Committee a request to change the rule for the August meeting to be held on the 3<sup>rd</sup> Monday of each month was made by Chairman Justice and seconded by Commissioner Keith. There was some discussion on this matter. The motion then carried by vote of 4 for with 1 absent.

There being no further business to come before the Committee on motion of Commissioner Keith, seconded by Commissioner Vanatta, the Committee vote 4 for, with 1 absent, to adjourn.

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SECRETARY

The Budget Committee has scheduled the following departments to present their needs. Please see your departments dates and times below. If you have a conflict, please let me know asap and I will search your way. If you have a request, please let me know asap and I will search your way. If you have a request, please let me know asap and I will search your way.

Tuesday, May 26<sup>th</sup> at 5:00pm

- Planning
- Building Inspector
- County Buildings
- IT
- Finance
- Property Assessor
- Sheriff
- Ag Center
- Expo Center

Thursday, June 1<sup>st</sup> at 5:00 pm

- Treasurer
- Circuit
- Juvenile Court
- Welfare
- Animal Control
- Ag Extension
- Tourism
- Veterans Services
- Other

Thank you.

*Sharon Lackey*

Wilson County Government  
Deputy Finance Director

(417) 460-5026

## **BUDGET COMMITTEE MINUTES**

The Budget Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, June 8, 2017 at 7:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Mike Justice, Gary Keith, Sue Vanatta and Wendell Marlowe, being all the members of the Committee. Also present was Finance Director Aaron Maynard, County Commissioners Diane Weathers, Joy Bishop, Bobby Franklin, Sara Patton, Wilson County Planning Director Tom Brashear, Tourism Director Jenny Bennett, Codes Director Bobby Sloan and County Attorney Michael R. Jennings.

In the absence of Chairman Justice, Vice Chairman Marlowe called the meeting to order and determined that a quorum was present.

A copy of the Budget Committee agenda is attached.

The minutes of the June 1, 2017 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Keith, seconded by Commissioner Vanatta and carried by vote of 4 for with 1 absent.

Finance Director Aaron Maynard briefly reviewed the Financial Report. He noted that the County is at 100% of budgeted revenues at the end of May, which is a very good position. Expenditures are where they need to be at this point in the budget year. During this discussion, Chairman Mike Justice arrived at the meeting but, by agreement, Vice Chairman Marlowe continued to preside over the meeting. Questions were asked about the Financial Report.

Codes Director Bobby Sloan presented a request to increase the application fees to the Board of Zoning Appeals from \$50 to \$250. Motion to approve this request was made by Chairman Justice, seconded by Commissioner Vanatta. Discussion was held about what surrounding cities and counties are charging. Motion to amend the original motion for the increase to be from \$50 to \$100 was made by Chairman Justice, seconded by Commissioner Vanatta and carried by vote of 3 for with 2 against.

Director Sloan requested that fees be instated for re-inspections. The reason for the need for the fees was explained and discussed. Motion to recommend this to the County Commission was made by Commissioner Keith, seconded by Commissioner Marlowe and carried unanimously.

Director Sloan requested that a 1997 Ford Ranger, VIN 1FTCR10A7VUC11228, be declared surplus. Motion to approve this request was made by Chairman Justice, seconded by Commissioner Keith and carried unanimously.

Director Maynard presented a budget amendment request for Tourism to transfer funds within the budget. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Vanatta, seconded by Chairman Justice and carried unanimously.

Director Maynard presented a second budget amendment request for Tourism. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Vanatta, seconded by Commissioner Keith and carried unanimously.

A third request for Tourism was presented. Motion to approve this request with the change to be made to Pinnacle Bank in the amount of the mortgage, not to exceed \$25,000, for the oldest brick building in Wilson County was made by Commissioner Vanatta, seconded by Chairman Justice. After some discussion, the motion carried unanimously.

Director Maynard presented a budget amendment request for the Expo Center. Motion to recommend this budget amendment request to the County Commission was made by Chairman Justice, seconded by Commissioner Keith and carried unanimously.

Director Maynard presented a second budget amendment request for the Expo Center. Motion to accept this request was made by Chairman Justice, seconded by Commissioner Vanatta. Much discussion was held on this issue. The motion then carried unanimously.

Director Maynard presented a budget amendment request for the Ag Center. Motion to recommend this budget amendment request to the County Commission was made by Chairman Justice, seconded by Commissioner Keith and carried unanimously.

Director Maynard presented a budget amendment request for the County Clerk. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Keith, seconded by Commissioner Vanatta and carried unanimously.

Director Maynard presented a budget amendment request for Recreation. It was noted that the Recreation Committee had approved this request. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Vanatta, seconded by Commissioner Keith and carried unanimously.

Director Maynard presented a budget amendment request for the Capital Projects Fund. Motion to recommend this budget amendment request to the County Commission was made by Mayor Hutto, seconded by Chairman Justice and carried unanimously.

Director Maynard presented a budget amendment request for the County Mayor's office. Motion to recommend this budget amendment request to the County Commission was made by Chairman Justice, seconded by Commissioner Keith and carried unanimously.

Director Maynard presented a budget amendment request for County Buildings. Motion to recommend this budget amendment request to the County Commission was made by Chairman Justice, seconded by Mayor Hutto and carried unanimously.

Director Maynard presented two budget amendment requests, very similar, for the General Debt Service and the Rural Debt Service. Motion to recommend these budget amendment requests to the County Commission was made by Chairman Justice, seconded by Mayor Hutto and carried unanimously.

Director Maynard presented a budget amendment request for the Landfill. He noted this is for two months of a continuation budget to close Fund 116 into Fund 207. This is subject to the approval of the Urban Type Public Facilities Board. Motion to recommend this budget amendment request to the County Commission was made by Commissioner Keith, seconded by Mayor Hutto and carried unanimously.

Director Maynard presented the proposed budgets for fiscal year 2017-2018 for School Federal Projects-Fund 142, Central Cafeteria-Fund 143 and Extended School Program-Fund 146. The Education Committee had previously recommended these budgets this evening at their meeting. Motion to accept these budgets was made by Chairman Justice, seconded by Mayor Hutto and carried unanimously.

Director Maynard presented a continuing budget resolution for fiscal year 2017-2018. Motion to recommend this resolution to the County Commission was made by Chairman Justice, seconded by Mayor Hutto and carried unanimously.

Director Maynard presented a resolution for this year's Litter Grant. Motion to recommend this to the County Commission subject to the approval of the Law Enforcement Committee was made by Chairman Justice, seconded by Commissioner Vanatta and carried unanimously.

Mayor Hutto presented the request for consideration of a PILOT for Project Grizzly. Motion to approve this request was made by Mayor Hutto, seconded by Chairman Justice and carried unanimously.

There being no further business to come before the Committee on motion of Mayor Hutto, seconded by Commissioner Keith, the Committee vote unanimously to adjourn.

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SECRETARY

From: Sondra Dowdy <sondradowdy@gmail.com>

To: Aaron Maynard <amaynard@wcfinance.org>; Adam Bannach <adambannach@gmail.com>; Andy Humbles <ahumbles@tennessean.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Becky Siever <bsiever@comcast.net>; Bethany Harrison <harrisonb@wilsoncountytyn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cbights@charter.net>; Cindy Brown <browncf@aol.com>; Cindy Lynch <wcsolid@gmail.com>; Connie Eah <cewrits@yahoo.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Dan Walker <dan.walker@lds.net>; Diane Weathers <diane@diane-weather.com>; Donna Wright <wrightd@wco95.org>; Frank Bush <frbush@comcast.net>; Gary Keith <gkeith@wco95.org>; Georgia Balne <georgia.balne@wilsoncountytyn.com>; Glover Wm <tenncop@gmail.com>; James Vaden <vadenj@wilsoncountytyn.gov>; Jared Felkins <jfelkins@lebanondemocrat.com>; Jeff Joines <jeffjoines@bellsouth.net>; Jenny Bennett <visitwilsoncountytyn@gmail.com>; Jerry McFarland <possomtowntn@hotmail.com>; Jim Emberton <glasgowscot1@att.net>; John <John@newcentury.com>; John P. Gentry <johngentry45@yahoo.com>; Joy Bishop <melvajoybishop@gmail.com>; Joy H <jhosteller@wcfinance.org>; Kenny Reich <kenneth.reich@att.net>; Labraunya Horton <lhorton@wcfinance.org>; Lisa Baldwin <baldwinl@wilsoncountytyn.gov>; Mary Ann Sparks <sparksm@wco95.org>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Michael Justice <mikejusticedistrict15@gmail.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wco95.org>; Randall Hutto <hutto@wilsoncountytyn.com>; Randy Hankins <blu3752@aol.com>; Sabrina Garrett <sgarrett@wilsonpost.com>; Sara Davenport <davenport@wilsoncountytyn.gov>; Sara Patton <patton.57@hotmail.com>; Sharon Lackey <lackey@wilsoncountytyn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevenvmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Ashe <terryashe@insheriffs.com>; Terry Muncher <trmgems@yahoo.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashears <tom.brashear@wilsoncountytyn.com>; Travis Newsome <newsomet@wilsoncountytyn.gov>; Von Barr <barv@wilsoncountytyn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>; Xavier Smith <xsmith@lebanondemocrat.com>

Subject: BUDGET

Date: Fri, Jun 2, 2017 10:45 am

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BUDGET COMMITTEE  
THURSDAY, JUNE 8, 2017  
7:00 PM  
CONFERENCE ROOM 1

AGENDA:

TO BE ANNOUNCED

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO ADOPT  
A CONTINUING BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND TO  
AUTHORIZE THE ISSUANCE OF TAX ANTICIPATION NOTES FOR THE COUNTY OF WILSON**

**WHEREAS**, it is possible that the 2017-2018 fiscal year budget of Wilson County, Tennessee, will not be approved until after the beginning of the fiscal year; and

**WHEREAS**, under the provisions of the 1981 Financial Management Act, Wilson County does not have to adopt a budget for fiscal year 2017-2018 until August 31, 2017, but must adopt their budget during the months of July or August, 2017, or obtain the approval of the Comptroller.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the amounts set out in the 2016-2017 Appropriation Resolution and subsequent amendments are hereby continued until a new 2017-2018 Appropriation Resolution is adopted; and

**BE IT FURTHER RESOLVED** that the property tax rates, for the fiscal year beginning July 1, 2016, shall remain in effect until new tax rates are adopted; and

**BE IT FURTHER RESOLVED** that the County Mayor and County Clerk are hereby authorized to borrow money on tax anticipation notes, provided that such notes are first approved by the State Director of Local Finance, to pay the expenses herein authorized until the taxes and other revenues for the fiscal year 2017-2018 have been collected, not exceeding 60% of the appropriations of each individual fund of the continuing budget. The notes evidencing the loans authorized under this section shall be issued under the authority of Title 9, Chapter 21, Tennessee Code Annotated. All said notes shall mature and be paid in full without renewal no later than June 30, 2018.

**BE IT FURTHER RESOLVED** that this resolution shall take effect from and after its passage and its provisions shall be in force from and after July 1, 2017.

Adopted this the 19<sup>th</sup> day of June, 2017.

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SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE  
June 8, 2017  
5-0

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
APPROVE THE ATTACHED PUBLIC RECORDS POLICY FOR WILSON COUNTY, TENNESSEE**

**WHEREAS**, the State law now requires that each county have a written Public Records Policy in  
place on or before June 30, 2017;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County,  
Tennessee that we hereby approve the attached "Public Records Policy for Wilson County, Tennessee".

---

SPONSOR

RECOMMENDED FOR APPROVAL:

RULES COMMITTEE  
June 7, 2017  
5-0

**PUBLIC RECORDS POLICY  
FOR  
WILSON COUNTY, TENNESSEE**

Pursuant to Tenn. Code Ann. § 10-7-503(g), the following Public Records Policy for **Wilson County, Tennessee** is hereby adopted by the **Wilson County Commission** to provide economical and efficient access to public records as provided under the Tennessee Public Records Act ("TPRA") in Tenn. Code Ann. § 10-7-501, et seq.

The TPRA provides that all state, county and municipal records shall, at all times during business hours, which for public hospitals shall be during the business hours of their administrative offices, be open for personal inspection by any citizen of this state, and those in charge of the records shall not refuse such right of inspection to any citizen, unless otherwise provided by state law. See Tenn. Code Ann. § 10-7-503(a)(2)(A). Accordingly, the public records of **Wilson County, Tennessee** are presumed to be open for inspection unless otherwise provided by law.

Personnel of **Wilson County, Tennessee** shall timely and efficiently provide access and assistance to persons requesting to view or receive copies of public records. No provisions of this Policy shall be used to hinder access to open public records. However, the integrity and organization of public records, as well as the efficient and safe operation of **Wilson County, Tennessee**, shall be protected as provided by current law. Concerns about this Policy should be addressed to the Public Records Request Coordinator for **Wilson County, Tennessee** or to the Tennessee Office of Open Records Counsel ("OORC").

This Policy is available for inspection and duplication in the office of **Wilson County Clerk**. [This Policy is posted online at [www.wilsoncountyttn.com](http://www.wilsoncountyttn.com)]. This Policy shall be reviewed **every two years**.

This Policy shall be applied consistently throughout the various offices, departments, and/or divisions of **Wilson County, Tennessee** except the following offices, departments, or divisions of **Wilson County, Tennessee**, which have separate public records policies:

- a. **Wilson County Trustee's Office**
- b. **Wilson County General Sessions Division III Judge**
- c. **Wilson County Sheriff's Department**
- d. **Wilson County Clerk & Master's Office**

**I. Definitions:**

- A. **Records Custodian**: The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The records custodian is not necessarily the original preparer or receiver of the record.
- B. **Public Records**: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503(a)(1)(A).
- C. **Public Records Request Coordinator**: The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA.

See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.

- D. Requestor. A person seeking access to a public record, whether it is for inspection or duplication.

## II. Requesting Access to Public Records

- A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee [or via online submission] in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner.
- B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing [or email] address from the requestor for providing any written communication required under the TPRA.
- C. Requests for inspection may be made orally or in writing, using the attached form, at the office from which the records are being requested or at the office of the **Wilson County Clerk, 228 East Main Street, Room 101, Lebanon, Tennessee 37087** or by phone at **(615) 444-0314**
- D. Requests for copies, or requests for inspection and copies, shall be made in writing using the attached form, at the office of the **Wilson County Clerk, 228 East Main Street, Room 101, Lebanon, Tennessee 37087**.
- E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID) is **required** as a condition to inspect or receive copies of public records.

## III. Responding to Public Records Requests

### A. Public Record Request Coordinator

- 1. The PRRC shall review public record requests and make an initial determination of the following:
  - a. If the requestor provided evidence of Tennessee citizenship (*if required*);
  - b. If the records requested are described with sufficient specificity to identify them; and
  - c. If the Governmental Entity is the custodian of the records.
- 2. The PRRC shall acknowledge receipt of the request and take any of the following appropriate action(s):
  - a. Advise the requestor of this Policy and the elections made regarding:
    - i. Proof of Tennessee citizenship;
    - ii. Form(s) required for copies;
    - iii. Fees (and labor threshold and waivers, if applicable); and
    - iv. Aggregation of multiple or frequent requests.

- b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
    - i. The requestor is not, or has not presented evidence of being, a Tennessee citizen (*if proof of citizenship is required*).
    - ii. The request lacks specificity. (Offer to assist in clarification)
    - iii. An exemption makes the record not subject to disclosure under the TPRA. (Provide the exemption in written denial)
    - iv. The Governmental Entity is not the custodian of the requested records.
    - v. The records do not exist.
  - c. If appropriate, contact the requestor to see if the request can be narrowed.
  - d. Forward the records request to the appropriate records custodian in **Wilson County, Tennessee**.
  - e. If requested records are in the custody of a different governmental entity, and the PRRC knows the correct governmental entity, advise the requestor of the correct governmental entity and PRRC for that entity if known.
3. The designated PRRC(s) is:
- a. Name or title: **Wilson County Clerk or their designee**
  - b. Contact information: **228 East Main Street, Room 101, Lebanon, Tennessee 37087** or by phone at **(615) 444-0314**.
4. The PRRC(s) shall report to the governing authority on an annual basis about the Governmental Entity's compliance with the TPRA pursuant to this Policy and shall make recommendations, if any, for improvement or changes to this Policy.

#### **B. Records Custodian**

1. Upon receiving a public records request, a records custodian shall promptly make requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.
2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of the request, send the requestor a completed Public Records Request Response Form based on the form developed by the OORC.
3. If a records custodian denies a public record request, he or she shall deny the request in writing as provided in Section III.A.2.b using the Public Records Request Response Form.

4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall use the Public Records Request Response Form to notify the requestor that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.
5. If a records custodian discovers records responsive to a records request were omitted, the records custodian should contact the requestor concerning the omission and produce the records as quickly as practicable.

#### C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with counsel or other appropriate parties regarding review and redaction of records. The records custodian and the PRRC may also consult with the OORC [(if the Governmental Entity is a state agency) or with the Office of Attorney General and Reporter].
2. Whenever a redacted record is provided, a records custodian should provide the requestor with the basis for redaction. The basis given for redaction shall be general in nature and not disclose confidential information.

#### IV. Inspection of Records

- A. There shall be no charge for inspection of open public records. *[If a law expressly requires an inspection charge, describe.]*
- B. The location for inspection of records within the offices of **Wilson County, Tennessee** should be determined by either the PRRC or the records custodian.
- C. Under reasonable circumstances, the PRRC or a records custodian may require an appointment for inspection or may require inspection of records at an alternate location.

#### V. Copies of Records

- A. A records custodian shall promptly respond to a public record request for copies in the most economic and efficient manner practicable.
- B. Copies will be available for pickup at a location specified by the records custodian.
- C. Upon payment for postage, copies will be delivered to the requestor's home address by the United States Postal Service.
- D. A requestor **will not** be allowed to make copies of records with personal equipment.

## VI. Fees and Charges and Procedures for Billing and Payment

- A. Fees and charges for copies of public records should not be used to hinder access to public records.
- B. Records custodians shall provide requestors with an itemized estimate of the charges prior to producing copies of records and may require pre-payment of such charges before producing requested records.
- C. When fees for copies and labor do not exceed **Fifty Dollars (\$50.00)**, the fees may be waived.
- D. Fees and charges for copies are as follows (*if higher than the amounts authorized by the OORC Schedule of Reasonable Charges, documentation should be attached*):
  - 1. \$0.15 per page for letter- and legal-size black and white copies.
  - 2. \$0.50 per page for letter- and legal-size color copies.
  - 3. Other: surveys, plats and other large format documents according to the Wilson County Planning Department list of copy charges.
  - 4. Labor when time exceeds two (2) hours.
  - 5. If an outside vendor is used, the actual costs assessed by the vendor.
- E. No duplication costs will be charged for requests for less than **five (5) pages**.
- F. Payment is to be made **in cash, by personal check, by money order or by credit card, where available, payable to Wilson County Clerk.**
- G. Payment in advance will be required [when costs are estimated to exceed **Fifty Dollars (\$50.00)**].
- I. Aggregation of Frequent and Multiple Requests
  - 1. **Wilson County, Tennessee** will aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).
  - 2. [If aggregating]:
    - a. The level at which records requests will be aggregated is by **department and/or office. (whether by agency, entity, department, office or otherwise).**
    - b. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC or the records custodian must inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE  
ADOPTING THE PROVISIONS OF TCA §68-211-701, *et seq* TO REQUIRE LOCAL APPROVAL OF LANDFILLS,  
SOLID WASTE DISPOSAL FACILITIES AND SOLID WASTE PROCESSING FACILITIES PRIOR TO THE  
CONSTRUCTION OF SUCH FACILITIES**

**WHEREAS**, the general law found at TCA §68-211-701, *et seq* commonly known as the “Jackson Law” provides for local approval of the construction of privately owned landfills; and

**WHEREAS**, TCA §68-211-707 specifically permits county legislative bodies to make applicable the provisions of Part 7 of Chapter 211 of Title 68 of Tennessee Code Annotated which requires local approval of landfills, solid waste disposal facilities and solid waste processing facilities prior to the construction of such facilities and prior to the issuance of a permit by the Department of Environment and Conservation or the Commission; and

**WHEREAS**, the procedures of the Jackson Law made available at TCA §68-211-701, *et seq* cannot be used by a county unless it is approved by a two-thirds (2/3) majority vote of the county legislative body;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the provisions of TCA §68-211-701, *et seq* to require local approval of landfills, solid waste disposal facilities and solid waste processing facilities prior to the construction of such facilities are hereby adopted and made applicable to Wilson County government.

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Commissioner Jerry McFarland  
SPONSOR

RECOMMENDED FOR APPROVAL:

PLANNING & ZONING COMMITTEE  
June 6, 2017  
5-0-2

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,  
TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL  
BUDGET FOR THE 2016-2017 FISCAL YEAR AND TO AMEND THE BUDGET AND  
APPROPRIATION RESOLUTION FOR THE 2016-2017 FISCAL YEAR TO MAKE AN  
ADDITIONAL APPROPRIATION AND LINE ITEM TRANSFERS IN THE GENERAL DEBT  
SERVICE FUND**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County,  
Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be,  
and the same is hereby amended, to reflect revenues received but not included in the  
original budget for fiscal year 2016-2017 and further amended by making the following  
additional appropriation and line item transfers to the General Debt Service Fund, all as  
shown on the attached budget amendment request form.

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SPONSOR

**RECOMMENDED FOR APPROVAL:**

**BUDGET COMMITTEE**

June 8, 2017

5-0



17-5-10

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,  
TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL  
BUDGET FOR THE 2016-2017 FISCAL YEAR AND TO AMEND THE BUDGET AND  
APPROPRIATION RESOLUTION FOR THE 2016-2017 FISCAL YEAR TO MAKE AN  
ADDITIONAL APPROPRIATION AND LINE ITEM TRANSFERS IN THE RURAL DEBT  
SERVICE FUND**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County,  
Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be,  
and the same is hereby amended, to reflect revenues received but not included in the  
original budget for fiscal year 2016-2017 and further amended by making the following  
additional appropriation and line item transfers in the Rural Debt Service Fund, all as  
shown on the attached budget amendment request form.

---

**SPONSOR**

**RECOMMENDED FOR APPROVAL:**

**BUDGET COMMITTEE**

**June 8, 2017**

**5-0**

④ ⑤

**Department: Rural Debt**

**Fund Name: Rural Debt**

**Fund Number: 152**

**Budget Committee: 6-8-17**

Account Number (include Object Code)	Account Description	Debit	Credit
152-39000	Fund Balance	\$ 43,387	
152-82230-603.1	Interest on Bonds	\$ 63,844	
152-82230-603	Interest on Bonds		\$ 107,231
<b>TOTAL</b>		\$ 107,231	\$ 107,231

**EXPLANATION FOR CHANGE: To make corrections and to account for refunding issued this fiscal year.**

17-5-11

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,  
TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE  
2016-2017 FISCAL YEAR FOR LINE ITEM TRANSFERS IN RECREATION**

**WHEREAS**, the budget and appropriation resolution for fiscal year 2016-2017 contains an appropriation of \$65,000.00 which can be distributed to various recreational groups in Wilson County as recommended by the Recreation Committee;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the following line item transfers for recreational funding be approved as shown on the attached budget amendment request form.

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SPONSOR

RECOMMENDED FOR APPROVAL:

RECREATION COMMITTEE  
May 18, 2017  
3-0-2

BUDGET COMMITTEE  
June 8, 2017  
5-0

(10)

## BUDGET AMENDMENT REQUEST FORM

Department: Recreation

Fund Name: General

Fund Number: 101

Recreation: 5-18-2017

Budget Committee: \_\_\_\_\_

Account Number (include Object Code)	Account Description	Debit	Credit
101-56900-316.1	Wilson County Civic League		2,000.00
101-56900-316.2	Tuckers Crossroads Community Club		4,000.00
101-56900-316.3	Mt. Juliet Youth Sports		3,000.00
101-56900-316.4	Cumberland University-Baseball		2,500.00
101-56900-316.5	Greenville Community Center		2,800.00
101-56900-316.6	Lebanon Youth Baseball		5,000.00
101-56900.-316.7	Norene Community Center		2,500.00
101-56900-316.9	Leeville FCE Community Club		3,300.00
101-56900-316.11	Lebanon Lions Babe Ruth League		3,000.00
101-56900-316.13	Mt. Juliet League, Inc.		4,000.00
101-56900-316.16	Statesville FCE Community Club		2,300.00
101-56900-316.17	Gladeville Community Center		5,000.00
101-56900-316.20	West Wilson Basketball Association		6,000.00
101-56900-316.22	Statesville Grange		2,000.00
101-56900-316.23	Oakland FCE Community Club		2,300.00
101-56900-316.25	Wilson County Special Olympics		5,000.00
101-56900-316.26	Carroll FCE Community Club		3,300.00
101-56900-316.27	Undistributed - County Buildings		3,000.00
101-56900-316.30	Lebanon Girls Softball Association		4,000.00
101-56900-316	Contributions	\$ 65,000.00	
<b>TOTAL</b>		\$ 65,000.00	\$ 65,000.00

Explanation for Change: Request to transfer funds within budget for the 2017 non-profit appropriation grant requests.

17-5-12

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
INCREASE THE APPLICATION FEE TO THE WILSON COUNTY BOARD OF ZONING APPEALS**

**WHEREAS**, any party aggrieved by a decision of the Wilson County Building Inspector may ask to have their matter reviewed and heard by the Wilson County Board of Zoning Appeals; and

**WHEREAS**, the application fee for this process has been Fifty Dollars (\$50.00) for many years;  
and

**WHEREAS**, the application fee does not cover the costs of the public advertising, the man hours and the time expended in hearing the appeal; and

**WHEREAS**, it has been recommended that an increase in this fee is needed as city jurisdictions within the county and other county jurisdictions fees are higher;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the application fee to have a matter heard before the Wilson County Board of Zoning Appeals be established at One Hundred Dollars (\$100.00) per application, to begin with the adoption of this resolution.

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SPONSOR

RECOMMENDED FOR APPROVAL:

PLANNING & ZONING COMMITTEE  
April 13, 2017  
4-0-3

BUDGET COMMITTEE  
June 8, 2017  
3-2

17-5-13

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
INSTITUTE RE-INSPECTION FEES FOR THE WILSON COUNTY BUILDING INSPECTOR'S OFFICE**

**WHEREAS**, many times a builder or developer requests the Office of the Building Inspector to inspect a certain portion, or stage, of their building and, when the official arrives, discovers that the building is not ready for inspection; and

**WHEREAS**, subsequently, the Office of the Building Inspector may be called out two, three or more times for a re-inspection; and

**WHEREAS**, this is requiring a great deal of time of the Building Inspector and his employees due to no fault of their own; and

**WHEREAS**, it has been recommended that re-inspection fees be established;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the following re-inspection fees be established:

- First (1<sup>st</sup>) Re-inspection           \$75.00
- Second (2<sup>nd</sup>) Re-inspection       \$150.00
- Third (3<sup>rd</sup>) Re-inspection       \$300.00  
On the 3<sup>rd</sup> re-inspection, a STOP WORK ORDER would be placed until corrections have been made and fees have been paid.
- Fees must be paid in the Office of the Wilson County Building Inspector prior to requesting a re-inspection.

This resolution shall take effect July 1, 2017, the welfare of the County requiring it.

---

SPONSOR

RECOMMENDED FOR APPROVAL:

PLANNING & ZONING COMMITTEE  
June 6, 2017  
6-0-1

BUDGET COMMITTEE  
June 8, 2017  
5-0

17-5-14

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL BUDGET FOR THE 2016-2017  
FISCAL YEAR AND TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2016-2017  
FISCAL YEAR TO MAKE AN ADDITIONAL APPROPRIATION IN THE EXPO CENTER**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be, and the same is hereby amended, to reflect revenues received but not included in the original budget for fiscal year 2016-2017 and further amended by making an additional appropriation in the Expo Center, all as shown on the attached budget amendment request form.

---

**SPONSOR**

**RECOMMENDED FOR APPROVAL:**

**AG CENTER MANAGEMENT COMMITTEE**  
June 2, 2017

**BUDGET COMMITTEE**  
June 8, 2017  
5-0

✓

Ag Management: 6-2-17  
Budget Committee: 6-8-17

**EXPLANATION FOR CHANGE: Request to transfer funds from fund balance to put into budget money received from Wilson County Promotions from \$1 fees per agreement.**

17-5-13

**RESOLUTION OF THE BOARD OF COUNTY COMMISSISONERS OF WILSON COUNTY,  
TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE  
2016-2017 FISCAL YEAR TO MAKE AN ADDITIONAL APPROPRIATION FROM THE WARD  
AGRICULTURAL CENTER FUND NO. 124 INTO OTHER CONTRACTED SERVICES**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County,  
Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be,  
and the same is hereby amended, by making the following additional appropriation  
from the Ag Center Fund into Other Contracted Services, all as shown on the attached  
budget amendment request form.

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**SPONSOR**

**RECOMMENDED FOR APPROVAL:**

**AG CENTER MANAGEMENT COMMITTEE**  
June 2, 2017

**BUDGET COMMITTEE**  
June 8, 2017  
5-0

## BUDGET AMENDMENT REQUEST FORM

**Department: Ag Center**

**Fund Name: Ag. Center**  
**Fund Number: 124**

**Ag Management: 6-2 -17**  
**Budget Committee: 6-8-17**

Account Number (include Object Code)	Account Description	Debit	Credit
124-39000	Fund Balance	\$ 60,000.00	
124-57900-399.1	Other Contracted Services		60,000.00
<b>TOTAL</b>		\$ 60,000.00	\$ 60,000.00

**EXPLANATION FOR CHANGE: Request to transfer funds from fund balance to cover additional expenses.**

17-5-16

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2016-2017 FISCAL YEAR TO MAKE  
LINE ITEM TRANSFERS IN TOURISM**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be, and the same is hereby amended, to make the following line item transfers in Tourism, all as shown on the attached budget amendment request form.

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**SPONSOR**

**RECOMMENDED FOR APPROVAL:**

**DEVELOPMENT & TOURISM COMMITTEE**

October 4, 2016

4-0-1

**BUDGET COMMITTEE**

June 8, 2017

5-0

# BUDGET AMENDMENT REQUEST FORM

Department: Tourism

Fund Name: General  
Fund Number: 101

Tourism Committee: 10-4-16  
Budget Committee: 4-8-17

Account Number (include Object Code)	Account Description	Debit	Credit
101-58110-105	Tourism Director	\$ 25,000.00	
101-58190-316.53	Black History Museum		\$ 25,000.00
TOTAL		\$ 25,000.00	\$ 25,000.00

**EXPLANATION FOR CHANGE: Request to transfer funds from Tourism to Black History Museum restoration project.**

17-5-17

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2016-2017 FISCAL YEAR TO MAKE  
LINE ITEM TRANSFERS IN TOURISM AND AN ADDITIONAL APPROPRIATION TO TOURISM**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be, and the same is hereby amended, to make the following line item transfers in Tourism and further amended by making the following appropriation to Tourism, all as shown on the attached budget amendment request form.

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**SPONSOR**

**RECOMMENDED FOR APPROVAL:**

**DEVELOPMENT & TOURISM COMMITTEE**

May 16, 2017

5-0

**BUDGET COMMITTEE**

June 8, 2017

5-0

## BUDGET AMENDMENT REQUEST FORM

Department: Tourism

Fund Name: General  
Fund Number: 101

Tourism Committee: 5-16-17  
Budget Committee: 6-8-17

Account Number (include Object Code)	Account Description	Debit	Credit
101-39000	Fund Balance	\$ 6,451.00	
101-58110-169	Part-Time Personnel	\$ 2,889.00	
101-58110-189	Other Salaries & Wages		\$ 6,130.00
101-58110-201	Social Security		\$ 381.00
101-58110-204	Retirement		\$ 842.00
101-58110-205	Insurance		\$ 1,898.00
101-58110-212	Medicare		\$ 89.00
TOTAL		\$ 9,340.00	\$ 9,340.00

EXPLANATION FOR CHANGE: Request to transfer funds from fund balance to move part-time employee to full-time.

17-5-18

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2016-2017 FISCAL YEAR TO MAKE  
LINE ITEM TRANSFERS IN TOURISM**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be, and the same is hereby amended, to make the following line item transfers in Tourism, all as shown on the attached budget amendment request form.

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**SPONSOR**

**RECOMMENDED FOR APPROVAL:**

**DEVELOPMENT & TOURISM COMMITTEE**  
May 16, 2017  
5-0

**BUDGET COMMITTEE**  
June 8, 2017  
5-0

## BUDGET AMENDMENT REQUEST FORM

**Department: Tourism**

**Fund Name: General**  
**Fund Number: 101**

Tourism Committee: 5-16-17  
Budget Committee: 6-8-17

Account Number (include Object Code)	Account Description	Debit	Credit
101-58110-348	Postage	\$ 1,066.00	
101-58110-355	Travel	\$ 4,480.00	
101-58110-399	Other Contracted Services		\$ 5,546.00
<b>TOTAL</b>		\$ 5,546.00	\$ 5,546.00

**EXPLANATION FOR CHANGE: Request to transfer funds within budget.**

17-5-19

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE  
TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2016-2017 FISCAL YEAR  
TO MAKE LINE ITEM TRANSFERS IN COUNTY BUILDINGS AND AN ADDITIONAL  
APPROPRIATION TO COUNTY BUILDINGS**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee  
that the budget and appropriation resolution for fiscal year 2016-2017 be, and the same is  
hereby amended, to make the following line item transfers in County Buildings and further  
amended by making the following appropriation to County Buildings, all as shown on the  
attached budget amendment request form.

---

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE

June 8, 2017

5-0

## BUDGET AMENDMENT REQUEST FORM

Department: County Buildings

Fund Name: General

Fund Number: 101

Budget Committee: 6-8-17

Account Number (include Object Code)	Account Description	Debit	Credit
101-51800-167	Maintenance Personnel		\$ 37,003.00
101-51800-205	Employee & Dependent Insurance		\$ 11,384.00
101-51800-169	Part-time Personnel	37,375.00	
101-39000	Fund Balance	11,012.00	
<b>TOTAL</b>		\$ 48,387.00	\$ 48,387.00

**EXPLANATION FOR CHANGE: Request to amend budget to make payroll corrections for employee that was added in last years needs.**

17-5-20

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,  
TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE  
2016-2017 FISCAL YEAR TO MAKE AN ADDITIONAL APPROPRIATION IN THE GENERAL  
FUND TO COUNTY MAYOR**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County,  
Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be,  
and the same is hereby amended, by making an additional appropriation in the General  
Fund to County Mayor, all as shown on the attached budget amendment request form.

---

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE  
June 8, 2017  
5-0

## BUDGET AMENDMENT REQUEST FORM

17-5-21

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,  
TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE  
2016-2017 FISCAL YEAR TO MAKE AN ADDITIONAL APPROPRIATION IN THE CAPITAL  
PROJECTS FUND**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County,  
Tennessee that the budget and appropriation resolution for fiscal year 2016-2017 be,  
and the same is hereby amended, by making an additional appropriation in the Capital  
Projects Fund, all as shown on the attached budget amendment request form.

---

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE

June 8, 2017

5-0

②

**Department: Capital Projects Fund**

**Fund Name: Capital Projects Fund**

**Fund Number: 189**

**Budget: 6-8-17**

Account Number (include Object Code)	Account Description	Debit	Credit
189-39000	Fund Balance	\$ 68,500.00	
189-54110-790	Other Equipment		\$ 68,500.00
<b>TOTAL</b>		<b>\$ 68,500.00</b>	<b>\$ 68,500.00</b>

**EXPLANATION FOR CHANGE: Request to put into budget funds from fund balance for emergency repairs and replacement of the jail water heater and storage tank.**

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
TRANSFER FUNDS TO COVER TWO (2) MONTHS OF THE CONTINUATION BUDGET FOR THE EXPO  
CENTER**

**WHEREAS**, the State auditors have required Wilson County, Tennessee to change the account numbers for the Expo Center as shown on the attached budget amendment request form; and

**WHEREAS**, it is necessary to make these transfers to cover two (2) months of next year's budget under the continuation budget until the Wilson County final budget for fiscal year 2017-2018 is adopted;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that we hereby approve the attached budget amendment for the Expo Center.

---

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE

June 7, 2017

5-0

## BUDGET AMENDMENT REQUEST FORM

Department: Expo Center

Fund Name: Expo Center  
Fund Number: 124

Budget Committee: 6-8-17

Account Number (include Object Code)	Account Description	Debit	Credit
124-39000	Fund Balance	\$ 78,945.17	
124-56900-105	Supervisor/Director		\$ 7,972.50
124-56900-106	Marketing Director		\$ 9,235.67
124-56900-186	Longevity Pay		\$ 33.33
124-56900-189	Other Salaries & Wages		\$ 9,488.00
124-56900-201	Social Security		\$ 1,657.33
124-56900-204	State Retirement		\$ 3,667.33
124-56900-205	Employee & Dependent Insurance		\$ 9,486.67
124-56900-210	Unemployment Compensation		\$ 16.67
124-56900-212	Employer Medicare Liability		\$ 387.67
124-56900-302	Advertising		\$ 1,666.67
124-56900-307	Communication		\$ 2,666.67
124-56900-335	Maintenance & Repair - Buildings		\$ 2,500.00
124-56900-336	Maintenance & Repair - Equipment		\$ 3,333.33
124-56900-349	Printing, Stationery, & Forms		\$ 500.00
124-56900-355	Travel		\$ 3,333.33
124-56900-410	Custodial Supplies		\$ 2,500.00
124-56900-435	Office Supplies		\$ 833.33
124-56900-452	Utilities		\$ 16,666.67
124-56900-499	Other Supplies & Materials		\$ 1,473.83
124-56900-599	Other Charges		\$ 1,026.17
124-56900-719	Office Equipment		\$ 500.00
<b>TOTAL</b>		\$ 78,945.17	\$ 78,945.17

**EXPLANATION FOR CHANGE:** Request to transfer funds to cover two months of budget because audit is requiring us to change the account #'s.

17-5-23

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AUTHORIZE CLOSING FUND 116 AND TO APPROPRIATE TWO (2) MONTHS OF FUNDS FOR FISCAL YEAR  
2017-2018 INTO FUND 207**

**WHEREAS**, the State Comptroller's Office has given permission to the Finance Office to  
recommend closure of Fund 116-Solid Waste/Sanitation Fund and combine this into Fund 207-Solid  
Waste Disposal Fund; and

**WHEREAS**, in order to accomplish this with a continuation budget, it is necessary to authorize  
approval of two (2) months of these funds, both revenues and expenditures, for July and August, 2017  
until Wilson County's 2017-2018 budget is adopted;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County,  
Tennessee that we hereby approve the attached budget amendment request form closing Fund 116 and  
transferring two (2) months of funds into Fund 207 until the adoption of the 2017-2018 fiscal year  
budget by Wilson County, Tennessee.

---

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE (subject to approval of the Urban Type Public Facilities Board)

June 8, 2017

5-0

URBAN TYPE PUBLIC FACILITIES BOARD

June 16, 2017

---

# BUDGET AMENDMENT REQUEST FORM

Department: Landfill

Fund Name: Sanitation  
Fund Number: 207

UTPFB: 6-16-2017  
Budget Committee: 6-8-17

Account Number (include Object Code)	Account Description	Debit	Credit
207-40110	Current Property Tax		\$329,351
207-40120	Trustee Collection - Prior Year		\$10,000
207-40130	Clerk & Master Collections - Prior Year		\$3,500
207-40140	Interest & Penalty		\$1,667
207-40320	Bank Excise Tax		\$717
207-44145	Sale of Recycled Materials		\$38,333
207-43194	Service Charges (Reclaim Pets)		\$17
207-46980	State Tire Grant Reimbursement		\$5,000
207-46990	Other State Revenues		\$2,500
207-55754-147	Truck Drivers		\$40,941
207-55754-149	Laborers		\$70,897
207-55754-186	Longevity Pay		\$2,150
207-55754-201	Social Security		\$7,067
207-55754-204	State Retirement		\$15,639
207-55754-205	Employee & Dependent Insurance		\$17,076
207-55754-210	Unemployment Compensation		\$732
207-55754-212	Employer Medicare Liability		\$1,653
207-55754-307	Communications		\$1,333
207-55754-312	Contracts with Private Agencies		\$154,721
207-55754-320	Dues		\$250
207-55754-336	Maintenance & Repair - Equipment		\$13,333
207-55754-348	Postage		\$50
207-55754-351	Rentals		\$4,333
207-55754-355	Travel		\$167
207-55754-399	Other Contracted Services		\$6,667
207-55754-412	Diesel Fuel		\$19,333
207-55754-416	Equipment Parts - Heavy		\$1,000
207-55754-417	Equipment Parts - Light		\$500
207-55754-433	Lubricants		\$83
207-55754-450	Tires & Tubes		\$4,167
207-55754-452	Utilities		\$1,667
207-55754-499	Other Supplies & Materials		\$833
207-55754-506	Liability Insurance		\$3,333
207-55754-510	Trustee's Commission		\$6,167
207-55754-513	Worker's Compensation		\$11,667
207-55754-733	Solid Waste Equipment		\$30,833
207-39000	Fund Balance	\$ 807,677.00	
<b>TOTAL</b>		<b>\$ 807,677.00</b>	<b>\$807,677</b>

**EXPLANATION FOR CHANGE:** Request to put into budget two months of funds to close Fund 116 into Fund 207.

17-5-24

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE  
AMENDING RULE 46(o) OF THE RULES OF ORDER**

**WHEREAS**, currently Rule 46(o) is entitled the Cable TV Committee and the explanation of the Committee's duties are basically limited to things specific to cable tv; and

**WHEREAS**, at a recent meeting of the Cable TV Committee, it was suggested that the name, and duties, of the Cable TV Committee should be expanded; and

**WHEREAS**, the Rules Committee has recommended an amendment to our rules to expand the name and duties of the current Cable TV Committee;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that we hereby amend Rule 46(o) to read as follows:

**Cable TV, Broadband and Technology Committee:** To recommend and inform the Commission as to all matters concerning cable tv, broadband and technology and all franchises in the county, including the interpretation, application and enforcement of all state and federal laws governing cable tv, broadband and technology and all services and to make recommendations concerning the adoption, interpretation and transfer for all present and future cable tv franchises, and to make recommendations, where appropriate, for the application and implementation of the provision of broadband and technology services in Wilson County. This committee shall consist of five (5) members.

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SPONSOR

RECOMMENDED FOR APPROVAL:

RULES COMMITTEE

May 9, 2017

4-0-1

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND RULE 2 OF THE RULES AND REGULATIONS OF THE BOARD OF COUNTY COMMISSIONERS OF  
WILSON COUNTY, TENNESSEE**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that Rule 2 of the Rules and Regulations of the Board of County Commissioners of Wilson County, Tennessee be amended to delete the following phrase "during the Wilson County Fair".

**BE IT FURTHER RESOLVED** that, with this deletion, Rule 2 will now read as follows:

**"The Commission shall meet at 7:00 p.m. on the third (3<sup>rd</sup>) Monday of each month of the year. Should the third (3<sup>rd</sup>) Monday fall on a legal holiday, or an emergency arises, the Commission shall meet at the same hour of the day on the following Monday. Notification of the members will be left to the discretion of the County Mayor and/or the Clerk of the Commission."**

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**SPONSOR**

**RECOMMENDED FOR APPROVAL:**

**RULES COMMITTEE**

June 7, 2017

5-0

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND RULE 10 OF THE RULES OF ORDER OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON  
COUNTY, TENNESSEE**

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that Rule  
10 of the Rules of Order be amended by adding the following to current Rule 10:

**“The manager of the Wilson County Expo Center and  
the manager of the Wilson County Agricultural Center  
shall give a quarterly report that includes, but not limited  
to, finances, sales and forecasted sales at the Wilson County  
Commission meetings during the same months that other  
County department quarterly reports are given.”**

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**SPONSOR**

**RECOMMENDED FOR APPROVAL:**

**RULES COMMITTEE**

June 7, 2017

5-0

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,  
TENNESSEE ACCEPTING A GRANT ON THE 2016-2017 LITTER GRANT PROGRAM AND  
AUTHORIZING THE COUNTY MAYOR TO EXECUTE A CONTRACT BETWEEN THE STATE  
OF TENNESSEE DEPARTMENT OF TRANSPORTATION AND WILSON COUNTY,  
TENNESSEE**

**WHEREAS**, pursuant to Section 41-2-123 of Tennessee Code Annotated, the Commissioner of Transportation is authorized to make grants to Counties for the purpose of funding programs for the collection of litter and trash along County, State, and Interstate roads and highways; and

**WHEREAS**, Wilson County has submitted an application to the Department for a grant for said purposes that outlines a plan for collection of litter and trash; and

**WHEREAS**, the Department of Transportation has determined that Wilson County should be awarded a Litter Grant, in the amount of \$75,800.00; and

**WHEREAS**, the Department and the parties want to enter into a contract providing for the terms and conditions that govern the expenditure of the Grant Funds in the amount of the grant.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that we accept the State grant from the 2016-2017 Litter Grant Program and that the County Mayor be authorized to sign the contract between the State of Tennessee Department of Transportation and Wilson County, Tennessee.

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SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE (subject to LAW ENFORCEMENT COMMITTEE approval)  
June 8, 2017  
5-0

LAW ENFORCEMENT COMMITTEE  
June 16, 2017

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**WILSON COUNTY BUILDING INSPECTOR  
233 EAST GAY STREET,  
WILSON COUNTY COURTHOUSE ANNEX  
LEBANON, TN 37087  
PHONE (615) 444-3025  
FAX (615) 443-6194**

**TO: WILSON COUNTY COMMISSION**  
**FROM: WILSON COUNTY BUILDING INSPECTOR**  
**DATE: 5/01/2017 thru 5/31/2017**

**ACTIVITY REPORT**

<b>NUMBER OF PERMIT APPLICATIONS</b>	<b>120</b>
<b>NUMBER OF PERMITS ISSUED</b>	<b>103</b>
<b>NUMBER OF CERTIFICATES OF COMPLIANCE</b>	<b>47</b>
<b>TOTAL MONEY COLLECTED (PERMITS)</b>	<b>\$156,908.16</b>

<b>NUMBER OF ADEQUATE FACILITIES TAX</b>	<b>144</b>
<b>TOTAL MONEY COLLECTED (AFT)</b>	<b>\$445,332.10</b>

---

**YEAR TO DATE 07/01/2016 thru 5/31/2017**

<b>PERMIT APPLICATIONS</b>	<b>873</b>
<b>PERMITS ISSUED</b>	<b>818</b>
<b>CERTIFICATES OF COMPLIANCE</b>	<b>497</b>
<b>TOTAL MONEY (PERMITS)</b>	<b>\$1,063,453.14</b>

<b>NUMBER OF AFT</b>	<b>1135</b>
<b>TOTAL MONEY</b>	<b>\$4,110,792.7</b>



**WILSON COUNTY BUILDING INSPECTOR  
233 EAST GAY STREET,  
WILSON COUNTY COURTHOUSE ANNEX  
LEBANON, TN 37087  
PHONE (615) 444-3025  
FAX (615) 443-6194**

**TO: WILSON COUNTY COMMISSION**

**FROM: WILSON COUNTY BUILDING INSPECTOR**

**YEAR TO DATE 07/01/2016 thru 5/31/2017**

**NUMBER OF AFT  
TOTAL MONEY**

**1135  
\$4,110,792.70**

---

**DATE: 5/01/2017 thru 5/31/2017**

<b>WILSON COUNTY</b>	<b>\$183,000.00</b>
<b>MT JULIET</b>	<b>\$149,586.00</b>
<b>LEBANON</b>	<b>\$109,746.10</b>
<b>WATERTOWN</b>	<b>\$3000.00</b>
<b>REFUNDS</b>	<b>\$0</b>

**Wilson County CVB Update**  
**Submitted (6/9) June 2017 County Commission Meeting**

*Prepared By: Jenny Bennett, Director*

*Dates: 5/8-6/9*

**\*\*\*Note: High Level Overview**

**5/8-5/12**

- Hamilton Springs
- Lebanon Airport
- Historic Lebanon
- Worked at the Smith County Welcome Center to promote Wilson County
- Silver Ridge Pottery Open House
- Meeting with Vintage Market Days Event Promoter

**5/15-5/19**

- Budget
- Spoke at County Commission
- Tourism Committee Meeting
- My Place (New Hotel) meeting with developer
- Meeting with Black History Committee, State of TN Historian & County Officials
- Toured Pickett Chapel – assisting with State of TN involvement (i.e. Civil War Trail Marker & Grant)
- Met with WKRN News
- Website Development
- Web Design
- Spoke to Morning Rotary (Lebanon)
- Toured Circle P Ranch

**5/22-5/26**

- Hosted numerous tours of Wilson County with key community leaders for feedback and promotional purposes
  - Camera Crew followed each day to create material for Website and Social Media
- Met with Tough Mudder Event promoters while they were in Lebanon
  - Introducing them to hoteliers, volunteers, musicians, and various other groups that will be involved for TM event
- Toured SaraBeth Urban (State of TN) on a more detailed tour of Wilson County

**5/29-6/2**

- Rodeo
  - Volunteers for booth
  - Give away's for booth

- Etc.
- Budget
- Web Design
- Social Media promotions
- Met with Veteran's Group planning 2019 reunion in Wilson County
- Watertown Wine Festival Planning
- Met with Fiddlers Grove re: Neddy Jacob's Days

#### 6/5-6/9

- Rodeo
- Budgeting (2016/2017 & 2017-2018)
- Web Design
- TripAdvisor Creative work for Wilson County
- Letters of Support for Pickett Chapel Restoration/Civil War Trail
- Social Media
- Met with State of TN Marketing
- Phone Interview with Cincinnati DJ (re: Book he wrote recently about places to visit in America before you die... Wilson County is mentioned)
  - Planning book signing in Watertown
- Watertown Wine Festival

### **Minutes of the Wilson County Library Board – April 3, 2017**

The Wilson County Library Board met in Monday, April 3, 2017, at the Lebanon Library. A quorum having been met, the meeting was called to order at 5:30 p.m. by Chairman Jim Mills.

Members present: Jim Mills, Bettye Stone, Diane Weathers, Connie Wright, Carolyn Miller, and William Taylor. Members absent: Chris Crowell. Also present were Stone's River Regional Library Board members, Peggy Simpson and Regional Director, Betty Jo Jarvis. Wilson County Librarians, Alesia Burnley, Pamela Wiggins, Tracy Harvath were also in attendance.

On motion by William Taylor, seconded by Carolyn Miller, the minutes of the February meeting were approved.

Carolyn Miller gave the financial report. On motion by Diane Weathers, seconded by Peggy Simpson, the financial report was approved. The budget committee met at the Mt. Juliet Library on Wednesday, March 15<sup>th</sup> to go over next year's budget. Alesia plans to move line items before the next board meeting. There is an overage in the telephone account at the Watertown Library. They have applied for e-rate and deposited Hot Spot money which will reimburse into that line. A motion was made by Bettye Stone to approve the recommendations of the budget committee for the proposed 2017-18 budget and seconded by Connie Wright.

Chairman Mills noted the circulation reports were in the board packet as follows:

#### **Circulation**

	<u>Lebanon</u>	<u>Mt. Juliet</u>	<u>Watertown</u>
January	19,155	27,765	1,619
February	18,231	27,915	2,095

#### **People Count**

January	9,439	9,420	1,912
February	10,456	9,960	2,216

#### **Computer Usage**

January	1,497	822	299
February	1,575	852	271

A total of 650 new library cards were issued in the Wilson County Library system in January and February 2017.

Betty Jo Jarvis, Director of Stone's River Regional Libraries shared information about a bill currently in the Tennessee Legislature concerning libraries (HB520/SB710). It is the intention of this bill to clean up language and understanding of the Public Library Law and to correct outdated, irrelevant, or confusing code or those that do not represent actual practice. The library systems are in favor of the passage of this bill.

William Taylor, chairman of the Building Committee noted the cost for resealing and restriping the parking lot at the Lebanon Library would be \$2,550. We have the money in our account. On motion of Peggy Simpson, seconded by Bettye Stone, the motion was made to repair to parking lot and not to exceed \$3,100.

The Chairman asked the nominating committee to meet before the June meeting and to nominate the next year's officers. On motion by Peggy Simpson, seconded by Bettye Stone, the current slate of officers will be remain in place: Chairman, Jim Mills; Vice Chairman, William Taylor; Secretary, Diane Weathers; Treasurer, Carolyn Miller.

There were no other committee reports were made.

Alesia Burnley informed the board the Tennessee Library Association Conference will be held in Knoxville during April 5<sup>th</sup>-7<sup>th</sup>. Alesia Burnley, Pam Wiggins, and Chris Jado will be attending.

Alesia Burnley reported early numbers on this year's Roast. As of today, the gross amount is \$9,015. After expenses, \$5,251 will be cleared. There is still some ticket money to be collected. Last year the libraries cleared \$7,000.

Chairman Mills reappointed Carolyn Miller and Bettye Stone to the Wilson County Library Board and Betty Jo Dedman to the Stones River Regional Library Board. A letter will be sent to Mayor Hutto.

Alesia Burnley reported on the WiFi hotspots currently being loaned from the libraries. We are charging \$7/week to check out. There is a large waiting list and the fees charged are lower than our expenses. After discussion, a motion was made by Bettye Stone to raise the fee from \$7/week to \$10/week and seconded by William Taylor.

There being no further business, on motion of William Taylor, the meeting adjourned at 6:00.

Diane Weathers, Secretary

Approved

  
Board Chair

Date

4/5/17

**Wilson County Election Commission  
Voter Registration/ Activity Report  
May 1 - May 31, 2017**

**TOTAL ACTIVE REGISTERED VOTERS** 72,331

**VOTERS BY COMMISSION DISTRICT**

	<u>NEW</u>	<u>TOTAL REGISTERED</u>
DIST 1	11	2864
DIST 2	8	2848
DIST 3	17	3524
DIST 4	14	3309
DIST 5	23	3486
DIST 6	6	2477
DIST 7	8	2297
DIST 8	13	2967
DIST 9	7	2360
DIST 10	13	3010
DIST 11	44	4952
DIST 12	10	2665
DIST 13	8	3029
DIST 14	16	3382
DIST 15	8	2297
DIST 16	23	2972
DIST 17	19	2831
DIST 18	11	3012
DIST 19	5	2375
DIST 20	7	1545
DIST 21	3	1968
DIST 22	14	2774
DIST 23	18	3645
DIST 24	12	2217
DIST 25	22	3525
<b>TOTALS</b>	<b>340</b>	<b>72,331</b>
 HOUSE DIST 46	 119	 26,721
HOUSE DIST 57	221	*45,593
 TOTAL VOTERS MADE INACTIVE FOR MAY		16
TOTAL INACTIVE		9,581
 TOTAL ELIGIBLE VOTERS		81,912
 TOTAL NEW REGISTRATIONS FOR MAY		340
TOTAL ADDRESS CHANGES		140
TOTAL NAME CHANGES		20
 TOTAL VOTERS PURGED FOR MAY		163
 MOVED OUT OF COUNTY		89
DECEASED		70
FELON		4

\* Less 17 voters pursuant to Article X, Section 5 TN Constitution & TCA 5-2-106

## Wilson County Planning Commission Minutes

The Wilson County Planning Commission met Friday, April 21, 2017 at 11:00 a.m. in the County Commission Room of the Wilson County Courthouse located at 228 East Main Street, Lebanon, Tennessee pursuant to public notice. Those members present were Hutto, Jewell, Jones, Major, Nokes and Weathers constituting the entire membership with the exception of Dixon, Locke, Williams and Woods who were absent. Also present were the County Planning Staff, County Building Inspectors Staff, County Stormwater Department, and Court Reporter Teresa Hatcher, hired by the County.

The minutes of the March 17, 2017 meeting were approved on motion of Nokes second by Jewell and all voting aye.

Chairman Jones then asked all individuals who desired to make statements before the Commission to stand and raise their right hand. He thereupon, administered the oath to each and every one of the prospective witnesses.

Chairman Jones then welcomed Mr. Johnnie Ricketts to the Planning Commission replacing Mr. Wayne Ray.

Old Business            None

New Business:

Daniel Johnson requesting rezoning approval of approximately 1.2 acres of land located at 2899 Hartsville Pike Wilson County Tax Map 44 Parcel 49.01 from (C-O) Commercial Overlay to (R-1) Rural Residential.

Staff read recommendations. Mr. Johnson was present to answer questions stating there is a septic system on the property and if approve by the State Environmental Office he would be building one (1) single family residence. On motion of Nokes second by Jewell with all voting aye the request will be forwarded to the Wilson County Commission with a positive recommendation.

A Resolution to amend the Wilson County Zoning Ordinance adding Borrow Pits/Fill Area regulations.

Resolution was presented. After discussion pertaining to the definition of a borrow pit to exceptions for agricultural purposes on motion of Jones second by Major with all voting aye the amendment was deferred until the next Planning Commission meeting in order for Planning Director Brashear and Stormwater Director Vaden meet to discuss resolution.

A Resolution to amend the Wilson County Zoning Ordinance to Prohibit Routine On Street Parking of Vehicles Within Wilson County Zoning Jurisdiction Unless Otherwise Provided for in Specific Zone Districts.

Planner Brashear request the amendment be withdrawn until the Wilson County Sheriff's Office has had time to review and give input.

## Site Plans and Plats:

- 01.) Site Plan-Gladeville Middle School 1 lot  
Jackson Road & Stewarts Ferry Pike 117/32.00  
Site Plan met requirements. Gladeville Utility District has expressed opposition to the use of reclaimed water for irrigation purposes for this site. Mr. Mickey Hall, Deputy Director of Wilson County Schools stated the site will be connected to City Sewer. Mr. Joe Haddix with Civil Site Design Group stated they are working with Gladeville Utility District for relocation of waterlines and with the Water and Wastewater Authority for relocation of sewer lines. Mr. Haddix also stated Jackson Road has improvements scheduled and Stewarts Ferry Pike will be widened. On motion of Jewell second by Nokes with all voting aye the site plan was approved.
- 02.) Subdv.; Ridge Lee Pittman Property 3 lots  
Benders Ferry Road 28/49.00  
Plat was presented Staff read recommendations. Surveyor Brian Keith stated the configuration of the lots was due to location of soils for septic system. On motion of Weathers, second by Major with all voting aye the plat was approved subject to staff recommendations.
- 03.) Revised Prelim.; Hickory Pointe Subdivision 67 lots  
Gambill-Cove Tubbs Road 12/8.00 & 8.01  
Plat met requirements. Planner Brashear stated the Wilson County Board of Zoning Appeals approved the site to consist of 67 lots and a variance for sidewalks in the gated community. Mr. Brashear stated that private entrance gates must be approved by Wilson Emergency Management Agency. Mr. Robert Spears representing the Developer has been in contact with WEMA and stated this is a work in progress. After further discussion pertaining to entrance location and timeline of development phase's motion to approve was made by Jewell second by Weathers and all voting aye.
- 04.) Final- Matheny Property 2 lots  
Harkreader Road 100/53.06  
Plat was presented. Staff read recommendations noting the number of lots has been reduced from three (3) to two (2). After discussion on motion of Nokes second by Weathers and all voting aye the plat was approved subject to staff recommendations.
- 05.) Sketch Plat-Guethlein Subdivision 69 lots  
Lone Oak Road 122/1.06  
Plat met requirements Gladeville Utility District has expressed opposition to the use of reclaimed water for irrigation purposes for this site. Public discussion pertained to step sewer system location, water run-off, building restrictions and depreciation of land value. Mr. Gary Weisneski, Developer of the property stated there will not be any apartments and is available to meet with neighbors to discuss any questions. On motion of Nokes second by Jewell with all voting aye the plat was approved subject to staff recommendations.

- 06.) Revised Prelim.; Glade Estates Phase 3 41 lots  
Lone Oak Road 121/10.01  
Plat was presented. Staff read recommendations. Gladeville Utility District has expressed opposition to the use of reclaimed water for irrigation purposes for this site. Planner Brashear stated the reason for the revision was to stay out of the TVA easement. On motion of Jewell second by Weathers and all voting aye the plat was approved subject to staff recommendations.
- 07.) Prelim.; Ridgewater Estates Phase 3 Section 3E 12 lots  
Rodney Way & K. L. Court 33/1.00 po  
Plat was presented. Staff read recommendations. Planner Brashear stated a road connection to King Arthurs Place will be needed in the future plans for emergency services access. Richard Graves, Graves Land Surveying stated he will talk to the Developer about the installation of an emergency access easement. Motion made by Major to approve subject to a meeting with the Road Department, Developer and Planning Staff about installation of the emergency road access, second by Ricketts with all voting aye the plat was approved with conditions.
- 08.) Subdv.; Charles Vantrease Property Tract 1 3 lots  
Academy Road 26/63.00  
Plat was presented. Staff read recommendations. Paul Crockett, Crockett Surveying was present to answer questions. After discussion on motion of Nokes second by Major with all voting aye the plat was approved subject to staff recommendations.

On motion of Jewell second by Major with all voting aye the following plat were affirmed.

Subdv.; John White Property Lots 3 & 4, 2 lots, Old Hartsville Pike, 6/1.00

Rsb. Emanuel Fergadious Property Lots 2 & 3, 2 lots, Highway 231 South, 160/6.08

Rsb. Bennett Property Lot 1, 1 lot, South Mt. Juliet Road, 99/88.01

Subdv.; Teddy D. Stewart Property, 1 lot, NW Williams Road, 27/39.01

Subdv.; Blake Chancey, 2 lots, Riverview Road, 28/7.02

Subdv.; Jeff Dickson, 1 lot, Bluebird Road, 66/34.00

Subdv.; Bernard Keith Jr. Property, 1 lot, Stanley Drive, 120/3.02

Subdv.; James Goodall Property, 1 lot, Trousdale Ferry Pike, 64/27.00

Subdv.; Scenic Ridge Phase 2 Lot 33, 1 lot, Gailynn Marie Drive, 100K/A/9.00, 100/58.00

Subdv.; Major Jackson, 1 lot, Harkreader Road. 100/56.00

On motion of Major second by Nokes, Weathers abstaining, all others voting aye the following plat was affirmed.

Subdv.; SMJ Partnership Property, 1 lot, South Rutland Road, 96/30.00

Motion to suspend the rules to hear the following request: by Paul Crockett, Crockett Surveying for Final Plat of the Rodger L. Mitchell Property, 7 lots, Tammel Lane, 112/86.00 so moved on motion of Nokes second by Weathers and all voting aye.

Mr. Crockett stated he had failed to meet the deadline and would appreciate the Planning Commission adding the plat to the agenda. Mr. Crockett stated the only change made to the plat from preliminary to final was to remove contour lines and to add buffer zone as required by Stormwater. On motion of Nokes second by Weathers with all voting aye the plat was approved subject to staff recommendations.

Motion made by Weathers second by Mayor to return to regular session.

Motion was the made to suspend the rules to hear from public made by Major second by Ricketts with all voting aye.

Mr. Kenneth Anderson, 606 Jennings Pond Road spoke before the Commission stating there is an illegal rock quarry/ crusher active on the adjacent property next to his home. Mr. Anderson stated the Building Inspectors Office has sent the Company letters to cease operation but it continues, since the business has been operating Mr. Anderson has damage to his property, he has notified the Sherriff's Office, State Fire Marshall's Office due to heavy blasting, the quarry causing water runoff onto his property when it rains Mr. Anderson stated the business is hauling rock, selling rock, has an established office, heavy equipment onsite and with the operation being so close to his property is causing depreciation of property value. Mr. Anderson requested the Planning Commission advice him on the next step to take to have the business stopped. Planner Brasher stated Mr. Eddie McCreary started the quarry; the business in operation now is TriForce Equipment. The Wilson County Board of Zoning Appeals approved an equipment storage yard for the site. Planner Brashear stated there is an active stormwater permit in place issued by former Stormwater Director Dewaal and that the case has been turned over to the County Attorney.

Chairman noted the staff recommendations and related discussions had entered into the decision making of the Commission and directed the staff recommendations to be placed in the minute attachment file. There being no further business to come before the Commission at this time, the same was on motion duly made and seconded, adjourned.

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Randall Hutto, Secretary